

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: County Manager's Office
Department contract file name (use effective date): NeoGov_HR_20230717
Project Code: Click here to enter text.
Contract type: Software/IT Support
Contracted Services/Goods: NeoGov HR Application
Contract Component: Other
Change Order Number/Addendum Number: Click here to enter text.
Vendor Name: NeoGov
Effective Date: 7/17/2023
Approved by: Commissioners
Date approved by the BOC: 7/17/2023
Ending Date: 6/30/2026
Total Amount: \$264,484.64

Please Return Contract to:
Name: Elizabeth Plata
Email: elizabeth.plata@chathamcountync.gov
Special Instructions for Clerks
Office: Need this back with urgency please

2. Department Head or his/her designee has read the contract in its entirety.
By: _____ (Department Head signature required)

3. County Attorney has reviewed and approved the contract
County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No
If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract
 The Finance Officer is not required to sign the contract

Exhibit A
Order Form



NEOGOV

Customer:

Governmentjobs.com, Inc. (dba "NEOGOV")
 2120 Park Pl, Suite 100
 El Segundo, CA 90245
 United States
 billing@neogov.com
 Sales Rep: Vincent VanAuker

Chatham, County of (NC)
 12 East St
 Pittsboro, NC 27312
 USA

Quote Valid From: 6/29/2023
 Quote Valid To: 7/17/2023

Quote Number: Q-11065
 PaymentTerms: Annual,Net 30
 Subscription Term in Months: 36

Employee Count: 649
 Order Summary

Year 1 (Prorated: 7/17/2023-6/30/2024)

Disc%: 80%

Service Description	Type	Start Date	End Date	Term Price
Custom Bundle Includes Insight License, Onboard License, Learn License, eForms License, Candidate Text Messaging (CTM), Government Jobs,	RECURRING	7/17/2023	6/30/2024	\$16,682.18
Custom Bundle Setup and Training	ONE-TIME			\$15,600.00
Position Import Subscription	RECURRING	7/17/2023	6/30/2024	\$632.68
Position Import Setup	ONE-TIME			\$3,150.00
Single Sign On Subscription	RECURRING	7/17/2023	6/30/2024	\$571.70
Single Sign On Setup	ONE-TIME			\$1,500.00
Employee Import Subscription	RECURRING	7/17/2023	6/30/2024	\$632.68
Employee Import Setup	ONE-TIME			\$3,150.00
New Hire Export (IN+ON Data) Subscription	RECURRING	7/17/2023	6/30/2024	\$381.56
New Hire Export (IN+ON) Setup	ONE-TIME			\$3,300.00
Departments Import Subscription	RECURRING	7/17/2023	6/30/2024	\$0.00

ORDER TOTAL: \$264,484.64

Service Description	Type	Start Date	End Date	Term Price
Custom Bundle	RECURRING	7/1/2025	6/30/2026	\$108,837.75
Includes Insight License, Onboard License, Learn License, eForms License, Candidate Text Messaging (CTM), Government Jobs,				
Position Import Subscription	RECURRING	7/1/2025	6/30/2026	\$3,473.40
Single Sign On Subscription	RECURRING	7/1/2025	6/30/2026	\$1,822.80
Employee Import Subscription	RECURRING	7/1/2025	6/30/2026	\$3,473.40
New Hire Export (IN+ON Data) Subscription	RECURRING	7/1/2025	6/30/2026	\$2,094.75
Departments Import Subscription	RECURRING	7/1/2025	6/30/2026	\$0.00
Year 3 TOTAL:				\$119,702.10

Year 3

Service Description	Type	Start Date	End Date	Term Price
Custom Bundle	RECURRING	7/1/2024	6/30/2025	\$90,179.85
Includes Insight License, Onboard License, Learn License, eForms License, Candidate Text Messaging (CTM), Government Jobs,				
Position Import Subscription	RECURRING	7/1/2024	6/30/2025	\$2,877.96
Single Sign On Subscription	RECURRING	7/1/2024	6/30/2025	\$1,510.32
Employee Import Subscription	RECURRING	7/1/2024	6/30/2025	\$2,877.96
New Hire Export (IN+ON Data) Subscription	RECURRING	7/1/2024	6/30/2025	\$1,735.65
Departments Import Subscription	RECURRING	7/1/2024	6/30/2025	\$0.00
Year 2 TOTAL:				\$99,181.74

Year 2

Service Description	Type	Start Date	End Date	Term Price
Departments Import Setup	ONE-TIME			\$0.00
Year 1 (Prorated: 7/1/2023-6/30/2024) TOTAL:				\$45,600.80

A. Terms and Conditions

1. Agreement. Terms & Conditions Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOVS") and Customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth in NEOGOV's bid for Solicitation Number 24-03-0222 including the NEOGOV Services Agreement set forth therein agreed to by NEOGOV and the North Carolina Sheriffs' Association (the "NCSA Agreement"). with the following modifications: (i) the Effective Date (as defined in the NEOGOV Services Agreement) shall be the date set forth below, and (ii) the SKUs and pricing applicable to this purchase shall be as specified in this Service Order. By signing below, Customer confirms it has the authority to use the NCSA Agreement for this purchase and that the use of the NCSA Agreement for this purchase is not prohibited by law or procurement regulations or standards applicable to Customer.
2. Effectiveness & Modification. Neither Customer nor NEOGOV will be bound by this Ordering Document until it has been signed by its authorized representative (the "Effective Date"). Unless otherwise stated in this Ordering Document, all SaaS Subscriptions shall commence on the Effective Date. This Ordering Document may not be modified or amended except through a written instrument signed by the parties.
3. Summary of Fees. Listed above is a summary of Fees under this Order. Once placed, your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the Agreement.
4. Order of Precedence. This Ordering Document shall take precedence in the event of direct conflict with the Services Agreement, applicable Schedules, and Service Specifications.

B. Special Conditions (if any).

**"Chatham, County of
(NC)"**

Signature:



Print Name:

Dan LaMontagne

Date:

7/17/2023

