

STATE OF NORTH CAROLINA
COUNTY OF CHATHAM

THIS AGREEMENT, is made and entered into this the ____ day of January, 2023, by and between the TOWN OF PITTSBORO, a North Carolina municipal corporation (Town), the CHATHAM COUNTY BOARD OF ELECTIONS (BOE), and CHATHAM COUNTY (County).

WHEREAS, pursuant to G.S. 163-284, the Town is required to reimburse the BOE for the actual cost involved in the administration of the Town's municipal elections.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable considerations, the parties hereto agree as follows:

For each municipal or special election, the Town shall reimburse the BOE for the actual cost involved in the administration required by G.S. 163-284.

At least thirty days before an election, the BOE shall provide the Town with an estimate of the cost of the election. Notwithstanding this estimate, the Town shall be responsible for paying the BOE the actual cost. Payment shall be made within 30 days after the Board bills the final and actual cost to the Town, or as otherwise agreed by the parties.

The Town shall pay the following listed direct costs for the conduct of an election:

- A. Programming fees associated with creating ballots for Town elections.
- B. Fees associated with printing ballots used for one-stop, absentee and Election Day.
- C. Publication of notices required by law.
- D. Fees of Chief Judges, Judges and Provisional Ballot Coordinators to attend instructional meetings prior to an election.
- E. Fees for Chief Judges, Judges, and Assistants assigned to one-stop and to precincts on Election Day.
- F. Fees for Chief Judges or others assigned to pick up supplies before an election and for returning election materials after the election.
- G. All expenses associated with the rental of and locksmith services, if applicable, for precincts.
- H. All expenses associated with the delivery and pickup of voting equipment to the precincts before and after Election Day.
- I. All expenses associated with technical staffing services for Election Day/Site Support prior to Election Day, Election Day, and post-Election Day.
- J. All expenses for the Logic and Accuracy testing of voting equipment prior to one-stop and Election Day.
- K. All postal expenses for Absentees and Abstracts of Votes.
- L. All expenses for miscellaneous office supplies associated with the municipal or special election.
- M. All expenses for phone services associated with precincts.
- N. All expenses associated with technical staffing services for *special* town elections, other than regularly scheduled municipal elections, called by the governing body per

resolution to the Board of Election, by virtue of a lawful, successful petition, or by any other method permitted by statutes.

Provided, however, that when a municipal election is conducted by the Board concurrently with any county, state, or federal election, the municipality shall be obligated for a pro-rated portion of the fees specified. The pro-rated portion shall be determined by multiplying eligible costs by a factor whose numerator shall be the number of registered voters residing in the Town and whose denominator shall be the number of registered voters residing in the County (inclusive of registered voters residing in incorporated municipalities).

IN WITNESS WHEREOF, Chatham County, the Chatham County Board of Elections, and the Town of Pittsboro have caused this Agreement to be signed and sealed on this day.

CHATHAM COUNTY

CHATHAM COUNTY BOARD OF ELECTIONS

By: _____

By: _____

Date: _____

Date: _____

TOWN OF PITTSBORO

By: _____

Date: _____