



DATE: September 22, 2023

TO: Firms Interested in the RFP Disposal of Household Batteries, Lead-Acid Batteries, and Mercury-Containing Items

FROM: Michele Peluso, Chatham County Procurement Manager

SUBJECT: Addendum No.2– RFP Disposal of Household Batteries, Lead-Acid Batteries, and Mercury-Containing Items

Vendor Questions and Answers

Please include addendum acknowledgement in your submittal.

- 1) How are the items stored? EX: are the lead acid batteries packed together in drums?
 - Currently, we store lead acid batteries at the Collection Centers on a cement ground, inside a locked building. The current contractor required them to be stacked on pallets (three levels high), so when we bring them to the Main Facility for consolidation, we put them on pallets.
 - Household batteries are stored in five-gallon plastic buckets at each location. Lithium batteries are stored in a separate bucket. Batteries that need to be are taped. When the buckets are brought to the Main Facility for consolidation, they are poured into 55-gallon metal drums; keeping lithium batteries separated.
 - Lightbulbs are stored in either five-gallon buckets (small ones) or cardboard boxes (2- and 4-foot straight bulbs) at each location. When the lightbulbs are brought to the Main Facility for consolidation, the small lightbulbs are placed into 55-gallon metal drums and the boxes are stacked on pallets.
 - A vendor can request a different way of storing the items in the proposal.
- 2) Are market price increases allowed after the first year?
 - A vendor would need to include language about a market increase including a frequency and a range or not to exceed percentage.
- 3) How many pickups are expected if we choose the option of picking them up after consolidation?
 - The number of pickups varies based on the amount and frequency of materials, along with the ability to collect enough to create full pallets. Below are details of the number of pickups in the past few fiscal years.

Material	Fiscal Year (July 1-June 30)	Number of Pickups
Batteries- lead-acid and household	FY23	2
	FY22	1
	FY21	2
Lightbulbs	FY23	2
	FY22	2
	FY21	2

- 4) How many pickups would be expected if we picked up from individual sites?
- Since these materials have not been serviced in this way, we do not have an estimate. Solid Waste & Recycling staff collect household batteries weekly and bi-weekly from some Collection Centers when they are there for other purposes. A box truck goes out about once a month to collect other materials.
 - Frequency of pickups would also depend on how the vendor wants the materials stored for pickup. The Collection Centers have space limitations. Vendors should include details of how materials should be stored.
 - The Main Facility collects data weekly from the Collection Centers on capacity which includes how full battery buckets are, how full the lightbulb boxes and buckets are, and how many lead-acid batteries. That data can be used to schedule pickups as needed.

Company Name: _____

Representative's Name: _____

Signature: _____

Date: _____