

Planning Department Development Review – Major Subdivision Applications

First Plat Review

2024 Deadlines					
Submittal to Planning Department	Staff Sufficiency Review Deadline	TRC Meeting Date	Deadline for Staff Postponement	Planning Board Meeting Date*	Town Board Meeting Date
December 29, 2023	January 12	January 24	February 2	February 13	March 4
January 24	February 9	February 21	March 1	March 12	April 1
February 23	March 8	March 20	March 29	April 9	May 6
March 29	April 24	April 24	May 3	May 14	June 3
April 26	May 22	May 22	May 31	June 11	July 1
May 24	June 19	June 19	June 28	July 9	August 5
June 28	July 24	July 24	August 2	August 13	September 9
July 26	August 12	August 21	August 30	September 10	October 7
August 23	September 18	September 18	September 27	October 8	November 11
September 27	October 23	October 23	November 1	November 12	December 9
October 25	November 20	November 20	November 29	December 10	*January 6, 2025
November 22	December 18	December 18	• December 27	• January 14, 2025	February 3, 2025
December 20	* January 15, 2025	* January 15, 2025	• January 24, 2025	• February 11, 2025	March 3, 2025

*** Planning Board Has Two (2) Meetings to Make Recommendation**

**** Town Board Has Up to Four (4) Meetings to Make Decision**
 2025 Dates are Tentative – Meeting Dates Will Be Set in December 2024 With Adoption of 2025 Meeting Calendars

Construction/Final Plat Review – Administrative*

2024 Deadlines

Submittal to Planning Department For TRC	Staff Sufficiency Review Deadline	TRC Meeting Date
January 3, 2023	January 17	January 24
January 31	February 14	February 21
February 28	March 13	March 20
April 3	April 17	April 24
May 1	May 15	May 22
May 29	June 12	June 19
July 3	July 17	July 24
July 31	August 14	August 21
August 28	September 11	September 18
October 2	October 16	October 23
October 30	November 13	November 20
November 27	December 11	December 18
December 30	*January 8, 2025	*January 15, 2025

*Per Section 5.2D (4), if the Planning Department determines that there have been significant changes to the Construction Plan and/or Final Plat from First Plat, it shall be reviewed by the Planning Board, County Board of Commissioners, and follow the major subdivision application schedule.

Concept Plan TRC Review

2024 Deadlines	
TRC Meeting Submittal Deadline	TRC Meeting Date
January 10	January 24
February 14	February 21
March 13	March 20
April 17	April 24
May 15	May 22
June 12	June 19
July 17	July 24
August 14	August 21
September 11	September 18
October 16	October 23
November 13	November 20
December 11	December 18