

Planning Department Development Review – Major Subdivision Applications

First Plat Review

2024 Deadlines					
Submittal to Planning Department	Staff Sufficiency Review Deadline	TRC Meeting Date	Deadline for Staff Postponement	Planning Board Meeting Date*	BOC Meeting Date**
December 22, 2023	January 5	January 17	January 26	February 6	March 18
January 19	February 2	February 14	February 23	March 5	April 15
February 16	March 1	March 13	March 22	April 2	May 20
March 22	April 5	April 17	April 26	May 7	June 17
April 19	May 3	May 15	May 24	June 4	July 15
May 17	May 31	June 12	June 21	July 2	August 19
June 21	July 5	July 17	July 26	August 6	September 16
July 19	August 2	August 14	August 23	September 3	October 21
August 16	August 30	September 11	September 20	October 1	November 18
September 27	October 11	October 23	November 1	November 12	December 16
October 18	November 1	November 13	November 22	December 3	▪ January 21, 2024
November 22	December 6	December 18	▪ December 27	▪ January 7, 2025	▪ February 17, 2025
December 20	▪ January 3, 2025	▪ January 15, 2025	▪ January 24, 2025	▪ February 4, 2025	▪ March 17, 2025

* Planning Board Has Two (2) Meetings to Make Recommendation
 ** Board of Commissioners Has Up to Four (4) Meetings to Make Decision
 ▪ 2025 Dates are Tentative – Meeting Dates Will Be Set in December 2024 With Adoption of 2025 Meeting Calendars

Construction/Final Plat Review – Administrative*

2024 Deadlines

Submittal to Planning Department For TRC	Staff Sufficiency Review Deadline	TRC Meeting Date
December 22, 2023	January 10, 2024	January 17
January 24	February 7	February 14
February 21	March 6	March 13
March 27	April 10	April 17
April 24	May 8	May 15
May 22	June 5	June 12
June 26	July 10	July 17
July 24	August 7	August 14
August 21	September 4	September 11
October 2	October 16	October 23
October 23	November 6	November 13
November 27	December 11	December 18
December 23	▪ January 8, 2025	▪ January 15, 2025

*Per Section 5.2D (4), if the Planning Department determines that there have been significant changes to the Construction Plan and/or Final Plat from First Plat, it shall be reviewed by the Planning Board, County Board of Commissioners, and follow the major subdivision application schedule for the Pre-2008 Subdivision Regulations.

Concept Plan TRC Review

2024 Deadlines	
TRC Meeting Submittal Deadline	TRC Meeting Date
January 10	January 17
February 7	February 14
March 6	March 13
April 10	April 17
May 8	May 15
June 5	June 12
July 10	July 17
August 7	August 14
September 4	September 11
October 9	October 23
November 6	November 13
December 11	December 18

**Planning Department Development Review – Major Subdivision Applications
Pre-2008 Subdivision Regulations**

Sketch Plan Revision/Preliminary Plat/Final Plat Review

2024 Deadlines

Submittal to Planning Department	TRC Meeting Date	Planning Board Meeting Date	BOC Meeting Date**
December 8, 2023	December 13, 2023	January 9, 2024	February 19
January 12	January 17	February 6	March 18
February 9	February 14	March 5	April 15
March 8	March 13	April 2	May 20
April 12	April 17	May 7	June 17
May 10	May 15	June 4	July 15
June 7	June 12	July 2	August 19
July 12	July 17	August 6	September 16
August 9	August 14	September 3	October 21
September 6	September 11	October 1	November 18
October 18	October 23	November 12	December 16
November 8	November 13	December 3	▪ January 21, 2025
December 13	December 18	▪ January 7, 2025	▪ February 17, 2025

*** Planning Board Has Up To 60 Days to Act on Request Under Pre-2008 Regulations**

**** BOC Has 60 Days to Act on Request Under Pre-2008 Regulations**

***** Final Plat Must be Recorded Within 60 Days of BOC Approval**

▪ 2025 Dates are Tentative – Meeting Dates Will Be Set in December 2024 With Adoption of 2025 Meeting Calendars