

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Facilities/Maintenance

Department contract file name (use effective date): Schrader Group_1910_20240415

Project Code: Click here to enter text.

Contract type: Other

Contracted Services/Goods: Exemption – Future Joint Public Safety

Contract Component: Master

Change Order Number/Addendum Number:

Vendor Name: Schrader Group

Effective Date: 04/15/2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: Click here to enter a date.

Total Amount: \$0.00

Please Return Contract to:

Name: Brian Stevens

Email:

brian.stevens@chathamcountync.gov

Special Instructions for Clerks Office:

Assistance for EOC in development of Joint Public Safety Facility CIP project.

2. Department Head or his/her designee has read the contract in its entirety.

By:  (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract



COUNTY COMMISSIONERS

Karen Howard, Chair
Mike Dasher, Vice Chair
Franklin Gomez Flores
David Delaney
Katie Kenlan

COUNTY MANAGER: Dan LaMontagne

April 15, 2024

County of Chatham
Office of County Manager
Dan LaMontagne
PO Box 1809
Pittsboro, NC 27312

To Whom It May Concern,

In accordance with General Statute 143-64.32, the County may exempt itself in writing from the provision of General Statute 143-64.31 for projects using Architects or Engineers with fees less than \$50,000.

This writing is for the exemption of the solicitation process. The County is proposing a new Joint Public Safety Center in Siler City, NC and needs architectural services performed for Capital Improvement Project and budget development. The County will use Schrader Group for this project.

Dan LaMontagne, Chatham County Manager

This instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.

Roy Lynch, Finance Officer