

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Parks and Recreation

Department contract file name (use effective date): Eastern Turf_Parks and Recreation_20240715

Project Code: Click here to enter text.

Contract type: Agreement

Contracted Services/Goods: Athletic Field Maintenance

Contract Component: Master

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Eastern Turf Maintenance

Effective Date: July 15, 2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: 6/30/2025

Total Amount: \$89,648

Please Return Contract to:

Name: J. Stamey

Email:

jina.stamey@chathamcountync.gov

Special Instructions for Clerks

Office:

2. Department Head or his/her designee has read the contract in its entirety.

By: Jay Burt (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

**NORTH CAROLINA
CHATHAM COUNTY**

AGREEMENT FOR GOODS AND/OR SERVICES

THIS AGREEMENT FOR GOODS AND/OR SERVICES (this "Agreement"), made and entered into this 15th day of July, 2024 by Chatham County, a corporate and body politic of the State of North Carolina (the "County") and Eastern Turf Maintenance (the "Contractor"). Either the County or the Contractor may be referred to herein as a "Party" or collectively as the "Parties."

WHEREAS, the Contractor has agreed to provide goods and/or services as hereinafter set forth in a professional manner in accordance with the standards of Contractor's business or industry, and

WHEREAS, the County wishes to enter into an Agreement with Contractor to provide the goods and/or services specified in Appendix 1, Scope of Work, attached hereto and incorporated herein by reference and made an integral part of this Agreement.

NOW THEREFORE, in consideration of the premises and mutual agreement described below, the Parties agree as follows:

1. Term of Agreement: The term of this Agreement shall commence on July 15, 2024 and end on June 30th, 2025, unless terminated hereinafter set forth.
2. Scope of Service: The Contractor shall provide to the County the goods and/or service (the "Services") set forth in the "Scope of Work" attached hereto as Appendix 1.
3. Compensation: As compensation for the Services to be provided by the County, the County shall pay the Contractor the sum of \$89,648.00, payable within thirty (30) days from receipt of proper invoice and proper documentation that the goods/services have been delivered or provided in accordance with this Agreement or as otherwise set forth in Appendix 1.
4. Insurance: Contractor shall maintain insurance policies as shown in Appendix 2 for the entire term of this Agreement as well as any subsequent amendments.

All insurance policies shall be issued by companies authorized to do business under the laws of the State of North Carolina and shall be rated not less than "A" by A.M. Best and Company. Contractors shall furnish Certificates of Insurance to the County, *naming the County as an additional insured*, prior to the commencement of Services. The certificates shall clearly indicate that Contractor has obtained insurance of the type, amount, and classifications as required for strict compliance with this paragraph and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the County. Compliance with the foregoing requirements shall not relieve Contractor from any liability or obligations under this Agreement.

The County requires all that all contractors carry workers' compensation insurance. The County recognizes that contractors with fewer than three employees are not statutorily required to carry said insurance. The County reserves the right to waive the requirement to carry workers' compensation insurance on a case-by-case basis. If the contractor's status changes during the term of an agreement and worker's compensation insurance becomes statutorily required, the contractor must provide proof of said coverage to the County.

5. Confidentiality: All proprietary data and information, if any, furnished to Contractor by the County shall be regarded as confidential, shall remain the sole property of the County and shall be held in confidence and safekeeping by Contractor for the sole use of the County and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees, and agents will not disclose to any person, firm, or entity other than the County or its designated legal counsel, accountants, or practice management consultants any confidential information about the County. Contractor agrees to carry out its obligations to the County in compliance with all privacy and security regulations required by law.

reference.

- iii. Failure to maintain the insurance required by this Agreement.
- iv. Charging rates or fees in excess of those permitted under this Agreement.
- v. Inefficient, or unsafe practices in providing Services.
- vi. The material breach of any provision of this Agreement.

b. Convenience: The County reserves the right to terminate this Agreement upon thirty (30) days prior written notice to Contractor for any reason deemed by the County to serve the public interest. This termination for convenience will not be made when termination is authorized under any other provision of this Agreement. In the event of such termination, the County shall pay the Contractor its costs directly attributable to those Services received by the County prior to termination that meet the requirements of this Agreement. Provided however, that no costs will be paid to the Contractor that are recoverable in the Contractor's normal course of doing business. The County is not liable for the loss of any profits anticipated to be made hereunder, nor for any special, consequential, or similar damage.

16. Annual Appropriations and Funding: This Agreement is subject to the annual appropriation of funds by the Chatham County Board of Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, the County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment for all Services satisfactorily provided under this Agreement up to and through the Contractor's receipt of notice of termination.

17. Indemnity: Contractor agrees to indemnify and hold harmless, the County, its officers, agents, servants, and employees from an all claims, actions, lawsuits, losses, damages, expenses, judgments or liabilities of any kind whatsoever (including without limitation, cost of defense and attorney fees) suffered by the County and proximately caused by an act or omission of Contractor, its subcontractors, agents, or employees.

