

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Council on Aging

Department contract file name (use effective date): CarolinaHealthNet_AgingServices_20241108

Project Code: Click here to enter text.

Contract type: MOU/MOA

Contracted Services/Goods: Living Healthy classes.

Contract Component: Master

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Carolina HealthNet

Effective Date: 07/01/2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: 6/30/2025

Total Amount: N/A

Please Return Contract to:

Name: Ashlyn Martin

Email:

ashlyn.martin@chathamcountync.gov

Special Instructions for Clerks Office:

Thank you!

2. Department Head or his/her designee has read the contract in its entirety.

By: Ashlyn Martin (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract



Carolina
Health Net

Providing Medical Homes and Care Coordination to the Uninsured

Memorandum of Understanding

Chatham County (CC) and UNC FM dba Carolina HealthNet (CHN) agree to the following terms for CC to operate under the Living Healthy license:

1. CC agrees to abide by Stanford University's rules in leading Living Healthy classes - maintaining the fidelity of the curriculum;
2. UNC FM will give CC access to the Living Healthy database. Credentials will be held confidential by the two Living Healthy lay leaders at CC;
3. CC agrees to schedule a training session with the CHN Project Associate to learn how to enter data into the database;
4. CC agrees to enter Living Healthy Class data in the Living Healthy database within thirty days post the Living Healthy class.
5. CC and UNC FM/Carolina HealthNet agree to help market their respective classes by notifying each other of details about the upcoming class at least a month prior to the date of the class.
6. CC agrees to participate in the Living Healthy partnership meetings as scheduled during the year offering suggestions for how we can respectively work together and improve our programs.
7. UNC FM agrees to maintain the license to offer the Living Healthy classes as outlined in their agreement with the SRMC. This MOU is valid from the date signed until June 30, 2025 or the parties agree to discontinue. UNCFM agrees to maintain the license to offer the Living Healthy classes as outlined in their agreement with the SRMC and will allow CC to conduct classes in conjunction with UNCFM under their license.

Tim Smith, MPA

Living Healthy Director

Date

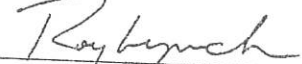
Dan Lamontagne



Chatham County Manager

11/12/2024
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



Roy Lynch, Finance Officer