

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. **Items in red are required.**

Department: Parks and Recreation

Department contract file name (use effective date): Haw River Assembly_Parks & Recreation_20240222

Project Code: Click here to enter text.

Contract type: Agreement

Contracted Services/Goods: donation

Contract Component: undefined

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: Haw River Assembly

Effective Date: 02/22/2024

Approved by: undefined

Date approved by the BOC: Click here to enter text.

Ending Date: 12/31/2024

Total Amount: 40,000.00

Please Return Contract to:

Name: Ben Rippe

Email:

ben.rippe@chathamcountync.gov

Special Instructions for Clerks

Office: Parks & Recreation

2. Department Head or his/her designee has read the contract in its entirety.

By: [Signature] (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract


DONATION AGREEMENT

THIS DONATION AGREEMENT ("Agreement", dated and made effective this 21st day of February, 2024, by and between Chatham County, a body politic and corporate of the State of North Carolina, with a mailing address of Post Office Box 1809, Pittsboro, North Carolina 27312 (the "County"), and Haw River Assembly (the "Assembly"), with a mailing address of 143 Bynum Church Road, Pittsboro, North Carolina 27312. Either the County or the Assembly may be referred to herein as a "Party" or collectively as the "Parties."


This Agreement is intended to set forth the Parties' responsibilities regarding the Assembly's donation to the County of an amount of up to \$40,000.00 to facilitate the construction of the George Pauly Nature Trail (the "Trail") and a wildflower meadow at the County's Northeast District Park located at 5408 Big Woods Road, Chapel Hill, North Carolina in 2024.

- I. The Assembly shall pay the County up to \$40,000.00 for the purpose of funding, in part, the construction of the Trail and wildflower meadow. These funds shall be provided to the County no later than 12/31, 2024.
- II. The County agrees to use the donated funds exclusively for the construction of the Trail and shall provide proof of the appropriate use of the funds to the Assembly upon request. County further agrees to provide to the Assembly with any appropriate and necessary documentation required by the Assembly for purposes of the Assembly's tax obligations.

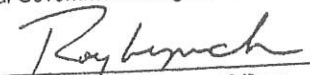
CHATHAM COUNTY


Dan LaMontagne, County Manager

HAW RIVER ASSEMBLY


Name: Elaine Chiosso
Title: Executive Director

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Officer