

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Cooperative Extension Service

Department contract file name (use effective date): HolidayTours_CooperativeExtension_20240219

Project Code: Click here to enter text.

Contract type: Contract

Contracted Services/Goods: Bus Only Service

Contract Component: Master

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Holiday Tours

Effective Date: 2/19/2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: Click here to enter a date.

Total Amount: \$2070.00

Please Return Contract to:

Name: Rachael Blazzard

Email: rablazzard@ncat.edu

Special Instructions for Clerks

Office:

Roy will need to stamp

2. Department Head or his/her designee has read the contract in its entirety.

By: [Signature] (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager - contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract



Bus Only Contract

Rachael Blazzard
CHATHAM COUNTY
P.O. BOX 1809
PITTSBORO, NC 27312

10367 Randleman Road
Randleman, NC 27317
www.TrustHoliday.com
FAX (336) 498-2204
E-Mail darin@TrustHoliday.com

Phones:

Randleman (336) 498-9700
Greensboro (336) 378-0117
Winston-Salem (336) 831-0180
Burlington (336) 223-0061
Toll-Free (800) 444-3952

Generated
2024-02-26 10:40
Tour #
RB072824

Customer Phone: 919-542-8202

TRIP INFORMATION

Depart Date	Depart Time	Return Date	Return Time	Origin City	Destination City
2024-07-28	12:30 PM	2024-08-02	10:00 AM	PITTSBORO, NC	REIDSVILLE, NC

Quantity	Vehicle Type	Price Each	Total
1	56 PAX Full-Size Motorcoach	\$1,035.00	\$1,035.00
	Going		
1	56 PAX Full-Size Motorcoach	\$1,035.00	\$1,035.00
	Return		
Grand Total:			\$2,070.00

-Full Payment is due two weeks prior to departure unless you have been approved for invoicing!

-Your cost is based on the itinerary as provided at the time the quote as given. If actual mileage and/or hours exceed the number anticipated or if the final itinerary reflects a schedule that is not legal per DOT regulations, additional charges may be assessed.

We offer a limited number of coaches with **WiFi and electrical outlets** for a small additional charge. You must reserve them early to guarantee availability.

Please return a signed contract, along with your deposit payment, to confirm this reservation. It is agreed that deposits are non-refundable and non-transferable within 30 days of departure. Please let us know if you need additional information or assistance.

Thank you for choosing Holiday!

Signature of Group Leader: _____

Darin Smith ext. 3963

Date: _____

2/29/2024

IMPORTANT! Please include Tour Number **RB072824** on your payment to insure proper credit.

IF DEPOSITS ARE NOT RECEIVED BY DUE DATES, THE MOTORCOACH(ES) WILL BE RELEASED WITHOUT NOTICE!

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Roy Lynch
Roy Lynch, Finance Officer

Experience. Excellence.

Motorcoach Charter Questionnaire

The following questions are necessary for us to properly plan for your trip and to get directions, maps, etc. that will be needed for our driver to provide the best possible service on your trip. Please answer these questions and return this form at least two weeks prior to your departure date.

Failure to provide this information at least two weeks prior to your departure date may result in the motorcoach(es) not being available.

Departure Date: 07 / 28 / 2024 Return Date: 08 / 02 / 2024

Group Name: CHATHAM COUNTY 4-H

Group Leader

Alternate Contact

Name: Rachael Blazzard

Emily Wyant

Cell/Contact #: 984-214-1600

704-747-1500

Email Address: rablazzard@ncat.edu

epwyant@ncsu.edu

Departure Time: 12:30 AM PM

Passenger Count: 50

Departure Location: Chatham County Agriculture & Conference Center (CCACC)

Address: 1192 US Hwy 64 West Business

City: Pittsboro

State: NC

Zip: 27312

Pickup Instructions: (Examples: "In parking lot beside gym", "Behind Arts Building", "Parking lot off XYZ Street by School Bus Parking")

In front of the main entrance, in the traffic circle.

Access Restrictions: Are there any height, side or ground clearance issues with any of your scheduled pickup or dropoff locations that would prevent our motorcoach from entering or exiting? (12' 3" tall, 8' 6" wide, 45" long) Please note: we require a minimum of 1' clearance for the width and the length and a minimum of 3" clearance for the height.

