

**Chatham County Board of Health  
Meeting Minutes  
Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

The Chatham County Board of Health held its monthly meeting on Monday, August 23, 2021, in the Chatham County Agriculture & Conference Center, in Pittsboro.

Present: Karen Barbee, EdD, Chair; Stephanie Freese, DVM, Vice-Chair; Carol Reitz-Barlow, MSN, RN, CCRN; Tammy Lloyd, MD; Franklin Gomez Flores, Commissioner; Lewis N. Lampiris, DDS, MPH; James O’Keefe, P.E.; Ashley Pappas, PharmD, MHA; Marcia E. Herman-Giddens, PA, MPH, DrPH

Absent: William Roscoe, OD; Judith Malone, RN

Staff: Mike Zelek, Vicky Guetgemann, Dorothy Rawleigh, Anne Lowry, Beth Dickens, Nicole Hanner, Miranda Lanning and Zach Deaton

Public: None

**Welcome and Call to Order**

Chair Barbee called the meeting to order and greeted everyone.

**Introductions**

Chair Barbee introduced Dr. Ashley Pappas, PharmD, MHA. Dr. Pappas was appointed by the Board of Commissioners to serve a three-year term in the Board of Health’s Pharmacist seat. Zach Deaton, Clinical and Community Health Services Division Director, introduced Nicole Hanner, Maternal Health Coordinator. Dorothy Rawleigh, Health Promotion and Policy Division Director, introduced Miranda Lanning, Childcare Health Consultant.

**Disclosures of Conflicts of Interest**

Dr. Herman Giddens mentioned she would abstain from casting a vote on the Consent Agenda due to funds approval that are on the Consent Agenda that pertain to an organization Dr. Herman-Giddens is involved with, TIC-NC.

**Meeting Agenda**

Chair Barbee presented the 08-23-21 Meeting Agenda for consideration.  
Chair Barbee requested an approval of the Meeting Agenda.

**Motion**

Dr. Freese motioned to approve the Meeting Agenda; this was seconded by Dr. Morris Lloyd. The motion carried unanimously.

**Consent Agenda**

**Chatham County Board of Health**  
**Meeting Minutes**  
**Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

Chair Barbee presented the 08-23-21 Consent Agenda for approval and mentioned that minor edits were requested to the 6-28-21 Board of Health Meeting Minutes to correct spelling.

**Motion**

Dr. Freese motioned to approve the Consent Agenda with the minor edits; this was seconded by Dr. Morris Lloyd. Dr. Herman-Giddens abstained from voting. The motion carried unanimously.

**Public Input**

None.

**Health Director Report**

Mr. Zelek welcomed Dr. Pappas to the Board, as well as Dr. Barbee as the new Chair and Dr. Freese as the new Vice-Chair for FY 21/22 and thanked them for their service.

Mr. Zelek shared that in June 2019 the Board approved a formulary approach (from an annual set fee methodology/format) beginning FY 19/20. The formulary approach allows the department to adjust charges for services throughout the year dependent on the costs incurred (for example, the cost of a vaccine, supplies used and staff time) rounded to the next dollar. Adopting this allowed the department the option to add additional services and charge for them without returning to the Board of Health or Board of Commissioners each time for an approval if the cost of a service changes. Mr. Zelek said the cost for vaccines was last updated in February 2021. The charge for the Shingles vaccine (Shingrix) increased while others' decreased. A new cost of \$131 was put in place for the Meningococcal vaccine (MenQuadfi) and took effect in July 2021 when the Menactra vaccine was discontinued. He noted he was providing this update to meet accreditation requirements.

Mr. Zelek reported that Child Health Primary Care Transition continues to go smoothly. Since Medicaid Managed Care took effect in January 2021, the health department has seen additional clients transfer care to other providers, mainly to KidzCare but also Piedmont Health Services (PHS). The health department has a memorandum of agreement with PHS to ensure services for uninsured and underinsured children.

Mr. Zelek said that at the last board meeting in June he shared that the health department was planning to transition out of providing care management services, specifically Care Management for At-Risk Children (CMARC) and Care Management for High-Risk Pregnancies (CMHRP), which are part of NC Medicaid. This transition was first presented to the Board in January 2020 by former Public Health Director Layton Long but was delayed due to COVID-19 and transition. Work on the transition continues, including looking into other public health departments or providers that could take on this service, which is why a formal transition plan is not being presented to the board this month. CCPHD staff is

**Chatham County Board of Health**  
**Meeting Minutes**  
**Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

working toward making this transition in the coming months, with the plan to transition staff to public health social worker roles focused on early childhood and substance abuse.

