

Chatham County Utilities *Bankdraft Authorization Form*

*Today's Date: _____

Utility Acct. No. _____ Utility Customer ID: _____

Personal Account
Business Account

Name Listed on Bill: _____

Bank Name & Address: _____

Routing # (1st nine digits) _____

Checking Account # _____

or

Savings Account # _____

Billing Address: _____

Home Phone: _____

Printed Your Name

Your signature

I authorize the Chatham County Water to draft the amount of my monthly utility bill from the financial institution listed above. I have the right to stop automatic payment of my bill upon timely written notice to Chatham County Water and my designated financial institution.

Remember to include a voided check from the bank account to be drafted.

Once completed send by:

Fax (919-542-8282)

Scan & Email: watershop@chathamcountync.gov

Mail to: PO Box 910, Pittsboro NC 27312

You will receive your bill each month as usual. Your utility bill will show the date and the amount to be drafted. Your bank will automatically deduct that amount from your bank account on the draft date each month; bills are issued on the 1st of the month and drafted on the 25th of the month, unless a holiday or weekend it will be the following business day.

Important Note: If a bank draft form is received after the bill date for the month, then the first bank draft will not take place until the following month. If we receive it prior to this date, we will process your first draft for the current month's charges. If you have past due charges at the time of submitting this, you will want to pay those separately by the 15th to avoid disconnection of service.