

**CHATHAM COUNTY BOARD OF ELECTIONS  
PRE-ELECTION DAY ABSENTEE MEETING**

Chatham County Board of Elections Office  
984 Thompson Street, Suite D  
Pittsboro, NC 27312

**GoToMeeting**

Recorded meeting is available <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

November 6, 2023 – 5:00 P.M.

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**ATTENDEES:**

Chair Laura Heise, Member Frank Dunphy, Member Mark Barroso, Member Bob Tyson, Member Erika Lindemann, Director of Elections Pandora Paschal, Deputy Director Steve Simos, Elections Specialist Chance Mashburn, Elections Staff Donald Lyerly and Elections Voting Equipment Technicians Marvin Caracol.

**Moment of Silence and Pledge**

Member Bob Tyson led a moment of silence and the Pledge of Allegiance to the Flag.

**Call to Order**

Chair Heise called the meeting to order stating that a quorum was present to conduct the meeting.

**Approval of Agenda**

Chair Heise asked if there were any changes to be made to the agenda. There were no changes. Member Tyson made a motion to approve the agenda. Member Lindemann seconded the motion. All were in favor. Vote 5-0

**Approve Minutes**

Chair Heise stated the minutes from the following meetings need the board's approval: Approve draft minutes from October 9, 2023, October 10, 2023, October 12, 2023, Sample Audit Summary, October 16, 2023, October 17, 2023, Canvass October 17, 2023, Regular Meeting, October 24, 2023, and October 31, 2023. She asked if there were any edits needed before approving.

Member Lindemann made the motion to approve the minutes from October 9, 2023, October 10, 2023, October 12, 2023, Sample Audit Summary, October 16, 2023, October 17, 2023, Canvass October 17, 2023, Regular Meeting, October 24, 2023, and October 31, 2023. Member Tyson seconded the motion. All were in favor. Vote 5-0.

**New Business**

**Approve Mail-In Ballots**

**Spot Check Report**

Member Lindemann (Democratic) and Member Dunphy (Republican) spot checked the 23 ballots for approval for meeting. Member Lindemann reported that all ballots had valid photo ID's and all required signatures for approval.

There were twenty-one civilian absentee ballots, one overseas absentee ballot (Transcribed by BOE staff), one absentee ballot for deliberation by the board, to be approved at this meeting. Member Lindemann made a motion to approve one civilian ballot with an ID exception form. Member Dunphy seconded the motion. All were in favor. Vote 5-0. Member Lindemann made the motion to approve one overseas ballot. Member Dunphy seconded the motion. All were in favor. Vote 5-0. Member Barroso made the motion to approve 21 civilian ballots. Member Tyson seconded the motion. All were in favor. Vote 5-0. There was a total of 23 ballots approved for this meeting.

Before opening the ballots, the board verified that the count on the Verity Scan was 6 from the prior meeting. The 23 ballots were fed into the scanner. The ending count was 29.

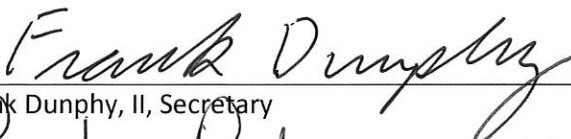
**Approve One Stop Applications**

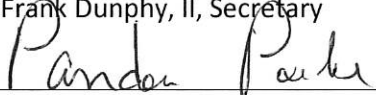
The board approved the One Stop early voting applications for the Board of Elections in lieu of site. Member Dunphy made the motion to approve the One Stop applications for the following dates: October 31, 2023, November 1, 2023, November 2, 2023, November 3, 2023, and November 4, 2023. Member Barroso seconded the motion. All were in favor. Vote 5-0.

The board signed the Poll Book of Absentee Voters. Chair Heise signed the Certificates of Executed Absentee Ballots for Civilians, Military, and Overseas Citizens.

**Adjourn**

Member Dunphy made a motion at 5:47pm to adjourn the meeting. Member Tyson seconded the motion. All were in favor. Vote 5-0.

 11/7/2023  
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Frank Dunphy, II, Secretary

 11/7/2023  
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Pandora Paschal, Attest