Please attach an itinerary to this form when you send it back to us or fill out the section below.

Please Note: Per D.O.T. law, our drivers can drive only 10 hours in a 15 hour period; after which, they must have 8 consecutive hours off duty. If your trip does not fall within these guidelines, please notify us immediately so we can determine what needs to be done to safely and legally complete your trip. It may require a shuttle driver or forward placement of a driver, which may increase your price.

Itinerary:

Sunday, July 28th: Depart from CCACC (Pittsboro, NC) for Betsy-Jeff Penn 4-H Camp (Reidsville, NC) at 12:30pm

Friday, August 2nd: Depart Betsy-Jeff Penn 4-H Camp (Reidsville, NC) for the CCACC (Pittsboro, NC) at 10:00am

***Address for Betsy-Jeff Penn (BJP) 4-H Educational Center/Camp: 804 Cedar Lane, Reidsville, NC 27320

BJP 4-H Camp Phone (office): 336-349-9445

Terms and Conditions (Page 1 of 2)

Holiday Tours is committed to providing the highest level of service available. As anyone who has ever travelled by motorcoach, railway, aircraft, or automobile can attest, on the road failures do occur. Our commitment is to minimize the likelihood of a failure by utilization of a thorough Preventative Maintenance Program, maintaining a highly skilled vehicle support staff operating in state of the art facilities, and continuing driver education classes. Further, in the event of a failure, we commit to react quickly. Our drivers have access to a 24 hour hotline enabling contact with a principal of Holiday Tours. We at Holiday Tours consistently rededicate ourselves to delivering a superior product.

The US Department of Transportation limits the amount of time a driver can be on duty, after which he must have eight consecutive hours off duty. This offer of service contemplates that every driver who provides service will be in compliance with regulations.

The cost for your trip is based on the itinerary as disclosed. Any deviation in your itinerary could result in a price change. (Note: If you have not supplied your exact itinerary, please forward a copy at least 14 days prior to departure. This will ensure that your trip will run as smoothly as possible.)

It is the responsibility of the Group Leader to verify that all passengers are accounted for at all stops. Before departing any location, the Group Leader MUST make absolutely sure that all passengers are on board the coach, and to relay this information to the driver.

Holiday Tours cannot be held responsible for delays, or liabilities arising from delays, as a result of acts of God, traffic and/or road conditions, highway construction, mechanical failure, detours, direction of highway enforcement personnel, or any other condition beyond the direct control of Holiday Tours.

This contract is for the use of equipment only. Any damage caused by any member of the group in excess of normal wear will be the financial responsibility of the contracting party and the group. Lifts on lift-equipped buses have a maximum weight limit of 660 pounds. This limit applies to the combined load, including the individual and any necessary equipment in use such as a wheelchair or other mobility aid.

It is our goal to meet the specific needs of our customers with the type of equipment they request. While we do everything in our power to meet these requests, Holiday Tours cannot guarantee any specific type of motorcoach or optional equipment. In some instances, it may be necessary for Holiday Tours to substitute another carriers equipment to service the needs of our customers. If this occurs, Holiday Tours will assure you that the substitute company must provide the same level of performance and service that we would provide.

If your trip involves multiple days, unless otherwise noted on the first page of the contract, the price as quoted is based on the group providing lodging for our driver while on the trip. Please be sure to reserve an extra room for the driver in your room block at each hotel (one room per driver).

In common with other tour companies, Holiday Tours acts solely as agent for transportation companies, hotels, restaurants and other providers of travel services, and therefore, Holiday Tours does not assume any liability for injury, damage, loss, accident or delay due to any act or default of any company or person engaged in transporting the passengers or rendering any other travel service.

In the event that a payment is returned to Holiday Tours by your bank for any reason, a \$25 service fee will be charged. In the event credit is extended from Holiday Tours to the contracting party, the contracting party agrees to pay promptly and according to the terms stated on the statement. In the event that payment is not received within the stated terms, the contracting party agrees to pay all necessary interest, penalties, and fees. Further, if collection becomes necessary, the contracting party agrees to pay all costs of collection in addition to the above stated charges as well as the contracted price.

