



Chatham County Planning Board Agenda Notes

Date: June 2, 2020

Agenda Item: IX-1

Attachment #: 1

- Subdivision Conditional Use Permit Rezoning Request
 Other:

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|--------------------------|---------------------------------------------------------------------------------------------|
| Subject: | Revisions to the Planning Board Rules of Procedure to incorporate remote meeting standards. |
| Action Requested: | See Recommendation |
| Attachments: | Revised Planning Board Rules of Procedure |

Introduction & Background:

During the April 20, 2020 Board of Commissioners meeting the board adopted remote meeting guidelines in order to continue board meetings during the pandemic. The board also approved the use of these standards for advisory boards, with a requirement that each board update their respective rules of procedure.

Discussion & Analysis:

The attached Rules of Procedure have been modified by planning staff to incorporate the remote meeting standards adopted by the Board of Commissioners. The Commissioners intend for remote meetings to only be used during declared emergencies and the wording reflects their intent. The Planning Board will need to adopt amended rules during this meeting in order to continue to hold remote meetings during the pandemic. Please note that the Rules of Procedure require a 2/3rds majority to approve an amendment.

Recommendation:

Discuss the amendments and adopt the updated Planning Board Rules of Procedure.