



MAJOR SUBDIVISION - FIRST PLAT REVIEW APPLICATION

Proposed Subdivision Name: New Hope Overlook

Property Owner/Applicant:

Representative (Surveyor, Engineer, Etc.):

Name: Maurice Nunn
Address: 93 New Hope Church Road, Apex, NC 27523
Phone: (W) (919) 303-2443
(H)
(C)
Fax:
Email: mauricenunn@att.net

Name: Jeff Foster, PE
Company Name: CE Group, Inc.
Address: 367 Freedom Pkwy, Suite 220, Pittsboro, NC 27312
Phone: (W) 919-367-8790 x-105
(C) (828) 545-2972
Fax:
Email: jeff@cegroupinc.com

Who should staff contact (circle one)? Property Owner/Applicant Consultant

PROPOSAL

Parcel # (AKPAR): 75213, 19704 P.I.N. # Zoning District: R-1

Flood Map # 3720070400K Zone: 'X' Watershed District: WS-IV, NSW

Existing Access Road (S. R. # and name): SR 1733, New Hope Church Road

Total Acreage +/- 45.115 AC Total # of Lots 22 Min. Lot Size (Acres) +/- 1.5 AC

Max. Lot Size +/- 3.3 AC Avg. Lot Size +/- 2.05 AC # Exempt Lots (over 10 ac.) 0

Phased Development/Development Schedule? YES [] NO [X] How Many Phases?

If Subdivision will be Phased or Developed under a Development Schedule, Please attached a DETAILED Phasing Schedule or Development Schedule (for subdivisions consisting of 50 Lots or More).

Mixed-Use YES [] NO [X] Multi-Family (Townhomes, Apts., etc.) YES [] NO [X]

Proposed Number of Lots: Residential 22 Commercial 0 Other 0

If Other, Specify (i.e. recreation)

Wastewater Disposal: Individual Septic [X] Community Septic [] Public System []

Water System: Individual Well [X] Community Well(s) [] Public System []

Public Water System Name:

Public Wastewater System Name (ex. Aqua NC):

Will New Road(s) be constructed? YES NO Internal External/Access

Type of Road: Private Length (mi.): N/A Public Length (mi.): +/- 0.63

Road Surface: Paved Gravel Width of Road Surface (feet) 20

Will this be a Conservation Subdivision (See Section 7.7 of Subdivision Ordinance) YES NO

Type and Acreage of Other Facilities (ex. Recreation, Mixed-Use, Commercial, etc.):

Date of Community Meeting: June 11, 2024 Location: New Hope Baptist Church

Once the Planning Department has determined sufficiency, the applicant shall provide time(s) during at least two (2) separate days for site visits by county staff, advisory board, and elected officials.

DATE

September 16, 2024

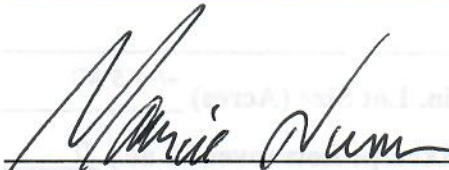
September 18, 2024

TIME(S)

9:00 am

3:00 pm

Please See Attached for Submittal Requirements


Signature of Property Owner/Applicant

8/7/24

Date

For Staff Use Only		PL _____
Date Received _____	By _____	
Date Fee Paid _____	Received By _____	
Date Review Completed _____	Date Applicant Contacted _____	



First Plat Submission Checklist

Subdivision Name: New Hope Overlook

Submit the following with this application:

- X **1 digital copy of** all documents conforming to Digital Document Submission Guideline
- X **2B 1 Reduced copy of** plat (8.5" x 11")
- X **10A, 10B List (1 copy) of all property owners** names and mailing addresses **within 400 feet** of property boundaries. A Microsoft Excel spreadsheet listing the names and addresses shall be submitted with the digital submission. If more than 10 property owners, provide mailing labels.
- X **08 Completed Flood** Plain Determination Application.

Submit two (2) paper copies and one (1) digital copy of the following:

- N/A Utility Plan (proposed layouts for sewer and water where applicable, showing feasible connections to the existing utility system, or any proposed utility system).

