

Planning Department Development Review – Major Subdivision Applications

First Plat Review

2025 Deadlines					
Submittal to Planning Department	Staff Sufficiency Review Deadline	TRC Meeting Date	Deadline for Staff Postponement	Planning Board Meeting Date*	BOC Meeting Date**
December 20, 2024	January 3	January 15	January 24	February 4	March 17
January 17	January 31	February 12	February 21	March 4	April 21
February 14	February 28	March 12	March 21	April 1	May 19
March 21	April 4	April 16	April 25	May 6	June 16
April 17	May 2	May 14	May 23	June 3	July 21
May 16	May 30	June 11	June 20	July 1	August 18
June 20	July 3	July 16	July 25	August 5	September 15
July 18	August 1	August 13	August 22	September 2	October 20
August 22	September 5	September 17	September 26	October 7	November 17
September 19	October 3	October 15	October 24	November 4	December 15
October 17	October 31	November 12	November 21	December 2	▪ January 20, 2025
November 21	December 5	December 17	▪ December 23	▪ January 6, 2026	▪ February 16, 2026
December 19	▪ January 2, 2026	▪ January 14, 2026	▪ January 23, 2026	▪ February 3, 2026	▪ March 16, 2026

* Planning Board Has Two (2) Meetings to Make Recommendation
 ** Board of Commissioners Has Up to Four (4) Meetings to Make Decision
 ▪ 2026 Dates are Tentative – Meeting Dates Will Be Set in December 2025 With Adoption of 2026 Meeting Calendars

Construction/Final Plat Review – Administrative*

2025 Deadlines

Submittal to Planning Department For TRC	Staff Sufficiency Review Deadline	TRC Meeting Date
December 23, 2024	January 8, 2025	January 15
January 22	February 5	February 12
February 19	March 5	March 12
March 26	April 9	April 16
April 23	May 7	May 14
May 21	June 4	June 11
June 25	July 9	July 16
July 23	August 6	August 13
August 27	September 10	September 17
September 24	October 8	October 15
October 22	November 5	November 12
November 26	December 10	December 17
December 23	▪ January 7, 2026	▪ January 14, 2026

*Per Section 5.2D (4), if the Planning Department determines that there have been significant changes to the Construction Plan and/or Final Plat from First Plat, it shall be reviewed by the Planning Board, County Board of Commissioners, and follow the major subdivision application schedule for the Pre-2008 Subdivision Regulations.

Concept Plan TRC Review

2025 Deadlines	
TRC Meeting Submittal Deadline	TRC Meeting Date
January 8	January 15
February 5	February 12
March 5	March 12
April 9	April 16
May 7	May 14
June 4	June 11
July 9	July 16
August 6	August 13
September 10	September 17
October 8	October 15
November 5	November 12
December 10	December 17

**Planning Department Development Review – Major Subdivision Applications
Pre-2008 Subdivision Regulations**

Sketch Plan Revision/Preliminary Plat/Final Plat Review

2025 Deadlines

Submittal to Planning Department	TRC Meeting Date	Planning Board Meeting Date	BOC Meeting Date**
December 13, 2024	December 18, 2024	January 7, 2025	February 17
January 10	January 15	February 4	March 17
February 7	February 12	March 4	April 21
March 7	March 12	April 1	May 19
April 11	April 16	May 6	June 16
May 9	May 14	June 3	July 21
June 6	June 11	July 1	August 18
July 11	July 16	August 5	September 15
August 8	August 13	September 2	October 20
September 12	September 17	October 7	November 17
October 10	October 15	November 4	December 15
November 7	November 12	December 2	▪ January 20, 2026
December 12	December 17	▪ January 6, 2026	▪ February 16, 2026

*** Planning Board Has Up To 60 Days to Act on Request Under Pre-2008 Regulations**

**** BOC Has 60 Days to Act on Request Under Pre-2008 Regulations**

***** Final Plat Must be Recorded Within 60 Days of BOC Approval**

▪ 2026 Dates are Tentative – Meeting Dates Will Be Set in December 2025 With Adoption of 2026 Meeting Calendars