

**CONTRACT ROUTING FORM**

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Public Works

Department contract file name (use effective date): HazenandSawyer\_PublicWorks\_20240709

Project Code: Click here to enter text.

Contract type: Other

Contracted Services/Goods: Engineering Services

Contract Component: Other

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Hazen and Sawyer

Effective Date: 07/09/20234

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: Click here to enter a date.

Total Amount:\$ \$11,000.00

Please Return Contract to:  
Name: Wendy Paschal  
Email:wendy.paschal@chathamcountync.gov  
Special Instructions for Clerks  
Office:

2. Department Head or his/her designee has read the contract in its entirety.

By: Blake Mills / WP (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract  Reason: \_\_\_\_\_

This is an automatic renewal and does not require approval from the County Attorney: Yes  No

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes  No

5. Vendor has signed the contract. Yes  No

6. A budget amendment is necessary before approval. Yes  No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

**Clerk's Office Only**

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

NORTH CAROLINA

CHATHAM COUNTY

**AGREEMENT FOR GOODS AND/OR SERVICES**

**TASK ORDER NO. 8**

This Task Order under the Agreement ("Task Order No. 8") is made and entered into this 9th day of July, 2024, by and between Chatham County, a body politic and corporate of the State of North Carolina (the "County") and Hazen and Sawyer (the "Contractor").

**RECITALS**


- A. The County and the Contractor entered into an Agreement dated and made effective the 1<sup>st</sup> day of July, 2022 (the "Agreement").
- B. The County has requested that the Contractor provide support and consultation related to water quality evaluations and data review within the distribution system.
- C. The Contractor has agreed to perform the work as requested by the County and described in Appendix 1.
- D. The Contractor has agreed that the fees for this Task Order shall not exceed \$11,000.00 without prior authorization from the County.

NOW, THEREFORE, in consideration of the mutual covenants and the conditions contained herein, the County and Contractor agree as follows:


CHATHAM COUNTY

HAZEN AND SAWYER

BY:

  
Dan LaMontagne, County Manager

BY:

  
H. Thomas Tant, PE, Vice President  
Hazen and Sawyer  
4011 WestChase Boulevard, Suite 500  
Raleigh, North Carolina 27607  
919-833-7152  
ttant@hazenandsawyer.com

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

  
Roy Lynch, Finance Director

## Appendix 1

### Scope of Work

#### PFAS and 1,4-dioxane Communications Support

##### 1. Development of Website Content

Hazen will develop website content to educate Chatham County residents about specific water quality concerns about PFAS and 1-4 Dioxane. Content will include information on:

1. What are PFAS and 1-4 Dioxane?
2. How can I limit my exposure to PFAS and 1-4 Dioxane?
3. Which water system provides my drinking water?
4. What are the most recent testing results for my drinking water for PFAS and 1-4 Dioxane?
5. What are Chatham County's plans to sustain/enhance drinking water protections?

Hazen recommends that two pages be developed to host this content. The first page will contain text and static graphics explaining key messages 1 and 2, in addition to a map which will enable users to answer question 3. Links will be provided to available webpages for Pittsboro, Siler City, and/or TriRiver Water to answers to question 4. A second page will contain the County's most recent testing information (question 4) and more detailed information on the County's capital program to upgrade drinking water treatment (question 5). This two-page structure facilitates low-effort maintenance of the more dynamic information on the second page (updated testing results, revised construction schedules, etc.).

During the development of the content, Hazen will develop a draft and solicit one round of comments from County staff before the content is finalized. Hazen will provide the final content to Chatham County for posting on its website via its Granicus CMS.

##### Assumptions

The link to water provider websites will be static and must be updated if any of the sources change their URLs or method of sharing water quality data. Hazen is not aggregating, manipulating, storing, or serving any PFAS data as part of this task.

Hazen will request a feature class of current service areas at the start of this task. If service areas are modified in the future, the service area map will need to be updated.

For consistency with the County website, it is assumed that Chatham will provide Hazen with a style guide explaining colors, type fonts, and logo usage.

## 1. Proposed Fee

The services described in the Scope of Work will be billed on an hourly basis by employee classification, as shown in **Table 1**. Reimbursable project expenses will be billed at cost. Estimated fees for each tasks are shown in **Table 2**. For this Task Order 6, compensation to Hazen and Sawyer shall not exceed

\$11,000 without prior authorization from Chatham County.

**Table 1: Hourly Rates**

Vice President	\$300.00
Associate Vice President	\$290.00
Senior Associate	\$265.00
Associate	\$220.00
Senior Principal Engineer	\$190.00
Senior Principal Architect	\$190.00
Communications Manager	\$187.00
Principal Engineer	\$172.00
Principal Scientist	\$172.00
Principal Architect	\$172.00
Engineer	\$149.00
Scientist	\$128.00
Architect	\$176.00
Senior Principal Designer	\$176.00
Principal Designer	\$163.00
Designer / Graphic Designer	\$140.00
Operations Specialist	\$195.00
Principal GIS Analyst	\$156.00
GIS Analyst	\$115.00
Senior Field Coordinator	\$180.00
Field Coordinator	\$145.00

Technician	\$94.00
Administrator	\$100.00

**Table 2: Estimated Hours and Fees**

<b>Task</b>	<b>Description</b>	<b>Hours</b>	<b>Fee</b>
2	PFAS and 1,4-Dioxane Communications Support	149	\$10,800
	Mileage		\$200
<b>Totals</b>			<b>\$ 11,000</b>

## **2. Schedule**

The Contractor will complete the scope of work in a timely manner with specific milestones set by the County for specific tasks assigned.