

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Council on Aging

Department contract file name (use effective date): SilerCityParksandRec_AgingServices_20240222

Project Code: Click here to enter text.

Contract type: MOU/MOA

Contracted Services/Goods: Recreational activities, classes, etc. for

Siler City Center for Active Living

Contract Component: Master

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Town of Siler City

Effective Date: 02/21/2024

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: 12/31/2024

Total Amount: \$0

Please Return Contract to:

Name: Ashlyn Martin

Email:

ashlyn.martin@chathamcountync.gov

Special Instructions for Clerks Office:

Thank you!

2. Department Head or his/her designee has read the contract in its entirety.

By: Ashlyn Martin (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

Memorandum of Understanding between
Chatham County
and
Town of Siler City

This instrument has been audited
in the manner required by the
Local Government Budget
and Fiscal Control Act.


Finance Officer

2 20 24
Date

This Memorandum of Understanding ("MOU") is hereby made and entered into by and between the Town of Siler City, hereinafter referred to as "Town," and Chatham County, hereinafter referred to as "County." Either the County or the Town may be referred to herein as a "Party" or collectively as the "Parties."

PURPOSE: The purpose of this MOU is to continue to develop and expand a framework of cooperation between the Parties to promote and offer recreational activities, social events, teach new skills, and foster companionship to prevent social isolation and promote good mental health and physical activity. Events will be held monthly or bi-monthly at locations agreed upon by the Parties.

THE COUNTY'S SILER CITY CENTER FOR ACTIVE LIVING SHALL:

- Provide a space for the event to be held, when appropriate.
- Provide materials and equipment as necessary and available.
- Advertise the gathering and recruit participants 55 years or older from the senior center and surrounding community.

THE TOWN'S PARKS & RECREATION DEPARTMENT SHALL:

- Provide a space for the event to be held, when appropriate.
- Provide materials and equipment as necessary and available.
- Advertise the gathering and recruit participants 55 years or older from the surrounding community.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

Modifications: Modifications to this MOU shall be made by mutual consent of the Parties by the issuance of a written modification, signed and dated by authorized officials, prior to any changes being performed.

Terminations: Either Party, upon thirty (30) days written notice, may terminate the agreement in whole or in part, at any time before the termination.

PRINCIPAL CONTACTS: The principal contacts for this MOU are:

Town of Siler City, Siler City Parks and Recreation, Siler City, NC, 27344, (919) 726-8667, recreation@silercity.org

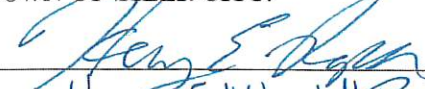
Chatham County: Kathryn Walters, Center Manager, Siler City, NC, 27344, 919-742-3975,
kathryn.walters@chathamcountync.gov

COMMENCEMENT/EXPIRATION DATE: This MOU is executed as of the date of the last signature and is effective through December 31, 2024, at which time it will expire unless otherwise extended.


LIABILITIES: It is understood that neither Party to this MOU is the agent of the other and neither is liable for the wrongful acts or negligence of the other. Each party shall be responsible for its negligent acts or omissions and those of its officers, employees, agents, or students (if applicable), howsoever caused, to the extent allowed by their respective state laws.

AUTHORIZATION: The signing of the MOU is not a formal undertaking. It implies that the signatories will strive to reach the objective(s) stated above. In witness thereof, the Parties hereto have executed this MOU as of the last written date below.

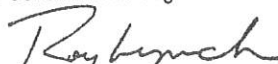
TOWN OF SILER CITY:


Name: Henry E "Hank" Raper
Title: Town Manager
Date: 2-21-24

CHATHAM COUNTY:


Dan LaMontagne
County Manager
Date: 1/23/2024

This instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Officer