Copyright and Other Intellectual Property Obligations: the Group Leader/Lessee, pursuant to the Copyright Laws of the United States and other applicable laws, including all International Copyright laws, Treaties and conventions, shall obtain from the owners, their agents or other licensor of the copyright and other intellectual property rights, all licenses and other grants and permissions necessary for the public performance of all music, other audio and visual materials presented or sponsored by Group Leader/Lessee on the leased vehicles, and shall make all required royalty, license and any other payments which may be required. To the extent, if any, that Vehicle Owner/Operator/Lessor shall be required, to obtain any such licenses, grants and permissions and/or to make royalty, license or any other payments as a result, Group Leader/Lessee shall pay for or reimburse to Vehicle Owner/Operator/Lessor the full costs, including taxes and administrative fees, if any, of such payments. The audio and video systems are optional equipment on our coaches, that are offered for use to our customers free of charge. Holiday Tours is not responsible for loss or damage to any items that are played on our coaches.

Indemnification: Group Leader/Lessee shall indemnify, defend and hold harmless Vehicle Owner/Operator/Lessor and its officers, directors, agents, and employees, and each of them, from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages, costs or expenses, of whatever kind and nature, including judgements, interest and attorneys fees (matters) which Vehicle Owner/Operator/Lessor and its officers, directors, agents and employees, and each of them, shall or may at any time, or from time to time, subsequent to the date of this Agreement, sustain or incur, or become subject to, involving, with respect to or relating to any breach by Group Leader/Lessee of any provision of this Agreement or any other contract with Vehicle Owner/Operator/Lessor or the infringement or alleged infringement of any copyright, trademark, or other proprietary rights of others or the acts of omissions of Group Leader/Lessee pursuant to this Agreement.

Baggage & Carry-ons: Passengers are limited to 70 pounds of total baggage per person. This includes all forms of cargo including, but not limited to: carry ons, baggage, wheelchairs, motorized wheelchairs (including carts and scooters), air tanks, walkers, computers, radio/tvs, or any other items they wish to place inside or underneath the motorcoach. Items in excess of the passengers 70 pound allowance will be accepted on a space available basis only. Generally, this will be determined on the morning of departure. Individual items weighing over 70 pounds will obviously only be accepted on a space available basis. Additionally, these items will require people accompanying that passenger to be able to load and unload that item from the motorcoach as we cannot expect the driver to handle parcels in excess of 70 pounds. If the item may be disassembled such that no single piece exceeds the 70 pound limit, then it may be handled on a space available basis. The driver cannot be responsible for assembly/disassembly. These rules are necessary to insure all passengers may include their luggage on overnight trips. Motorcoach baggage space is limited, so there must be limitations on passenger cargo as well. Holiday Tours expressly denies responsibility for items left on or under a coach. No responsibility is accepted for loss or damage to baggage or any of the passenger's belongings. Additionally, items should be removed from the bus interior every night.

Terms and Conditions (Page 2 of 2)

Check Payments: When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Bus Signage by Groups: For groups wishing to attach signage to the exterior of the bus, this is only allowed on the glass portions on the sides of the bus. Anything used to adhere the sign to the windows of the bus may not extend to touch any painted surface.


Don'ts:

- No duct tape.
- No hot glue.
- No caustic materials.
- No adhesive materials should extend to any painted surface.

Any damage to the bus due to signage removal will be the responsibility of the chartering group.

Protocols for Infectious Diseases: On behalf of all passengers, the Group Leader/Lessee recognizes and acknowledges that there are certain inherent risks associated with infectious diseases, including COVID-19, and accepts full responsibility for personal injury to themselves or others in their party. Group Leader/Lessee understands and agrees that if, after boarding, or even if a Passenger has fully complied with all wellness policies and procedures, if a Passenger tests positive for an infectious disease or exhibits signs or symptoms, Holiday may remove said passenger, refuse reboarding, and remove the Passenger as well as members of the Passenger's travelling party, or take other steps which Holiday determines, in its sole discretion, are necessary under the circumstances to protect the health and well-being of others. Each such Passenger is responsible for all other related costs and fines, including without limitation travel expenses. Under no circumstance shall Holiday be liable to any such Passenger for any costs, damages, or expenses whatsoever incurred by any Passengers.

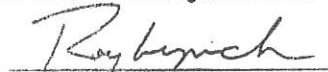
I have read and agree to all terms listed in these terms and conditions.



Signature

2 / 29 / 2024
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



Roy Lynch, Finance Officer

