

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: MIS

Department contract file name (use effective date): Duke Energy/PCT_MIS_20240423

Project Code: Click here to enter text.

Contract type: undefined

Contracted Services/Goods: Joint Use Form

Contract Component: Additional info

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Duke Energy/Performance Cabling

Effective Date: 4/23/2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: n/a

Total Amount: \$00.00

Please Return Contract to:
Name: Carla Daniel
Email: carla.daniel@chathamcounty
nc.gov
Special Instructions for Clerks
Office:

2. Department Head or his/her designee has read the contract in its entirety.

By: [Signature] (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

