

# CHATHAM COUNTY BOARD OF ELECTIONS

## REGULAR MEETING

Chatham County Board of Elections Office  
984 Thompson Street, Suite D  
Pittsboro, NC 27312

### GoToMeeting

Recorded meeting is available at <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings>

June 21, 2022 – 5:30 p.m.

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### Attendees

Chair Laura Heise  
Secretary Charles Ramos  
Member Mark Barroso  
Member Frank Dunphy II  
Member Amy Meek  
Director Pandora Paschal  
Deputy Director Steve Simos  
Elections Specialist Chance Mashburn  
Chatham County IT Dept., Technician Austin Conklin  
Chatham County IT Dept., Technician Sarah Gitt

Secretary Ramos led the moment of silence and the Pledge of Allegiance to the flag.

### Call to Order/Approve Minutes

Chair Heise called the meeting to order and stated there was a quorum to conduct board business. Chair Heise asked if the board was ready to vote on the minutes from previous meetings.

Secretary Ramos made the motion to approve the May 10, 2022 **Closed Session** minutes to discuss HR matters. Member Amy Meek seconded the motion. All were in favor with a vote of 5-0. These minutes will not be available to the public.

On the May 10, 2022 Regular Meeting Minutes, Director Paschal corrected the language in the last paragraph of the motion under the header "Closed Session Minutes".

Member Dunphy asked that in the May 17, 2022 minutes the board member vote count be added under the header "Recess Meeting" and "Adjourn Meeting". The adjustments were made.

Member Barroso made the motion to approve the minutes from May 10, 16, 17, 26, and 27 with the adjustments stated above. Secretary Ramos seconded the motion. All were in favor. Vote 5-0.

### **Test Voting Equipment**

The board and the public witnessed Logic & Accuracy testing of the absentee by mail Verity Scan machine to ensure votes are read and counted correctly. The board verified the count matched the tape and the reports printed from Verity Count. Testing for the July 26, 2022 Runoff Election was successful and completed by Machine Technicians Austin Conklin and Sarah Gitt. (For full discussion see the recorded meeting at this link: [at https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings](https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings))

### **Absentee Meeting /Quorum/Meeting Cancellations**

Chair Heise asked board members who is available for the upcoming absentee meeting for the July 26, 2022 Cary runoff election to ensure a quorum. The board agreed that if there were no ballots received by 3:00 pm on Friday, June 24, the June 28, 2022 absentee ballot meeting would be cancelled.

### **Hart Upgrade**

Director Paschal reported that someone from Hart would be in the office to upgrade the voting equipment to version 2.5. We currently have version 2.0. The upgrade will enhance the security features on the equipment.

### **Early Voting Plans**

Director Paschal provided three early voting plan options for the November 8, 2022 election, and statistics from the Primary with Sunday voting. The board will vote on a plan at its July 19, 2022 meeting. (For the full discussion, see the recorded meeting at this link: <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings> )

### **Other Elections Business**

Secretary Ramos recommended a change to the Board of Elections meeting agenda format. He suggested adding the approval of the draft agenda and the board vote. If a change is made to the draft agenda (i.e., an addition, deletion, postponement, correction, etc.), then a board member would make a motion to approve the draft agenda as amended.

The board unanimously agreed that any additions to the draft agenda would be made after the call to order and approved by the board. The meeting agenda order will be Call to Order, Approval of Agenda, Approval of Minutes, Public Input, Old Business, and New Business. (For full discussion, see the recorded meeting at this link : <https://www.chathamcountync.gov/government/departments-programs-a-h/elections/board-of-elections-members-meetings> )

### **Adjournment**

Member Meek made the motion to adjourn the meeting. Secretary Ramos seconded the motion. With unanimous approval, the meeting was adjourned at 6:47 pm.

*Charles Ramos*

7/12/22

Charles Ramos, Secretary

*Pandora Paschal*

5:14 p.m. 7-15-2022

Pandora Paschal, Attest