

# CHATHAM COUNTY BOARD OF ELECTIONS REGULAR MEETING

Chatham County Board of Elections Office

984 Thompson Street, Suite D

Pittsboro, NC 27312

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October 26, 2021 – 5:00 p.m.

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The following people were present: Chair Laura Heise, Secretary Charles Ramos, Member Frank Dunphy II, Member Mark Barroso, Director Pandora Paschal, Deputy Director Steve Simos, and Election Specialist Chance Mashburn. Member Amy Meek was not present at this meeting.

Secretary Charles Ramos led everyone in a moment of silence and the pledge of allegiance to the flag.

## **Call to Order**

Chair Laura Heise called the meeting to order and stated there was a quorum to conduct the meeting. Four members were present as stated above.

## **Approve Minutes**

Chair Laura Heise proceeded to the first agenda item, approving the minutes from the October 19, 2021 meeting. There were no suggested edits to the minutes so Chair Laura Heise asked for a motion to approve the minutes as written. Secretary Charles Ramos made the motion to approve the minutes and Member Mark Barroso seconded the motion. All were in favor 4-0.

## **Approve One Stop Applications**

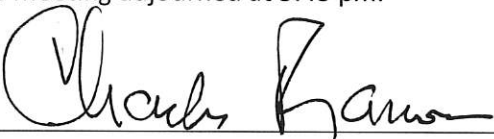
Chair Heise stated that the board would review the One Stop applications for the following dates: October 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup> and the 25<sup>th</sup> to ensure the application contained the signature of the voter, and that the election officials properly witnessed each application. After the board reviewed the applications and there were no issues, Secretary Charles Ramos made the motion to approve the One Stop applications for the dates specified above. Member Mark Barroso seconded the motion. All were in favor 4-0.

## **Approve Absentee Mail Ballots**


Deputy Director Steve Simos stated there were 17 absentee by mail ballots to count for this meeting. The board examined each envelope to determine if the voter signed and obtained required witness information for each ballot returned. Deputy Director Steve Simos explained to the board there were two ballots where the voters were unable to sign their ballots, but these ballots should be counted per guidance from the North Carolina State Board of Elections Associate General Counsel Paul Cox (Guidance is attached to the minutes). Member Mark Barroso made the motion to approve the 17 absentee by mail ballots. Member Frank Dunphy II seconded the motion. All were in favor 4-0.

The board proceeded to open the envelopes with the approved ballots to prepare to insert them in the Verity Scan voting machine. Deputy Director Steve Simos asked the board members to verify the count on the machine was the same as it was at adjournment of the October 19, 2021, meeting. The beginning count on the machine for this meeting was 6. The board verified the count, and each member present signed the tape. The board inserted the 17 ballots into the machine. The ending count was 23.

Chair Laura Heise reminded the board of the meeting on Monday, November 1, 2021, at 5:00 pm. Secretary Charles Ramos made the motion to adjourn which was seconded by member mark Barroso. The meeting adjourned at 5:43 pm.

 11/1/21

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Charles Ramos, Secretary  
 11/1/21

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Pandora Paschal, Attest