

**CHATHAM COUNTY BOARD OF ELECTIONS
ABSENTEE/BUSINESS MEETING**

Chatham County Board of Elections Office
984 Thompson Street, Suite D
Pittsboro, NC 27312

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Recorded meeting is available <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

September 26, 2023 – 5:00 P.M.

ATTENDEES:

Chair Laura Heise, Member Frank Dunphy, Member Mark Barroso, Member Bob Tyson, Member Erika Lindemann, Director of Elections Pandora Paschal, Election Specialist Chance Mashburn, and Elections Voting Equipment Technician Marvin Caracol.

Moment of Silence and Pledge

Member Tyson led a moment of silence and the Pledge of Allegiance to the Flag.

Call to Order

Chair Heise called the meeting to order stating that this is an absentee meeting, and that other elections business could be conducted if necessary. A quorum was present to conduct the meeting.

Approval of Agenda

Chair Heise asked if there were any changes to be made to the agenda. Chair Heise stated there was one item to be added to the agenda. The item was approval of Delegation: Absentee Ballot Preparatory Work to Board of Elections Staff. The board discussed this matter in a previous meeting but did not vote on it. A vote is required by the board to make the process official. Chair Heise suggested that this be the first item on the agenda before proceeding with approving ballots for counting. Member Lindemann made the motion to approve the agenda with the suggested additional delegation item. Member Barroso seconded the motion. All were in favor. Vote 5-0.

Approve Minutes

Chair Heise asked for a motion to approve the minutes from the September 19, 2023, meeting. Member Tyson found several grammatical errors and asked if these were relevant to approving the minutes. Member Lindemann made the motion to approve the minutes from the September 19, 2023, meeting as corrected. Member Tyson seconded the motion. All were in favor. Vote 5-0.

New Business

Approve Delegation: Absentee Ballot Preparatory Work to Board of election Staff

The board voted to approve the Absentee Ballot Delegation of Preparatory Work to the Board of Elections Staff. Erika Lindemann made the motion to approve the delegation with the amendment of first bullet point (regarding email notification to Members). Member Barroso seconded the motion. All were in favor. Vote 5-0.

Approve Absentee Ballots

Director Paschal presented the board with three absentee ballots for approval for this meeting. There was one military ballot and two civilian ballots. Director Paschal stated that since there were only three ballots for this meeting the board would be allowed to look at the photocopies of the voter IDs that were included with the ballot and the envelopes returned by the voter . In meetings where there are large ballot numbers, the board had previously agreed as part of, (Delegation: Absentee Ballot Preparatory Work to the Board of Elections Staff), they would come to the office prior to the meeting to review IDs and the return envelopes.

The board reviewed the envelopes and IDs for accuracy. The board reviewed the beginning count on the Verity Scan. The beginning count was zero. Member Barroso made the motion to approve one military ballot and two civilian ballots for counting. Member Dunphy seconded the motion. All were in favor. Vote was 5-0. The ballots were placed in the tabulator. The ending count was 3.

Approve One Stop Applications

The board reviewed the One Stop SOSA applications for September 21, 2023, September 22, 2023, September 23, 2022, September 24, 2023, and September 25, 2023. Member Tyson made the motion to approve the SOSA applications. Member Lindemann seconded the motion. All were in favor. Vote 5-0.

Adjourned

The meeting was adjourned at 5:54 pm. Member Tyson made the motion. Member Dunphy seconded the motion. All were in favor. Vote 5-0.

Frank Dunphy 10/09/23

Frank Dunphy II, Secretary

Pandora Paschal

Pandora Paschal, Attest