

# CHATHAM COUNTY BOARD OF ELECTIONS REGULAR MEETING

Chatham County Board of Elections Office  
984 Thompson Street, Suite D  
Pittsboro, NC 27312

## GoToMeeting

Recorded meeting is available at <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

January 17, 2023 – 5:30 p.m.

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### **ATTENDEES:**

Chair Laura Heise, Secretary Charles Ramos, Member Frank Dunphy, Member Amy Meek, Member Mark Barroso, Director Pandora Paschal, Deputy Director Steve Simos, Election Specialist Chance Mashburn.

Secretary Ramos led everyone in a moment of silence and the Pledge of Allegiance to the Flag.

### **Call to Order**

Chair Heise called the meeting to order and stated a quorum was present to conduct board business.

### **Approval of Agenda**

There were no additions or deletions to the agenda. Member Meek made a motion to approve the agenda. All were in favor. Vote 5-0.

### **Approve Minutes**

Chair Heise presented the minutes for November 7th, 8th, 15th, 17th, and 18<sup>th</sup>, 2022 for approval. An edit was requested to the November 18, 2022 minutes. Member Meek made the motion to approve the minutes for November 7th, 8th, 15th, 17th, and 18<sup>th</sup>, 2022. Secretary Ramos seconded the motion. All were in favor. Vote 5-0.

### **Public Input**

There was no public input given.

### **Concerns Shared with County Commissioner David Delaney**

Chair Heise gave the board a briefing on the meeting with staff and the Board of Elections Liaison, County Commissioner David Delaney. The purpose of the meeting was to share concerns about administering elections effectively in Chatham County. Topics of discussion were: current state of the office and staff, expanding staff, staff retention, office upgrade, and an additional one stop site in North Chatham. For full discussion click on this link at:

<https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

**Review Draft Municipal Contract**

Municipalities have reimbursed the county for some of the expenses of their elections. There was never a contract drawn up showing the specific cost. The Board of Elections along with Chatham County thought it was time to look at the cost of elections to ensure that the towns are paying their fair share. Secretary Ramos made the motion to continue the process of providing contracts to the Town of Cary, Town of Goldston, Town of Pittsboro, Town of Siler City, and Goldston Gulf Sanitary District. Member Meek seconded the motion. All were in favor. Vote 5-0. The BOE staff will make some editing changes to the proposed contract and give the board an estimate of what each municipality will pay before the contracts are finalized. The BOE board will review the contracts at the February 21, 2023 meeting for final approval. For full discussion click on this link at:

<https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

**Discussion of Precinct Splits – Manns Chapel & Pittsboro**

Chair Heise stated that this was a preliminary discussion about splitting Manns Chapel precinct and the Pittsboro precinct. These are two of the largest precincts in the county, and the fastest growing. Staff presented the board with maps and statistics to determine where the splits should be.

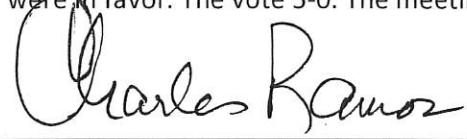
The board voted to split Manns Chapel Precinct at Manns Chapel road. Perry Harrison Elementary School and the CCCC Health Science Center will be the precinct polling sites. Member Barroso made the motion to split the Manns Chapel precinct along the lines presented by the staff to the board with Manns Chapel Road as the northern and western border, Andrews Store Road as the southern border, and NC 15-501 as the eastern border. Member Dunphy seconded the motion. All were in favor. The vote was 5-0.

The board will decide on the names of the two new precincts, and staff will provide maps and data for the Pittsboro precinct so the board to determine the best place for that split at the February 21, 2022 meeting. There are two proposals for splitting the Pittsboro precinct.

Staff will post a notice of proposal on the Chatham County Board of Elections website. Chatham BOE precinct proposals are subject to approval from the Executive Director of the North Carolina State Board of Elections. Voters will be notified 45 days prior to the 2024 Primary election. For full discussion click on this link at: <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

**Adjournment**

Member Meek made the motion to adjourn the meeting. Secretary Ramos seconded the motion. All were in favor. The vote 5-0. The meeting adjourned at 6:58 pm.

 2/21/23

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Charles Ramos, Secretary  
 2/21/23

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Pandora Paschal, Attest