



COUNTY COMMISSIONERS
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COUNTY MANAGER
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**A RESOLUTION APPROVING A REVISION TO THE
IMPACT FEE REIMBURSEMENT POLICY CONCERNING
AFFORDABLE HOUSING FOR LOW INCOME INDIVIDUALS**

WHEREAS, the *Impact Fee Reimbursement Policy Concerning Affordable Housing for Low Income Individuals* was adopted to provide a procedure for the reimbursement of educational facility impact fees; and

WHEREAS, the Board of Commissioners may from time to time amend policies as they deem necessary; and

WHEREAS, the Board of Commissioners finds that the proposed amendments to the policy will provide flexibility in its administration;

NOW, THEREFORE, BE IT RESOLVED BY THE CHATHAM COUNTY BOARD OF COMMISSIONERS, as follows:

That a revision to the *Impact Fee Reimbursement Policy Concerning Affordable Housing for Low Income Individuals* be, and is hereby, approved as shown in the following attachment.

Adopted this, the 21st day of September 2009

By:

George Lucier, Chairman

ATTEST:

Sandra B. Sublett, CMC, Clerk to the Board
Chatham County Board of Commissioners

Procedure

1. *(2nd paragraph)* A written request for impact reimbursement should be submitted to the Chatham County Sustainable Communities Development Director or their designee within fifteen (15) days of obtaining the building permit.

(3rd paragraph) If funding is unavailable in the current fiscal year budget, the Sustainable Communities Development Director or their designee will notify the non-profit organization.

2. Requests will be reviewed within 15 working days and the Sustainable Communities Development Director or their designee will make a recommendation to the County Manager.
3. The Manager's decision on the application for reimbursement will be conveyed to the applicant in writing by the Manager within 15 working days after the Manager receives the recommendation of the Sustainable Communities Development Director or their designee. The decision of the Manager will be based on the recommendation of the Sustainable Communities Development Director or their designee AND whether or not there are adequate fund budgeted in the current fiscal year to reimburse the applicant for impact fees paid by it.