

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Environmental Quality
Department contract file name (use effective date): KeyEnergy_EQ_20131121
Project Code: Click here to enter text.
Contract type: Agreement
Contracted Services/Goods: Collecting and recycling cooking oil
Contract Component: Amendment
Change Order Number/Addendum Number:1 Click here to enter text.
Vendor Name: Key Energy LLC
Effective Date: 11/21/2023
Approved by: Commissioners
Date approved by the BOC: 11/20/23
Ending Date: Click here to enter a date.
Total Amount: 0- we are paid for cooking oil

Please Return Contract to:
Name: Shannon Culpepper
Email:
shannon.culpepper@chathamcountync.gov
Special Instructions for Clerks Office:

2. Department Head or his/her designee has read the contract in its entirety.
By: J.C. Kowis (Department Head signature required)

3. County Attorney has reviewed and approved the contract
County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No
If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract
 The Finance Officer is not required to sign the contract

APPENDIX 1

Key Energy will collect the cooking oil from the following Chatham County Solid Waste & Recycling facilities:

- Bonlee Collection Center: 1528 Elmer Moore Road, Bonlee, NC 27213
- Cole Park Collection Center: 11632 US 15/501 North, Chapel Hill, NC 27514
- Pittsboro Collection Center: 180 Martin Luther King Jr. Road, Pittsboro, NC 27312
- Siler City Collection Center: 135 Silk Hope Road, Siler City, NC 27344
- Solid Waste & Recycling Main Facility: 28 County Services Road, Pittsboro, NC 27312

The contents of the cooking oil tank will be emptied by Key Energy, processed, and recycled into processed yellow grease. Key Energy will collect the cooking oil on a quarterly basis. The County will notify Contractor if a container is getting full outside of the scheduled pickup schedule.

The facilities should be serviced during their normal operating hours. The Collection Centers are open Monday through Saturday from 7:00 am to 7:00 pm and the Main Facility is open Monday through Friday from 7:00 am to 4:00 pm. All facilities are closed on common holidays. The holiday schedule can be found at www.chathamcountync.gov/recycle.

The Contractor will also provide each of the containers that will be used to collect the cooking oil. County employees and the Contractor will take necessary steps to ensure that only cooking oil is collected in the containers. The County will clean the outside of the containers as needed. The County will notify the Contractor if a container needs to be replaced, and the Contractor will replace it within seven (7) days of receipt of notification.

Key Energy will provide the County with a report after each pickup service, including pounds collected per location.

NORTH CAROLINA
CHATHAM COUNTY

FIRST AMENDMENT TO AGREEMENT

This First Amendment to the Agreement (this "First Amendment") is made and entered into this 21 day of November, 2023, by and between Chatham County (the "County") and Key Energy (the "Contractor").

RECITALS

- A. The County and the Contractor entered into an original Agreement effective November 1, 2016.
- B. The County has requested that the Scope of Service be updated to reflect the Services shown in Appendix 1.
- C. The Contractor has agreed to amend the Agreement as requested by the County.

NOW, THEREFORE, in consideration of the mutual covenants and the conditions contained herein, the County and Contractor agree as follows:

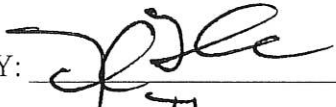
- 1. The Scope of Service is updated to reflect the Services shown in Appendix 1.

AGREEMENT TO REMAIN IN FULL FORCE AND EFFECT. Except for the Amendment set forth above, the Agreement effective November 1, 2016, shall remain in full force and effect.


CHATHAM COUNTY

BY: 
Dan LaMontagne, County Manager

KEY ENERGY

BY: 
Name: Thomas G. Franklin
Title: MEMBER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Director