

Chatham County
FY 94 CDBG PROGRAM

SECTION 504 COMPLIANCE OFFICER/GRIEVANCE PROCEDURE RESOLUTION

A Resolution Designating a Section 504 Compliance Officer and Authorizing the Adoption of Section 504 Grievance Procedures for the Chatham County Community Development Program.

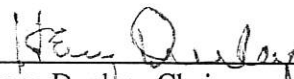
Be it Resolved by the County Commissioners of Chatham County, North Carolina, That:

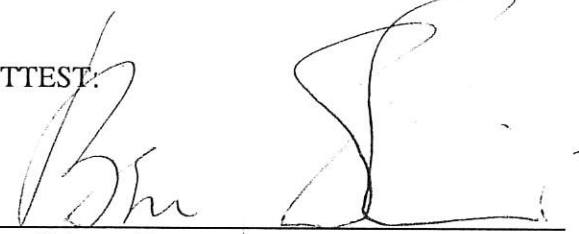
WHEREAS, Chatham County is participating in the Community Development Block Grant Program under the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Commerce; and

WHEREAS, the compliance with Section 504 handicap provisions is required under this program;

THEREFORE BE IT RESOLVED, that the County Commissioners of Chatham County, North Carolina, hereby designate Ben Shivar, County Manager, to serve as Section 504 Compliance Officer and adopts the attached Grievance Procedure to be used throughout the implementation of the Chatham County Community Development Program.

This 17th day of October, 1994.


Henry Dunlap, Chairman
Board of Commissioners

ATTEST:

Ben Shivar, County Manager

Chatham County
P. O. Box 87
Pittsboro, North Carolina 27312

**SECTION 3 AFFIRMATIVE ACTION PLAN
FY 94 COMMUNITY DEVELOPMENT PROGRAM**

Chatham County, North Carolina, agrees to implement the following specific steps directed at increasing the utilization of lower income residents and businesses within the project area. The boundaries of the Section 3 covered area in implementing this plan shall be the boundaries of Chatham County, North Carolina.

Chatham County shall:

1. Attempt to recruit, from within the project area, lower income residents through: Local advertising media, signs and public or private institutions operating within or serving the Section 3 covered area.
2. Maintain a list of lower income area residents and eligible business concerns who have applied either on their own or on referral from any source, and to employ such persons, if otherwise eligible and if a vacancy exists.
3. Insert Section 3 plan information in all bid documents, where applicable, and to require all bidders on subcontracts to submit a Section 3 plan.
4. Insure that subcontracts which are typically let on a negotiated rather than a bid basis in areas other than Section 3 covered areas are also let on a negotiated basis, whenever feasible, when let in a Section 3 covered area.
5. Contact community organizations, small business concerns, unions, subcontractors and trade associations to secure their cooperation.
6. Insure that all appropriate project area business concerns are notified of pending contractual opportunities.
7. Maintain records, including copies of correspondence, memoranda, etc. which document that all of the above affirmative steps have been taken.

Ben Shivar, County Manager shall serve as Equal Opportunity Officer to coordinate the implementation of this Section 3 plan.