

# CHATHAM COUNTY BOARD OF ELECTIONS REGULAR MEETING

Chatham County Board of Elections Office

984 Thompson Street, Suite D

Pittsboro, NC 27312

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Recorded meeting is available at <https://www.chathamcountync.gov/government/departments-programs/board-of-elections/board-of-elections-members-meetings>

October 19, 2021 – 5:00 p.m.

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The following people were present: Chair Laura Heise, Secretary Charles Ramos, Member Amy Meek, Member Frank Dunphy II, Member Mark Barroso, Director Pandora Paschal, Deputy Director Steve Simos, Election Specialist Chance Mashburn, Temp Staff Donald Lyerly, and Machine Technician Carla Daniel.

Secretary Charles Ramos led everyone in a moment of silence and the pledge of allegiance to the flag.

## **Call to Order**

Chair Laura Heise called the meeting to order and stated there was a quorum to conduct the meeting. All members were present as stated above.

## **Approve Minutes**

Chair Laura Heise proceeded to the first agenda item, approving the minutes from the October 12, 2021, meeting. Member Frank Dunphy II suggested an edit under the header – Appointment of Judge for East Williams Precinct: in the second sentence, the wording should be Member Frank Dunphy II “questioned if” instead of “stated that”. Secretary Charles Ramos added that Member Mark Barroso was not present at the October 12, 2021, meeting. He also asked to remove the second paragraph of the minutes as the meeting location is in the header of the minutes.. Member Mark Barroso made the motion to approve the minutes. Member Frank Dunphy II seconded the motion. All were in favor 5-0.

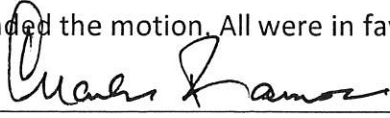
## **Absentee Ballots**

Chair Heise stated that the main reason for this meeting is to approve returned absentee by mail ballots, and absentee one-stop applications. Director Pandora Paschal presented the board with one-stop applications from October 14<sup>th</sup>, 15<sup>th</sup>, and 18<sup>th</sup> for approval. The board reviewed the applications to ensure that the voter and the witness signed the application. Member Amy Meek made the motion to approve the absentee one-stop applications for the dates specified above. Secretary Charles Ramos seconded the motion. All were in favor 5-0.

Deputy Director Steve Simos stated there were 46 civilian absentee ballots mailed, 7 military ballots sent, and 11 overseas ballots sent for this election. Six ballots were returned for board

approval at this meeting. Deputy Director Steve Simos explained to the citizens who were on the live stream feed the absentee approval process by the board. The beginning count on the Hart Verity Scan was zero. The board reviewed the envelopes for the voter signature and the witness signatures before inserting ballots into the scanner. Secretary Charles Ramos made the motion to approve the six mail absentee ballots. Member Amy Meek seconded the motion. All were in favor 5-0. Board members signed the tape and verified the count on the scanner which showed 0 at the start and 6 at the finish.

Member Mark Barroso made the motion to adjourn the meeting. Secretary Charles Ramos seconded the motion. All were in favor 5-0. The meeting was adjourned at 5:48 p.m.

 10/26/21

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Charles Ramos, Secretary

 10/26/21

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Pandora Paschal, Attest