

**CONTRACT ROUTING FORM**

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Council on Aging

Department contract file name (use effective date): CentralPines\_AgingServices\_20241108

Project Code: Click here to enter text.

Contract type: Contract

Contracted Services/Goods: Aging Services- Nutrition, Family Caregiver, and Senior Center

Contract Component: Amendment

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Central Pines

Effective Date: 11/1/2024

Approved by: Commissioners

Date approved by the BOC: 1/17/2023

Ending Date: 9/30/2025

Total Amount: Original Contract Amount- \$375,270

\*Contract extension will allow for remaining funds out of the original amount to be spent.

Please Return Contract to:  
Name: Ashlyn Martin  
Email:  
ashlyn.martin@chathamcountync.gov  
Special Instructions for Clerks  
Office: Contract amendment will be signed in DocuSign.

2. Department Head or his/her designee has read the contract in its entirety.

By: Ashlyn Martin (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract  Reason: \_\_\_\_\_

This is an automatic renewal and does not require approval from the County Attorney: Yes  No

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes  No

5. Vendor has signed the contract. Yes  No

6. A budget amendment is necessary before approval. Yes  No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

**Clerk's Office Only**

- Finance Officer has signed the contract
- The Finance Officer is not required to sign the contract



Central Pines Regional Council  
Central Pines Area Agency on Aging  
The American Rescue Plan (ARP) Act  
Agreement Amendment for the Provision of County-Based Aging Services

ARPA 735  
(revised 9/30/2024)

This Contract Amendment ("Amendment") is entered into on October 1, 2024, by and between **Chatham County** ("the Provider") and **Central Pines Regional Council's Area Agency on Aging** ("Central Pines" or "Area Agency") collectively known as "Parties."

**WHEREAS:**

- The Parties entered into a contract with an effective date of February 1, 2022, through September 30, 2024, for the purpose of administering **ARPA (American Rescue Plan Act) funds** ("Contract").
- The original term of the Contract was set to expire on **September 30, 2024**.
- The Parties desire to extend the term of the Contract under the same terms and conditions that shall remain in effect during the term of the Agreement including Title III-B (access, in-home, supportive services), Title III-C1 (congregate nutrition) and C2 (home-delivered nutrition services) and Title III-E (family caregiver support services).
- The Provider and Central Pines agree to amend the Initial Contract only as follows: **To extend the expiration date as amended to expired as of September 30, 2025.**



This Amendment is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the Provider have executed this Agreement as of the day first written above.

**Chatham County**

Attest:

\_\_\_\_\_  
Ashlyn Martin  
Director, Chatham Aging Services

By:   
\_\_\_\_\_  
Dan Lamontagne  
Chatham County Manager

**Area Agency**

Attest:

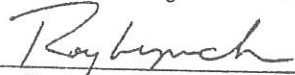
\_\_\_\_\_  
Area Agency Director

By: \_\_\_\_\_  
Executive Director,  
Central Pines Regional Council

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: \_\_\_\_\_  
FINANCE OFFICER, Central Pines Regional Council

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

  
\_\_\_\_\_  
Roy Lynch, Finance Officer