



Chatham County Planning Department  
 80-A East Street  
 P.O. Box 54, Pittsboro, NC 27312-0054  
 Phone: 919-542-8204  
**Map Review Fee: \$50.00**

**EXEMPT SUBDIVISION APPLICATION—RESIDENTIAL**

**Name of Subdivision or Plat Title:** \_\_\_\_\_

**Property Owner/Applicant:**

**Representative (Surveyor, Engineer, Etc.):**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Company Name: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: (W) \_\_\_\_\_

\_\_\_\_\_

(H) \_\_\_\_\_

Phone: (W) \_\_\_\_\_

(C) \_\_\_\_\_

(C) \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**Who should staff contact (circle one)?**      **Property Owner/Applicant**                      **Consultant**

**PROPOSAL**

**Parcel # (AKPAR):** \_\_\_\_\_ **Zoning District:** \_\_\_\_\_

**Flood Map #** \_\_\_\_\_ **Zone:** \_\_\_\_\_ **Watershed District:** \_\_\_\_\_

**Existing Access Road (S. R. # and name):** \_\_\_\_\_

**Total Acreage of Parent Tract:** \_\_\_\_\_ **Total # of New Lots:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**County water available:** YES                       NO

If yes, provide **Water Availability Form** from Chatham County Public Works Water Utility Staff.

**Septic Permit(s):** If available, provide a copy of the wastewater permit for each new or revised lot. Date of permit(s):

\_\_\_\_\_ By: \_\_\_\_\_

On-site Riparian Buffer Completed: YES  NO

If no, has Form 18 been added to the plat? YES \_\_\_\_\_

Date buffer review completed: \_\_\_\_\_ By: \_\_\_\_\_

Findings: \_\_\_\_\_

Have riparian buffers been identified on exempt plat? \_\_\_\_\_

Has Environmental Quality staff reviewed riparian buffer(s)? \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_

Erosion Control: If you are disturbing 20,000 sq ft or more call 919-545-8343

Access: Will new, exempt lot(s) be served by a perpetual easement? YES  NO

If the easement is serving more than two (2) subdivision lots, the easement must be named. Contact the Emergency Operations Office at 919-545-8163 or 545-8161 for road name procedure and application form.

**For required construction standards of new easement, contract the Chatham County Fire Marshal at 919-542-8259.**

**The following information must be on the plat prior to Approval by Planning Department:**

- Stormwater language per the Environmental Quality Director
- Riparian Buffer Language

\_\_\_\_\_  
**Applicant/Agent Signature** \_\_\_\_\_  
**Date**

*For office use*  
Application received by \_\_\_\_\_ Date: \_\_\_\_\_  
Fee Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Plat approved YES  NO  By \_\_\_\_\_