



Chatham County Pre-application Meetings

Pre-application meetings offer prospective/existing business owners an opportunity to meet informally with permitting staff. Meetings are not required but are offered in an effort to make the permitting process as seamless as possible and provide feedback on preliminary proposals prior to document submittal. Staff is available to discuss rezonings, watershed protection, septic and wells, county water, building and fire code, permits that may be required.

Meeting times: Wednesday afternoons, excluding holidays, at 1:00, 2:00, or 3:00 pm (**the deadline to schedule a pre-app meeting is 2:00 PM Friday of the previous week**) and time slots are first come first serve.

Location: Virtual at this time

Scheduling: Contact Vance McNees at hunter.glenn@chathamcountync.gov or call 919-542-8284

Below is a list of permitting process staff who regularly attend the pre-application meetings:

Angela Plummer, Planning Dept Zoning Administrator 919-542-8285 angela.plummer@chathamcountync.gov	Kimberly Tyson, Planning Dept Subdivision Administrator 919-542-8283 kimberly.tyson@chathamcountync.gov	Paula Phillips, Planning Dept Minor/Exempt/Expedited SubDiv. 919-542-8276 paula.phillips@chathamcountync.gov
Rachael Thorn, Watershed Protection Supervisor 919-545-8343 rachael.thorn@chathamcountync.gov	Drew Blake, Watershed Protection Riparian Buffers, Env. Inspector 919-545-8394 drew.blake@chathamcountync.gov	Phillip Pappas Small Business Center Coordinator 919-545-8015 ppapp612@cccc.edu
Anne Lowry, Env. Health Director 919-545-8310 anne.lowry@chathamcountync.gov	James Tiger, Env Health Supervisor 919-545-8316 james.tiger@chathamcountync.gov	Lisa Morgan, Env. Health Food Establishments, Childcare, School Institutions 919-545-8309 lisa.morgan@chathamcountync.gov
David Camp, Central Permitting Director 919-542-8226 David.camp@chathamcountync.gov	Kacey Hargrove, Central Permitting Supervisor 919-545-8474 kacey.hargrove@chathamcountync.gov	Brandon Ancona, Building Insp. Supervisor 919-545-8346 brandon.ancona@chathamcountync.gov
Billy Judson, Fire Marshal Fire Marshal 919-545-8342 william.judson@chathamcountync.gov	Kennedy Strowd, Fire Marshal Fire Inspector 919-542-8263 kennedy.strowd@chathamcountync.gov	Blake Mills, Utilities Director 919-542-8238 blake.mills@chathamcountync.gov
Michael Smith Economic Development 919-542-8278 michael.smith@chathamcountync.gov	Lesa Chavis E-911 Specialist 919-545-8161 lesa.chavis@chathamcountync.gov	Neha Shah Director of Travel and Tourism 919-542-8296 Neha.Shah@chathamcountync.gov
Jennifer Williams Tax Office 919-545-8354 Jennifer.williams@chathamcountync.gov	Ben Rippe Trails & Open Space Planner 919-545-8553 ben.rippe@chathamcountync.gov	NCDOT District 1 / Division 8 Asheboro, NC 336-318-4000

Non-regulatory county staff also participate in pre-app meetings.