Submit 4 packets of the following information: The remaining 16 packets shall be submitted within one week after Staff Sufficiency review.

- X **02A Folded Plat showing** proposed subdivision (minimum size 18" x 24") See Section 6.1 of Subdivision Regulation for information required to be on Plat
- X **01 Completed First Plat Review Application** (2 Pages)
- X **03 Location Map** (with Aerial Photo) from County GIS System (8.5" x 11")
- X **02A Topographic Map** (contours at vertical intervals of not more than five [5] feet, at the same scale as the First Plat), if required by staff.
- N/A **07A, 07B Comments from** Chatham County Historical Association from Concept Review (If any)
- N/A **07C Comments from** Chatham County Schools from Concept Review (If any)
- X **09A, 09B Copy of General Environmental Documentation & approval letter** from Watershed Protection or Environmental Impact Assessment-(50 lots or more).
- X **04A, 04B Community Meeting** Report Form
- N/A Recommendation(s) from Technical Review Committee Meeting at Concept (If any)
- X **11 Detailed Soil Scientist Report**, Soils Map, and e-mail correspondence from Environmental Health
- X **06 Road name submittal** form from Chatham County Emergency Operations office
- X **05 Copy of Riparian** Buffer Review
- N/A Army Corps of Engineers Permit, if required
- N/A NC Division of Water Quality Permit, if required

If submitting a Conservation Subdivision, must also submit the following documentation along with 2 paper copies and 1 digital copy: The remaining 13 packets shall be submitted within one week after Staff Sufficiency review.

- N/A Documentation (i.e. deed, easement document) of Ownership of Conservation Space
- N/A Conservation Space Management Plan (See Section 7.7 [G])
- N/A Legal Instrument for Permanent Protection (See Section 7.7 [H])
- N/A Fragmentation Map and On-Site Inventory Map
- N/A Confirmation letter from Watershed Protection Department

Revised 7/21/2021

For Questions, Contact Kimberly Tyson, Subdivision Administrator (Kimberly.Tyson@chathamcountync.gov) or (919) 542-8283



CHATHAM COUNTY

PLANNING DEPARTMENT

DIGITAL DOCUMENT SUBMISSION GUIDELINES

Chatham County, in the interest of record automation, requires that all subdivision and re-zoning applications and supporting documents, including plats/maps, be submitted to the Planning Department in digital and hardcopy formats. The primary function of this document is to provide digital submission standards, procedures, and requirements. Failure to comply with these requirements will delay the processing of your application.

ELECTRONIC PLAN AND APPLICATION SUBMITTAL

- ALL DIGITAL FILES MUST BE PC COMPATIBLE. All digital documents must be submitted in Portable Document Format (.pdf). A digital copy of all hardcopy documents must be provided with the application submittal.
- All related digital files should be located in a single directory or folder in the media and named accordingly. Acceptable media includes CD-ROM's. Discs and disc sleeves/cases should be labeled with the contact name, phone number, project name and phase. Revisions to previous submittals should be labeled as such. Digital files may be transmitted via email if approved by the Planning Division.
- Multiple pages of a document shall be combined into a single document when document size permits. Ideally, files should not be larger than 5 megabytes (MB) in size. Files should not be submitted in a compressed format (i.e. WinZip or PkZip).
- PDF documents produced by scanning paper documents should be scanned at resolutions that will ensure pages are legible both on the computer screen and when printed. Therefore, we recommend scanning documents at 300 dots per inch (dpi) to balance legibility and file size. All documents should be properly oriented to the top of the page.
- When submitting numerous digital documents you must provide an ASCII text file named "Submittal.txt" that contains a listing of the documents in the order of the packet submission.

Note: Staff may request digital files compatible with ESRI ArcView GIS software (i.e. AutoCAD .dwg or .dxf files) depending on the size and scope of the project.

If you have any questions regarding the submission of digital documents please contact Jason Sullivan with the Planning Department at 919/542-8233 or jason.sullivan@chathamcountync.gov.

