

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: Public Works

Department contract file name (use effective date): CityofDurham_PublicWorks_20231120

Project Code: Click here to enter text.

Contract type: Agreement

Contracted Services/Goods:

Contract Component: Amendment

Change Order Number/Addendum Number: Click here to enter text.

Vendor Name: City of Durham

Effective Date: 11/20/2023

Approved by: County Manager

Date approved by the BOC: Click here to enter text.

Ending Date: Click here to enter a date.

Total Amount:\$ \$131,649.16

Please Return Contract to:
Name: Wendy Paschal
Email:wendy.paschal@chathamcountync.gov
Special Instructions for Clerks
Office: approved by BOC 10/16/23

2. Department Head or his/her designee has read the contract in its entirety.

By: _____ (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No

If this box is checked the County Attorney’s Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk’s Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

**LETTER OF AGREEMENT #2, AMENDMENT 2 FOR
THE WESTERN INTAKE PARTNERSHIP
GOVERNANCE PROJECT**

WHEREAS, Chatham County, the City of Durham, Town of Pittsboro, and Orange Water and Sewer Authority entered into the Memorandum of Agreement (“Agreement”) for the Western Intake Partnership (“WIP”) on or about June 2019; into Amendment #1 to the Agreement (“Agreement Amendment #1”) on or about September 2020; and into Amendment #2 to the Agreement on or about June 2023 (“Agreement Amendment #2”); and collectively the Agreement and all executed Amendments constitute the current “Agreement”; and

WHEREAS, the City of Durham as the Lead Agency entered into a contract on August 11, 2021, with Raftelis Financial Consultants, Inc. (“Raftelis”) for the WIP Governance Project (attached) in accordance with Sections 2 and 5 of the Agreement; and

WHEREAS, Chatham County, the City of Durham, Town of Pittsboro, and Orange Water and Sewer Authority (“OWASA”) are all Participating Partners, having signed Letter of Agreement #2, Amendment 1 on or about August 2022; and

WHEREAS, Chatham County, the City of Durham, Town of Pittsboro, and OWASA have decided to amend the contract with Raftelis to complete the WIP Interlocal Agreement which necessitates this Amendment 2 to Letter of Agreement #2; and

WHEREAS, Chatham County, the City of Durham, Town of Pittsboro, and OWASA have decided to enter into a separate contract with Parker Poe to complete a WIP Construction Agreement which also necessitates this Amendment 2 to Letter of Agreement #2.

NOW, THEREFORE, for and in consideration of the recitals in this Letter, and the Agreement, the Parties agree as follows:

- 1) Governance Project Cost.
 - a) The maximum total cost of the contract with Raftelis for the WIP Governance Project, Amendment No. 1 is \$310,122.
 - b) The maximum total cost of the contract with Parker Poe for the Construction Agreement is \$50,000.
 - c) A budget of \$50,000 has been established for any contingencies for this project.
 - d) The total maximum project cost, including contingencies, is, therefore, \$410,122.

Western Intake Partnership Letter #2, Amendment 2

- 2) Governance Project Participation. Participation in the WIP Governance Project is as follows.
- a) Participating Partners: City of Durham, Chatham County, Town of Pittsboro, Orange Water and Sewer Authority (“OWASA”).
 - b) Declining Partner: none.
- 3) Cost Shares. Cost shares are based on Jordan Lake water supply storage allocation.
- a) Cost shares for full participation, i.e., without any declining partners, are as follows.

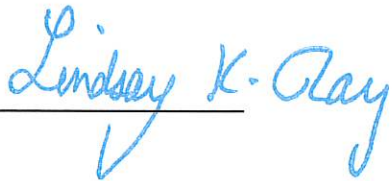
	Jordan Lake Allocation	Cost Share	Total Contract Maximum & Contingency
City of Durham	16.5	40.74%	\$167,083.70
Chatham County	13	32.10%	\$131,649.16
Town of Pittsboro	6	14.81%	\$ 60,739.07
Orange Water & Sewer Authority	5	12.35%	\$ 50,650.07
Total	40.5	100.00%	\$410,122.00

- b) Cost shares in consideration of a Declining Partner are not applicable.
- 4) Invoicing. In accordance with Section 5 of the Agreement, the City of Durham will invoice each Participating Partner for its share of the costs as the City of Durham is invoiced by Raffelis under the WIP Governance contract and Parker Poe under a separate contract, and each Participating Partner will pay the invoice within 30 days.

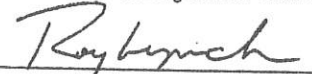
Western Intake Partnership Letter #2, Amendment 2



Dan LaMontagne, County Manager
Chatham County

ATTEST: 

This instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.



Roy Lynch, Finance Officer