

**CHATHAM COUNTY BOARD OF ELECTIONS  
ELECTION DAY ABSENTEE MEETING**

Chatham County Board of Elections Office  
984 Thompson Street, Suite D  
Pittsboro, NC 27312

**GoToMeeting**

Recorded meeting is available at <https://www.chathamcountync.gov/government/departments-programs/board-of-elections/board-of-elections-members-meetings>

May 17, 2022 – 2:00 p.m.

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**Attendees:**

Secretary Charles Ramos  
Member Amy Meek  
Member Frank Dunphy II  
Member Mark Barroso  
Director Pandora Paschal  
Deputy Director Steve Simos  
Election Specialist Chance Mashburn

**Call to Order**

After a moment of silence and pledge of allegiance, Director Paschal called the meeting to order. She stated that this is the final absentee meeting to count, and process returned absentee ballots and approve early voting applications before Election Day. She stated there was a quorum to conduct the meeting. Chair Heise was absent due to unforeseen circumstances. Member Barroso joined the meeting later.

**New Business**

Director Paschal explained that the board would close the polls on all five early voting Verity Scan machines and the absentee by mail Verity Scan to obtain the results for votes cast during absentee voting period. The results are not released until 7:30 pm when the polls close. Deputy Director Simos asked the board members who were present to witness him sealing the ballot box for the absentee by mail ballots. Deputy Director Simos explained that after the result tapes printed, the thumb drives from the Verity Scan are removed and uploaded to the Verity Count computer, which is not connected to the internet to produce the necessary reports for reporting. The results are then put on a clean thumb drive and taken to the Director to upload to the North Carolina State Board of Elections Election Night Reporting application. Two board members from each party observed these processes. This is done for the Election Day machines also. The board tallied the absentee votes from the absentee tapes on a tally sheet with bi-

partisan teams. Each board member signed the tapes, and the votes were entered on the Absentee Abstract to be sent to the North Carolina State Board of Elections. **Note:** The sound of the recording equipment was silenced to avoid giving out results prematurely.

**Recess Meeting**

Secretary Ramos made the motion to recess the meeting and reconvene at 7:00 pm in the event an emergency should arise after the polls close. Member Dunphy seconded the motion. All were in favor. Vote was 4-0

**Reconvened Meeting**

The board reconvened at 7:00 pm and observed staff as they carried out the processes for election night returns. A quorum was present, Chair Heise, Secretary Ramos, Member Meek, Member Dunphy, and Member Barroso. There was no official business carried out during this session.

**Adjourn Meeting**

After all precincts reported and all election staff duties were completed, Secretary Ramos made the motion to adjourn the meeting at 11:23 pm. Member Meek seconded the motion. All were in favor. Vote was 4-0

Disclaimer – Due to technical difficulties with the recording equipment all of the meeting was not recorded.



Charles Ramos, Secretary



Pandora Paschal, Attest