

**CONTRACT ROUTING FORM**

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Public Works

Department contract file name (use effective date): FreeseandNichols\_PublicWorks\_20240701

Project Code: [Click here to enter text.](#)

Contract type: Agreement

Contracted Services/Goods: Engineering Services

Contract Component: Amendment

Change Order Number/Addendum Number: [Click here to enter text.](#)

Vendor Name: Freese and Nichols

Effective Date: 07/01/24

Approved by: County Manager

Date approved by the BOC: [Click here to enter text.](#)

Ending Date: [Click here to enter a date.](#)

Total Amount:\$ Specified in individual task orders

Please Return Contract to:

Name: Wendy Paschal

Email:wendy.paschal@chathamcountync.gov

Special Instructions for Clerks

Office:

2. Department Head or his/her designee has read the contract in its entirety.

By: \_\_\_\_\_ (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract  Reason: \_\_\_\_\_

This is an automatic renewal and does not require approval from the County Attorney: Yes  No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes  No

5. Vendor has signed the contract. Yes  No

6. A budget amendment is necessary before approval. Yes  No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

**Clerk's Office Only**

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

NORTH CAROLINA  
CHATHAM COUNTY

**SECOND AMENDMENT TO AGREEMENT**

This Second Amendment to the Agreement (this "Second Amendment") is made and entered into this 4th day of June, 2024, by and between Chatham County (the "County") and Freese and Nichols, Inc. (the "Contractor").

**RECITALS**

- A. The County and the Contractor entered into a series of Agreements, the last of which became effective June 8, 2023.
- B. The County has requested that the Term of Agreement be amended to extend the Agreement to June 30, 2025.
- C. The Contractor has agreed to amend the Agreement as requested by the County.

NOW, THEREFORE, in consideration of the mutual covenants and the conditions contained herein, the County and Contractor agree as follows:

- 1. The Term of Agreement is extended to June 30, 2025.

AGREEMENT TO REMAIN IN FULL FORCE AND EFFECT. Except for the amendments set forth, the original Agreement dated July 1, 2022, shall remain in full force and effect.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Roy Lynch  
Roy Lynch, Finance Director

**Chatham County**

By: [Signature]  
Dan LaMontagne, County Manager

**Contractor**

By: [Signature]  
Charles Archer  
Freese and Nichols, Inc.  
1017 Main Campus Drive, Suite 1200  
Raleigh, North Carolina 27606  
919-637-3438  
[charles.archer@freese.com](mailto:charles.archer@freese.com)