

CCAC Meeting Minutes

July 27, 2022

Attendees

Davis Andrews, Kim D'Amico, Grimsley Hobbs, Erin McDade, Tony Mayer, Clinton Miller, Dan Sundberg, Shelby Werner

Planning Staff present: Vance McNees

Meeting called to order at 6:00 by Dan Sundberg via GoToMeeting with a roll call and quorum present

Minutes were reviewed and approved by unanimous vote

New Business

Revised landscaping plan was submitted for American Self Storage located at 30 Mt. Gilead Church Rd. Parcel 17454.

Appearance Commission was asked to make sure the landscape plan that was previously approved was completed as required.

Questions were raised about the red buildings on the plan. Vance clarified that we only needed to approve previous landscape plantings as this plan had already been approved by the Planning Department and no changes were made.

Motion was made and seconded to approve.


A landscape plan was submitted for a previously cleared area in a Historic B1 location.

Committee was pleased they kept the exiting buffer of native trees and that the plant list look good.

Erin suggested one edit to the plant list. Replace Magnolia grandiflora with a smaller cultivar such as 'Little Gem' to lessen chance of encroachment into the driveway.

Motion was made and seconded to approve.

Committee discussion about revisions to the updated Design Guidelines and Recommended Plant List that Erin and Dan have been working on.



Tony commented on the 'Do Not Plant List' list having chickweed and Buddleia on it. He did not feel that Buddleia was invasive and that chickweed was not available in containers at plant nurseries.

Erin said this list was taken from the current NC Invasive Species Council list to encompass all invasive species of concern in the Piedmont of NC

Erin also added that a Buddleia 'Blue Chip', a non-invasive cross, was on the approved plant list and could be used as a substitute.

Kim suggested an edit to the title from 'Do Not Plant List' to 'NC Invasive Plant List' to cover any plant listed that would not be available for sale in a plant nursery.

Dan told the Committee he will work on an Example Plan using the Pittsboro Lowes to 'ground truth' our updated design regulations and see how they would look on a new project.

Tony asked about the timeline for new project documents to be available for review by the Appearance Commission before scheduled meetings.

This is a concern for all members. They would like more time for review and more input into designs before submittal to approve.

Vance stated that our updated design guidelines will be given to the consultants for consideration into the new UDO and that the plant list can be a separate document.

Committee voted and approved in-person meetings at the Old Ag Building starting in September.

PLANNING DEPARTMENT UPDATES

Vance told the Committee they are considering our board to review plans for the Town of Pittsboro within their ETJ areas, which would include Chatham Park.

No Commission updates.

Motion to adjourn was made by Dan and seconded at 7:00 pm.

