

**CHATHAM COUNTY  
MAJOR SUBDIVISION  
REVIEW CHECKLIST**

Subdivision Name \_\_\_\_\_

Review For \_\_\_\_\_

Final Plat

Attach all supporting documentation regarding these approvals.

	APPROVAL DATE
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<b>FINAL PLAT REVIEW</b>	
<input type="checkbox"/> 6 copies of plat if staff reviewed (folded)	.....
<input type="checkbox"/> 20 copies of plat if Board reviewed (folded)	.....
<input type="checkbox"/> Major Subdivision Application	____/____/____
<input type="checkbox"/> Chatham County Environmental Health approval of Soil Scientist report and map	____/____/____
<input type="checkbox"/>	____/____/____
<input type="checkbox"/>	____/____/____
<input type="checkbox"/>	____/____/____
<input type="checkbox"/> Road , Utilities, Erosion Control, and/or Stormwater Completion Certificates or engineers cost estimate and documentation for Financial Guarantee & Contract	____/____/____
<input type="checkbox"/> <b>1 electronic copy of all items above</b>	____/____/____
<input type="checkbox"/>	____/____/____
<input type="checkbox"/> Draft copy of financial guarantee and draft copy of contract	____/____/____
<input type="checkbox"/> County attorney approval of financial guarantee and contract (staff info)	____/____/____
<input type="checkbox"/>	____/____/____
	____/____/____
Fees Paid:	____/____/____
Recreation Fee: _____	____/____/____
	____/____/____
<b>Other:</b>	
	-----
	.....
	____/____/____
	____/____/____
	____/____/____
	____/____/____

Date Complete Application Rec'd: \_\_\_\_/\_\_\_\_/\_\_\_\_ By: \_\_\_\_\_

P.O. Box 54  
Pittsboro, NC 27312  
Tel: (919) 542-8204  
Fax: (919) 542-2698

[X] Final

### MAJOR SUBDIVISION APPLICATION

Name of Subdivision: Wolf Creek (formerly known as Pyewacket)

Subdivision Applicant: \_\_\_\_\_ Subdivision Owner: \_\_\_\_\_

Name: Warren Mitchell

Name: Griffith Capital, LLC

Address: 104 Amber Wood Run  
Chapel Hill, NC 27516

Address: 104 Amber Wood Run  
Chapel Hill, NC 27516

Phone:(W) 919-593-1916

Phone:(W) 919-593-1916

Phone:(H) \_\_\_\_\_ Fax: \_\_\_\_\_

Phone:(H) \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail warrendmitchellpe@gmail.com

E-Mail warrendmitchellpe@gmail.com

Township: Baldwin Zoning: R-1

P. I. N. # 9756-58-5810

Flood Map # 3710974600J Zone: AE

Parcel # 90267

Watershed: WSIV-PA

Existing Access Road: S.R. # 1942

S.R. road name Jones Ferry Road

Total Acreage: 128.38 Ac.

Total # of Lots: 91

Min. Lot Size: .456 Ac.

Ph. I Acreage 40.11 Ac.

Ph. I # of lots 31

Max. Lot Size: 1.02 Ac.

Ph. II Acreage. to be determined

Ph. II # of lots tbd

Avg. Lot Size: .65 Ac

Ph. III Acreage to be determined

Ph. III # of lots tbd

Type of new road: [ ] Private/ Length NA [X] Public/ Length 4600 LF

Road Surface:

[X] paved

[ ] gravel

Water System:

[ ] individual wells

[X] community wells

[ ] public system

name \_\_\_\_\_

Sewer System:

[X] septic systems

[ ] community system

[ ] public system

name \_\_\_\_\_

List other facilities: commercial, recreation, etc., and the approximate acreage or square footage:

\_\_\_\_\_

  
Signature of Applicant

Date June 25, 2024

  
Signature of Owner

Date June 25, 2024

For Office Use Only:

Notes: \_\_\_\_\_

Approved by County Commissioners: First Plat \_\_\_\_\_

Construction \_\_\_\_\_

Final \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Sketch</b>	/ /	/ /
<b>Preliminary</b>	/ /	/ /

**Dates and Actions of Planning Board Meetings**

<b>Sketch</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled
<b>Preliminary</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled
<b>Final</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled

**Dates and Actions of Board of Commissioners Meetings**

<b>Sketch</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled
<b>Preliminary</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled
<b>Final</b>	/ /	<input type="checkbox"/> Appv'd	<input type="checkbox"/> Denied	<input type="checkbox"/> Tabled

**Conditions stipulated by Planning Board or Board of Commissioners (label as sketch, preliminary or final):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Financial Guarantee (if applicable):**

Submitted by: \_\_\_\_\_

Guarantee Type: \_\_\_\_\_

Amount: \$\_\_\_\_\_

Acceptance Date: \_\_\_/\_\_\_/\_\_\_

Expiration Date: \_\_\_/\_\_\_/\_\_\_

Release Date: \_\_\_/\_\_\_/\_\_\_

Release Payable to: \_\_\_\_\_

\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_  
*Planning Department*

*Date*

**CHATHAM COUNTY  
PLANNING OFFICE**

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**DIGITAL DOCUMENT SUBMISSION GUIDELINES**

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Chatham County, in the interest of record automation, requires that all subdivision and re-zoning applications and supporting documents, including plats/maps, be submitted to the Planning Office in digital and hardcopy formats. The primary function of this document is to provide digital submission standards, procedures, and requirements. Failure to comply with these requirements will delay the processing of your application.

**ELECTRONIC PLAN AND APPLICATION SUBMITTAL**

- ALL DIGITAL FILES MUST BE PC COMPATIBLE. All digital documents must be submitted in Portable Document Format (.pdf). A digital copy of all hardcopy documents must be provided with the application submittal.
- All related digital files should be located in a single directory or folder in the media and named accordingly. Acceptable media will include floppy disks and CD-ROM's. Discs and disc sleeves/cases should be labeled with the contact name, phone number, project name and phase. Revisions to previous submittals should be labeled as such. Digital files may be transmitted via email if approved by the Planning Office.
- Multiple pages of a document shall be combined into a single document when document size permits. Ideally, files should not be larger than 5 megabytes (MB) in size. Files should not be submitted in a compressed format (i.e. WinZip or PkZip).
- PDF documents produced by scanning paper documents should be scanned at resolutions that will ensure pages are legible both on the computer screen and when printed. Therefore, we recommend scanning documents at 300 dots per inch (dpi) to balance legibility and file size. All documents should be properly oriented to the top of the page.
- When submitting numerous digital documents you must provide an ASCII text file named "Submittal.txt" that contains a listing of the documents in the order of the packet submission.

Note: Staff may request digital files compatible with ESRI ArcView GIS software (i.e. AutoCAD .dwg or .dxf files) depending on the size and scope of the project.

If you have any questions regarding the submission of digital documents please contact Jason Sullivan with the Planning Office at 919/542-8233 or [jason.sullivan@chathamcountync.gov](mailto:jason.sullivan@chathamcountync.gov).