

Permits and Expiration Dates

FOR ISSUED PERMITS:

Building and/or Trade permits are valid for six months from the issuance date. If work is done and inspected then the permits are extended for 1 year from inspection date. It is required that demonstrable work be done each year and validated with an inspection for the permit to remain valid.

If the permit(s) expires then a request can be made to have it reinstated. If you know that your permit may expire soon without an inspection, you may also request an extension for 6 months. One extension may be granted if requested less than a year from expiration date. Older expired permits (those that expired more than a year before request to extend) and second extensions are not typically granted. Those extensions will require proof of hardship or unusual extenuating circumstances to be considered.

FOR UNISSUED PERMITS:

Applications for permits that have not been approved (e.g., Intake Review is On Hold) and for which reasons have been provided as to why the application is not approvable, are void if those issues have not been addressed by the Applicant within 90 days of notification.

Applications for permits that are ready for issuance and have not been paid are void if payment is not made within 90 days.

Voided or Expired Permits require Applicants to resubmit applications to permit the proposed work.