



First Plat Submission Checklist

Subdivision Name: Ridgecrest Estates

Submit the following with this application:

- X **20** paper copies (folded) of the Plat showing proposed subdivision (minimum size 18” x 24”) *See Section 6.1 of Subdivision Regulation for information required to be on Plat*
- X 1 digital copy of all documents conforming to Digital Document Submission Guideline
- X 1 Reduced copy of plat (8.5” x 11”)
- X List (1 copy) of adjoining property owners with mailing addresses. List must include all adjoining property owners within 400 feet of property boundaries. A Microsoft Excel spreadsheet listing the names and addresses shall be submitted with the digital submission.

Submit two (2) paper copies and one (1) digital copy of the following:

- X Utility Plan (proposed layouts for sewer and water where applicable, showing feasible connections to the existing utility system, or any proposed utility system).

Submit 20 bound packets of the following information:

- X Completed First Plat Review Application (2 Pages)
- X Location Map (with Aerial Photo) from County GIS System (8.5” x 11”)
- X Topographic Map (contours at vertical intervals of not more than five [5] feet, at the same scale as the First Plat), if required by staff.
- X Comments from Chatham County Historical Association from Concept Review (If any)
- X Comments from Chatham County Schools from Concept Review (If any)
- X Copy of Environmental Documentation or Environmental Impact Assessment and report from Environmental Quality Department.
- X Community Meeting Report Form
- X Recommendation(s) from Technical Review Committee Meeting at Concept (If any)
- X Detailed Soil Scientist Report and Soils Map
- X Road name submittal form from Chatham County Emergency Operations office
- X Copy of Riparian Buffer Review
- N/A Army Corps of Engineers Permit, if required
- N/A NC Division of Water Quality Permit, if required

If submitting a Conservation Subdivision, must also submit the following documentation along with 15 paper copies (bound in a 3 ring binder) and 1 digital copy:

- N/A Documentation (i.e. deed, easement document) of Ownership of Conservation Space
- N/A Conservation Space Management Plan (See Section 7.7 [G])
- N/A Legal Instrument for Permanent Protection (See Section 7.7 [H])