

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: MIS

Department contract file name (use effective date): RandolphCommunications_MIS_20230307

Project Code: [Click here to enter text.](#)

Contract type: Agreement

Contracted Services/Goods: Internet Services to Detention/EOC

Contract Component: Addendum

Change Order Number/Addendum Number: 2nd

Vendor Name: Randolph Communications

Effective Date: 03/07/2023

Approved by: Commissioners

Date approved by the BOC: 03/06/2023

Ending Date: 3/7/2028

Total Amount: \$33,600

Please Return Contract to:

Name: Carla Daniel

Email: carla.daniel@chathamcounty
nc.gov

Special Instructions for Clerks

Office:

2. Department Head or his/her designee has read the contract in its entirety.

By: [Signature] (Department Head signature required)

3. County Attorney has reviewed and approved the contract

County Attorney has reviewed and rejects the contract Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes No



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes No

5. Vendor has signed the contract. Yes No

6. A budget amendment is necessary before approval. Yes No

If budget amendment is necessary, please attach to this form.

7. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

Finance Officer has signed the contract

The Finance Officer is not required to sign the contract

Carla Daniel

From: Lindsay Ray
Sent: Tuesday, March 7, 2023 8:42 AM
To: Carla Daniel
Cc: Lacey George; Lindsay Ray
Subject: Approved agenda item

The following item was approved at the 03.06.2023 BOC Meeting. Please submit the agreement with routing form flagged for signature to the Manager's Office.

23-4701	1	Contract	Vote on a request to authorize the County Manager to sign an Addendum to the service contract for the Emergency Operations Center on Renaissance Drive, Pittsboro at the cost of a recurring fee of
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Lindsay K. Ray

Clerk to the Board of Commissioners
Chatham County Government
County Manager's Office
Email: Lindsay.ray@chathamcountync.gov
919-545-8302 (Phone) | 919-542-8272 (Fax)
www.Chathamcountync.gov
12 East Street | P.O. Box 1809
Pittsboro, NC 27312

Please note, my Chatham County email address has changed. Please update my contact information in your system. My new Chatham County email address is Lindsay.ray@chathamcountync.gov

In keeping with the NC Public Records Law, e-mails, including attachments, may be released to others upon request for inspection and copying.

ADDENDUM - Service Order Summary

for Renaissance Drive, Chatham County



Date: February 21, 2023
Customer Name: Chatham County
Address: PO Box 608
City, State, Zip: Pittsboro, NC 27312
Customer Phone: 919-545-8464
Customer E-Mail: nicholas.haffele@chathamcountync.gov

Sales Person	Customer Name	Agreement Term (Months)	Service Proposal Expiration Date
Stephanie Gee	Chatham County - Fiber Connection to EOC Building & Chatham County Detention Center	60-Months	2028
Qty	Description	Location/Additional Information	Unit Price
2	Dedicated 600x600 Internet Connection (<i>applicable taxes and fees not included</i>). Includes dedicated ethernet with first priority over other internet traffic; SLA of within 2 Hours; One Free Static IP; Local 24/7 Direct Tech Support	Chatham County EOC Building & Chatham County Detention Center	\$ 249.95
	Estimated Monthly Recurring Charges:		\$ 499.90

This Addendum is to replace the previous Renaissance Drive Service Order that will now only show two connections - connect Chatham County EOC Building and the Chatham County Detention Center - via fiber optics. The products and services named in the Chatham County Goldston Internet Service Request are subject to RTTI terms and conditions. This bid only includes services detailed in the Service Request. Any wiring, equipment, and construction not noted in this Service Order are the responsibility of the customer. The monthly recurring services are estimated in the above and could change based on Customer request.

This Service Order is contingent upon a site survey being performed by our Network Engineer to confirm equipment requirements, on data services & network cabling meeting minimum requirements and on facility availability. If additional services are requested outside the Service Request for the two locations named above, RTTI and Customer will have the option to cancel the order for this service. Additional fees may apply to bring network up to required service levels. RTTI is not responsible for any charges which may result from the termination of any existing agreement. Applicable taxes for equipment are included above. Term begins on date service installation is complete.

This is the Service Order for the products and services named, subject to the RTTI terms and conditions. Only includes services detailed in this Service Order. Any wiring, equipment, and construction not noted in this Service Order are the responsibility of the customer.

Service Level Agreement. The Service includes an SLA which covers Time to Repair.

Time-to-Repair. The SLA allows credit for RTTI outages which exceed four hours. The repair interval starts when the trouble ticket is entered and ends when the fault is remedied. SLA measurements are based on each trouble ticket issued for the Service. The SLA threshold and credits are applied on a per incident, per Service basis. Multiple trouble tickets on the same day for the Service will only be eligible for one Time-to-Repair credit. Time for scheduled maintenance windows does not count towards SLA threshold. The Customer will be provided with a local number to contact the Network Operations Center (the "NOC") for the purposes of trouble reporting and to request technical assistance and testing.

Credit Amount: Per incident outage time, per Service

Credits will apply to all Monthly Recurring Costs (the "MRC") associated with the affected Customer connections.

0 to 4 hours per month: No Credit

> 4 Hours per month to 24 hours per month: Credit 3 days MRC

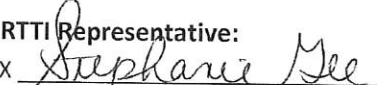
Each additional occurrence per month: Credit additional 3 days MRC

Chatham County Representative:

X 
 Authorized Signature

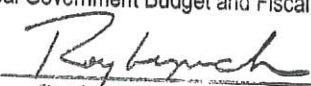
X Dan LaMontagne Date 3/7/23
 Print Name & Title
 County Manager

RTTI Representative:

X 
 Authorized Signature

X Stephanie Gee Marketing Date 2-22-23
 Print Name & Title
 Director

This instrument has been pre-audited in the manner required
 by the Local Government Budget and Fiscal Control Act.


 Roy Lynch, Finance Officer