For Questions, Contact Kimberly Tyson, Subdivision Administrator (Kimberly.Tyson@chathamcountync.gov) or (919) 542-8283

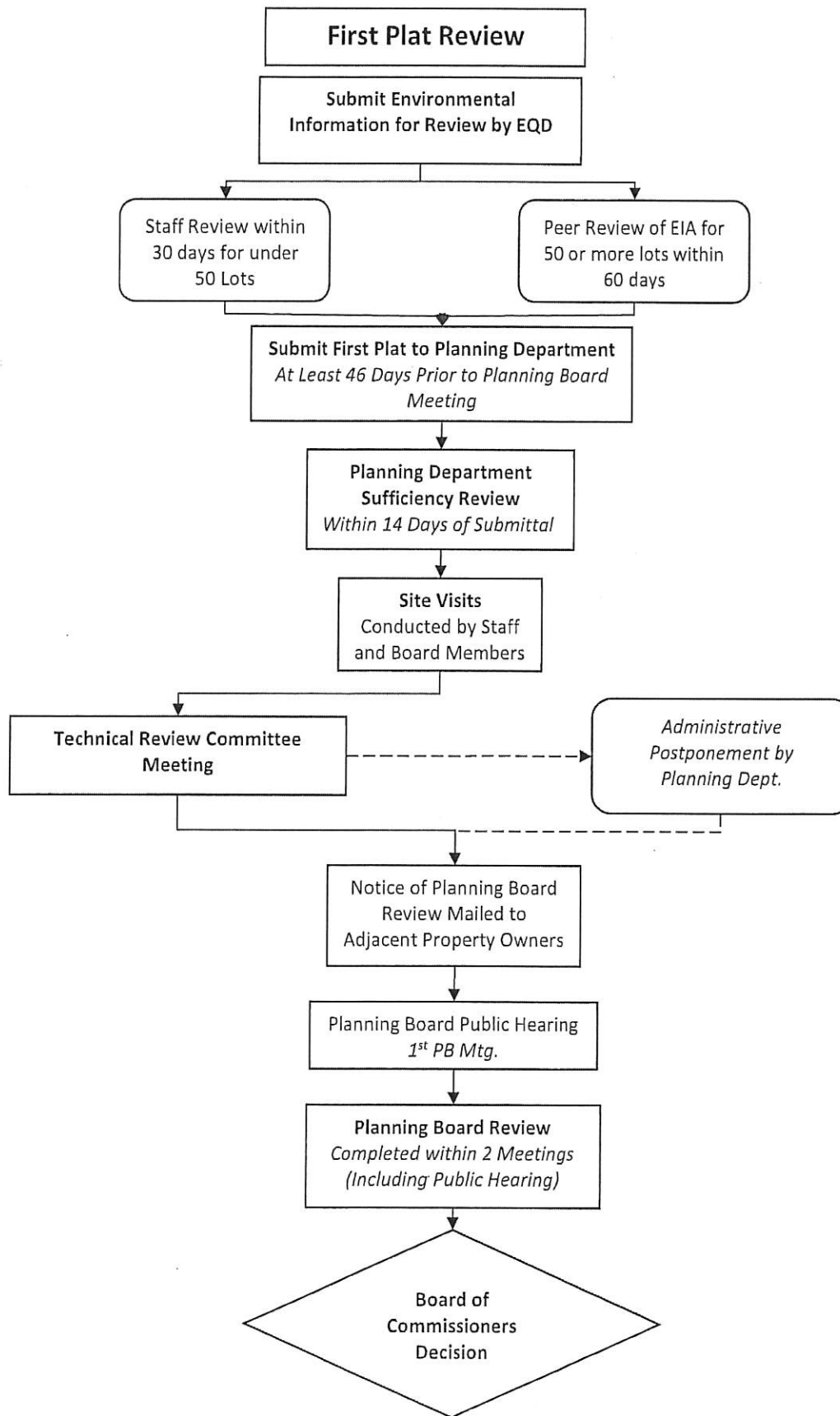


Figure 2. First Plat Review Process Diagram