Mr. Zelek reported that the Chatham Health Alliance membership voted to move the organization out of the county into a separate nonprofit, pending approval of county funds for the Executive Director position after such transition, currently held by Julie Wilkerson. That position is currently under CCPHD and is funded by The Duke Endowment until December 2021. The department asked the County to support the position starting in January 2022 and these funds are approved in the budget. The motive behind this transition is that the Alliance's status as a nonprofit would allow for more funding opportunities and creating a more clearly defined leadership structure under the CHA Board. Ms. Wilkerson will present more information on this transition to the Board at the September 27 meeting.

Mr. Zelek stated that Cardinal Innovations, the county's Local Management Entity – Managed Care Organization (LME-MCO) for Medicaid behavioral health, intellectual/developmental disabilities and substance use services, announced it would be merging with Vaya Health in early June 2021, to take effect in mid-2022. The County Manager's Office announced the last week that Chatham would remain with Vaya once the merger is complete.

Finally, Mr. Zelek stated that Potassium Iodide (KI) tablets were being distributed by mail, at the health department and at the Moncure fire department for residents within the Shearon Harris' ten-mile radius Emergency Planning Zone (EPZ). He thanked Environmental Health and Clinic staff for making the KI distribution possible.

### **Reports**

#### **Covid-19 Update Report**

Mr. Zelek mentioned that at the June Board of Health meeting, he reported Chatham County having 1 case of Covid-19 per 100,000 residents over the past 7 days. That number is now at 271 cases per 100,000 residents over the previous week and 8.6% of tests are coming back positive (13% statewide).

Mr. Zelek stated that the Delta variant is highly infectious and unvaccinated individuals in North Carolina are 3.5 times as likely to get Covid-19 and 4.6 times as likely to die from Covid-19 as fully vaccinated individuals.

Mr. Zelek reported that there has been progress in vaccinations; 53% of Chatham County's residents are at least partially vaccinated and around half are fully vaccinated.

Mr. Zelek mentioned that division directors will talk about outreach and vaccination efforts and said that he is proud of how the team has responded to new opportunities to get the Chatham community vaccinated and meet demands for testing.

**Chatham County Board of Health  
Meeting Minutes  
Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

Mr. Zelek announced that the Pfizer vaccine has received full FDA approval for ages 16 and older. Additionally, NC law changed the previous week to require written parental consent for any minors to get a vaccine authorized under Emergency Use Authorization. In effect, children ages 12 to 15 can get the Pfizer vaccine with parental consent, while children ages 16-17 can receive it without parental consent provided they are able to understand and make decisions about their own health (decisional capacity).

Finally, he stated that a third dose of the Moderna and Pfizer vaccines have been authorized for moderately to severe immunocompromised people. Additionally, booster shots are being considered for the general populations as soon as late September 2021.

Dr. Lloyd asked about Covid-19 protocols in schools and noted that she was seeing many patients in her practice with Covid-19. She added that the Delta variant is affecting children more than previous variants have.

Anne Lowry, Environmental Health Director, said she has continued to coordinate long-term care weekly meetings and that federal government guidelines will require all long-term care staff to be vaccinated. Environmental Health staff is continuing to meet with school personnel across the county, pay attention to case numbers, quarantines and mask-wearing, and provide information to restaurants that have been hit hard with cases, quarantines and vaccinations.

Additionally, CCPHD is working with vendors to add more testing sites in Chatham County, with new sites on Mondays from 12 PM to 4 PM at the Central Carolina Community College (CCCC) campus in Siler City and on Thursdays from 12 PM to 4 PM at the CCCC campus in Pittsboro. There are plans in the works to add sites in Siler City on Thursday, Saturday and Sunday. There is also a plan for a special vaccination clinic event at the Old Agriculture Building on September 2 to align with traffic court.

Dr. Freese asked that testing options be shared, as she recently waited in line for testing around others who were symptomatic.

Dorothy Rawleigh, Health Promotion & Policy Division Director, said that CCPHD staff provided vaccine outreach and education at four events in July, and virtual meetings are being conducted with childcare staff to provide COVID-19 guidance. Those meetings moved from weekly to monthly in July. Miranda Lanning, the new Child Care Health Consultant, is monitoring any COVID-19 cases in those facilities.

The CCPHD's webpages on vaccines, testing, face masks and more are continually being updated in English and Spanish, and new content is routinely posted on the department's social media sites. Additionally, the CCPHD infoline made 6,000 calls to individuals, 141 to businesses and 34 to churches to share COVID-19 vaccine information and education.

Zach Deaton, Clinical and Community Health Services Director, said the clinic has seen an increase recently in COVID-19 vaccine demand. The clinic offers these shots on Friday by appointment and accepts walk-ins. Additionally, the vaccine is offered to clients Monday to Thursday who are in the

**Chatham County Board of Health**  
**Meeting Minutes**  
**Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

building for other services. Clinic staff has participated in multiple vaccine clinics off-site at various locations, and Mr. Deaton said it was a testament to the staff's effort. Along with businesses, the clinic has served long-term care facilities, the detention center and childcare centers with the vaccine onsite.

**Old Business**

None.