18. State and Federal Requirements: By signing this Agreement, Contractor certifies that (*if applicable*) Contractor, and any of Contractor's subcontractor are in compliance with State and Federal laws, including any divestment list by the NC State Treasurer, and Federal or State debarment or suspension lists. The County Terms and Conditions are incorporated herein, made an integral part of this Agreement, and may be found at the County's web site: <http://www.chathamcountync.gov/finance>. A hard copy of the Terms and Conditions is available upon request.

19. Controlling Document: In the event of any conflict between this Agreement and any document, instrument, or other agreement prepared or provided by Contractor (including, without limitation, Contractor's purchase orders, invoices and warranties), the terms of this Agreement shall control.

IN WITNESS WHEREOF, the Parties have executed this Agreement in their official capacities with legal authority to do so.

CHATHAM COUNTY

By: 
Dan LaMontagne, County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Director

CONTRACTOR

By: 
Name: Marielle Moy
Title: Financial Manager

APPENDIX 1

SCOPE OF WORK:

Thank you for allowing Eastern Turf Maintenance the opportunity to provide the proposal for the athletic fields (approximately 12 acres) maintained by the Chatham County Parks & Recreation department. *Mobilization of all materials and equipment has been included in the price. Please review the quote below.

Round 5- Early Fall Application: July/ August 2024	
<i>Apply a dry fertilizer (19-19-19) on overseeded fields</i>	\$3,865
Round 6- Fall Application: August/September 2024	
<i>Apply a dry fertilizer (19-19-19) on overseeded field</i>	\$3,865
Overseed approximately 12 acres with perennial rye grass seed: Oct 2024	\$19,730
Round 7- Fall Application: November 2024	
<i>Apply a dry fertilizer (19-19-19) on overseeded field</i>	\$3,865
Round 8- Late Fall Application: November/ December 2024	
<i>Apply an application of Lime</i>	\$3,865
Round 1- Early Spring Application: February/March 2025	
<i>Apply a dry fertilizer with Nitrogen (15-0-15) OR with 1% Ronstar Pre-emergent</i>	\$5,065
Round 2- Spring Application: April/May 2025	
<i>Apply a dry fertilizer (28-3-5 with 50% SCU) at a rate of approximately 1 lb of N per 1,000sq ft</i>	\$3,865
Fire Ant Control- April/ May 2025	
<i>Dry, granular application</i>	\$6,865
Round 3- Early Summer Application: May 2025	
<i>Apply a liquid post emergent weed control along with an application of liquid nitrogen</i>	\$5,065
Round 4- Summer Application: June 2024	
<i>Apply a dry fertilizer (28-3-5 with 50% SCU) at a rate of approximately 1 lb of N per 1,000sq ft</i>	\$3,865
Total	\$59,915
Special Projects: May/ June 2025	
Briar Chapel Park: Deep tine aeration (6-8" deep). Sweep up the cores and dispose of on site. Topdress with 100 tons of topdressing sand and drag the material back in	\$14,294
Southwest Park: : Deep tine aeration (6-8" deep). Sweep up the cores and dispose of on site. Topdress with 100 tons of topdressing sand and drag the material back in	\$15,439
<i>*Services should be done by a certified sports field manager*</i>	
Total for 2024-2025:	\$89,648

TOTAL COMPENSATION: - \$89,648.00

COMPLETION DATE: June 30, 2025

APPENDIX 2

INSURANCE REQUIREMENTS

Worker's Compensation
Statutory Limits

Automobile Liability
\$250,000 bodily injury per person
\$100,000 property damage

General / Professional Liability
\$ 100,000 bodily injury per person
\$ 500,000 bodily injury per occurrence
\$ 100,000 property damage

Eastern Turf Maintenance



Round 3- Early Summer Application: May 2025

Apply a liquid post emergent weed control along with an application of liquid nitrogen

\$5,065

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Services should be done by a certified sports field manager

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\$89,648

Should you have any questions, please feel free to contact Brinkley Wagstaff at 919.605.4506 or Kenny Carrick at 336.250.9447.

If you would like to utilize Eastern Turf Maintenance to provide these services, please sign and return a copy of this document to mmoy@etmlawncare.com so we can add you to our schedule. We look forward to the opportunity to work with you again!

Signature

Date

Dan La Montagne
Printed Name

7/31/2024

etmlawncare.com

PO Box 3629, New Bern, NC 28564

Greater Raleigh/New Bern/Morehead City/Greenville areas: 252.247.5296

Greater Wilmington/Leland/Charlotte areas: 910.755.5296

Eastern Turf Maintenance



July 11, 2024

Jina Stamey, Assistant Director
Chatham County Parks & Recreation
916 East Street
PO Box 1783
Pittsboro, NC 27312

Jina:

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