

CHATHAM COUNTY

RESOLUTION APPROVING ADMINISTRATIVE GUIDELINES  
AND POLICIES FOR THE FY 2007 COMMUNITY DEVELOPMENT BLOCK GRANT  
SCATTERED SITE HOUSING PROGRAM

WHEREAS, Chatham County wishes to carry out its FY 2007 CDBG Scattered Site program in accordance with established state and federal administrative guidelines.

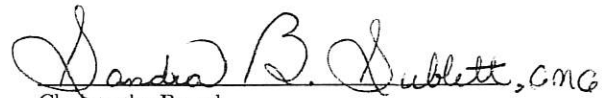
NOW, THEREFORE, the Chatham County Board of Commissioners hereby collectively adopts the following guidelines, plans and policies, and resolves that they be utilized during the administration of the FY2007 CDBG Scattered Site program:

1. Resolution to Submit 2007 CDBG Scattered Site Grant Application
2. Citizen Participation Plan
3. Resolution for Signatory Form & Check Signatures
4. Grant Project Ordinance

Adopted, this 19<sup>th</sup> day of March, 2007.



Chairman  
Chatham County Board of Commissioners



Clerk to the Board  
Chatham County Board of Commissioners

(Seal)

Summary of Administrative Guidelines & Policies  
FY2007 CDBG Scattered Site Housing Grant Application - Chatham County

1. Resolution to Submit  
*Authorizes the submission of the FY07 CDBG Scattered Site Housing Application and authorizes the Chairman and the County Manager to execute application and daily related documentation.*
2. Citizen Participation Plan  
*County will provide for and encourage citizen participation and will provide technical assistance to groups representative of persons of low income who request such assistance. The Complaint Procedure states the procedures developed by the County to handle complaints received involving the CDBG or any HUD-funded programs.*
3. Signature Resolution  
*Allow for up to four persons with the County to be designated to sign checks and requisitions. At least two signatures are required on all checks and requisitions.*
4. Project Budget Ordinance  
*Breakdown/summary of all project funds needed to complete the proposed project.*