**New Business**

**TIC-NC/CCPHD Tick-borne Illness Prevention Grant**

Board Member Dr. Marcia Herman-Giddens said that her presentation is mainly to thank the health department for partnering on the TIC-NC/CCPHD Tick-borne Illness Prevention Grant. She said this small grant, funded by the NC Department of Agriculture and Consumer Services, will help distribute tick kits to outdoor workers, including migrant workers.

The grant originated from a request from a migrant worker requesting a pesticide service to spray for ticks. The worker did not know that ticks carry dangerous diseases themselves. Dr. Herman-Giddens mentioned that she was a consultant in a case of two migrant workers. When the Tick-Borne Infections Council of NC (TIC-NC) heard about the grant opportunity, they thought it would be a good resource.

Dr. Herman-Giddens said the grant is small and part of a pilot project. The money would likely be used to distribute tick removal kits with written information on removal in English and Spanish. She said a large number of migrant workers in NC are at-risk for a tick bite. She concluded the presentation by saying she was grateful to the CCPHD, Mr. Zelek and Ms. Lowry for all their support.

Mr. Zelek added that he was grateful for the partnership with TIC-NC.

**Appointment Board of Health Standing Committees**

Dr. Barbee presented the current Board of Health committees and provided Board members the opportunity to serve on a different committee for FY 21-22.

The Board members reviewed the committees, and members' representation was revised as presented below:

**Budget Committee:** Commissioner Franklin Gomez, Karen Barbee, EdD, Chair, William Roscoe, OD, and Tammy Morris Lloyd, MD.

**Environmental Health Committee:** James O'Keefe, P.E., Marcia Herman-Giddens, PA, MPH, DrPH, Judith Malone, RN, and Lewis N. Lampiris, DDS, MPH.

**Clinical Services Committee:** Stephanie Freese, DVM, Vice-Chair, Carol Reitz-Barlow, BSN, RN, CCRN, Tammy Lloyd, MD, and Lewis N. Lampiris, DDS, MPH.

**Chatham County Board of Health**  
**Meeting Minutes**  
**Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

**Health Director Evaluation Committee:** Karen Barbee, EdD, Chair, James O'Keefe, P.E., and Marcia Herman-Giddens, PA, MPH, DrPh.

Dr. Barbee mentioned that there will be an upcoming vacancy on the Environmental Health Committee and the Clinical Services Committee currently being filled by Dr. Lampiris. These assignments will be reviewed in October when Dr. Lampiris' term on the board expires.

**Motion**

Dr. Herman-Giddens made a motion to accept the revised Board of Health Committees; this was seconded by Ms. Reitz-Barlow. The motion carried unanimously.

**Board of Health Dentist Seat Vacancy**

Dr. Barbee requested for the Board to look over the application for the upcoming Pharmacy Seat vacancy that was enclosed in the meeting packet. Only one application was received for the seat.

Dr. Lampiris, Dr. Barbee, Dr. Herman-Giddens and Ms. Reitz-Barlow (Board of Health Subcommittee) previously reviewed the application and presented their recommendation to the Board.

**Motion**

Dr. Freese made a motion to recommend to the Board of Commissioners Dr. Zachary A. Brian to fill the upcoming Board's vacant Dentist Seat; this was seconded by Dr. Morris Lloyd. The motion carried unanimously.

**Health Director's Position Description Review**

Mr. Zelek mentioned that all health department staff position descriptions are reviewed annually as a requirement for Accreditation. He said that the Health Director's position review is conducted by the Board.

Mr. Zelek mentioned that he made some minor updates to his job description to make it current. Dr. Barbee asked for feedback or questions regarding the Health Director's position description. None were noted.

**Motion**

Dr. Freese moved to accept the Health Director's position description as presented. This was seconded by Dr. Morris Lloyd. The vote was unanimous, and the motion carried.

**FY 21-22 Board of Health Recommended Meeting Schedule**

**Chatham County Board of Health  
Meeting Minutes  
Monday, August 23, 2021 - Chatham County Agricultural and Conference Center**

Dr. Barbee presented FY 21-22 Board of Health Meeting Schedule. No changes were requested.

*September 27, 2021*

*October 25, 2021*

*November 22, 2021*

*December 2021 – No Scheduled Meeting*

*January 24, 2022*

*February 28, 2022*

*March 28, 2022*

*April 25, 2022*

*May 23, 2022*

*June 27, 2022*

*July 2022 – No Scheduled Meeting*

**Motion**

Dr. Herman-Giddens made a motion to accept FY 21-22 Board of Health Meeting Schedule as presented; this was seconded by Mr. O’Keefe. The motion carried unanimously.

**Adjournment**

**Motion**

Dr. Pappas motioned to adjourn the meeting; this was seconded by Dr. Freese. The motion carried unanimously.

  
Karen Barbee, EdD – Chair

  
Secretary Ex-Officio  
Michael Zelek, MPH, Health Director