

Chatham County Contract Routing Form

Department:	Chatham County Agriculture & Conference Center			
Return Contract To:	Larilee Isley			
Email Address:	Larilee.isley@chathamcountync.gov			
Contract File Name: <i>(Use: Vendor name, service, effective date)</i> <i>(Example: DukeEnergyPowerContract3.1.2024)</i>	New 32 Productions Location Release Form 3.26.2024			
Project Code:	N/A			
1. Contract Type: <i>(i.e., contract, agreements, memo of understanding, etc.)</i>	Location release form			
Contracted Services/Goods:	N/A			
Change Order Number/Addendum Number:	N/A			
Vendor Name:	N/A			
Effective Date:	N/A			
Ending Date:	N/A			
Total Amount:	N/A			
Yes No Date Signature				
2. Department Head or their designee has read the contract in its entirety and signed here.	x		3/11/24	Lari Lee Isley
3. County Attorney reviewed and approved the contract.	x		3/11/24	
This is an automatic renewal and does not require approval from the County Attorney. <i>(If this box is checked the County Attorney's Office has reviewed the contract by has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.)</i>			N/A	
4. Technical/MIS Advisor has reviewed the contract if applicable.			N/A	
5. Vendor has signed the contract.			N/A	
6. A budget amendment is necessary before approval.			N/A	
<i>If budget amendment is necessary, please attach to this form.</i>				
7. Requires approval by the BOC if over \$100,000.00.			N/A	
Requires approval by the Manager if \$100,000.00 or less.			N/A	
8. Submit To Manager's Office – Mailbox Labeled Contract Inbox.				

Check List	County Manager's Office Use Only	Date
	Form and Contract Received from Department	3.11.2024
	Contract Pre-Audited by Finance Director	3.14.2024
	Contract Signed by County Manager	3.15.2024
	Contract Sent to Department for Signatures if needed	
	Final Executed Contract Received from Department	
	Contract scanned	3.15.2024
	Original Contract Sent to Department	3.15.2024
	Contracted Added to Contract File	3.15.2024
	Contract Added to Website	



LOCATION RELEASE FORM, 2023

PRODUCTION: "Bernard"
EXECUTIVE PRODUCER: Raven Angeline Whisnant
EXECUTIVE PRODUCER: Charlie Carson Monroe
PRODUCER: Cecilia Keirstead

I, the undersigned, represent the property of **Chatham County Agriculture & Conference Center** and I grant **New 32 Productions** permission to film at this property on the agreed upon dates: **March 26, 2024**. They have my permission to capture video, audio recordings, and photographs, and I grant them full ownership of these materials. They have full rights to the audio and visual material created, booked for the purposes of the film: **Bernard**, and the festivals, distribution and marketing of this project.

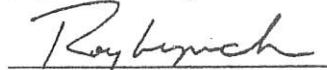
Dan La Montagne

PRINT NAME


SIGNATURE

3/15/2024
DATE

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Officer

NOTES:

Chatham County Agriculture & Conference Center serves as the location for Bernard Sr. Awards Show scenes, Red Carpet scenes, and Gala scenes