

HOME OCCUPATION PERMIT APPLICATION

(Please provide a site plan detailing the location of the building from all property lines and access)

Type: Please check one: Neighborhood Rural (Requires 3 ac minimum)

(1) Applicant Information

Name _____

Address _____

Ph: (H) _____

(W) _____

(M) _____

Email: _____

(2) Landowner Information

Name _____

Address _____

Ph: (H) _____

(W) _____

(M) _____

Email: _____

(If applicant is different from landowner, please provide signed legal representation authorization form)

(3) Property Identification:

911 Address _____

Parcel # _____

Zoning District _____

Township _____

Acreage _____

Flood Map # _____ (____/____/20____) [No Date]

Flood Zone _____

Watershed _____

Deed Book _____ Page _____ Year _____ Plat Book _____ Page _____

(4) Describe the type of occupation/business to be operated from the property. Also list any equipment to be used in the occupation. _____

(5) Will the business be carried on inside the residence or in an accessory building? If accessory building, what is the total square footage? _____

(6) Will non-resident employees be using the property to work or to gather materials and/or tools of the trade? Yes how many? _____ No

(7) Will the general public be coming to the property to receive services or purchase product from this business? Yes No

(8) If #6 and #7 are yes, how many parking spaces will be provided and where will they be located? _____

(9) Will the occupation be advertised by a sign? _____

If yes, where will the sign be located? (**Note: Signage must be no larger than 4 sq. ft. and must be located outside the NCDOT right-of-way on the same property**)

with the home-based business) _____

(10) Will there be any noise, glare, vibration, odors, or electrical interference associated with your home occupation? _____

(11) If the answer to # 10 is yes, please describe noise, etc. and how it will be controlled so it will not be a nuisance. _____

This permit is valid only as long as the use meets the provisions for home occupations specified in the Zoning Ordinance and may be revoked any time the use does not meet the provisions of the Zoning Ordinance or other applicable ordinances. The permit is not transferable.

In addition to compliance with the Chatham County Zoning Ordinance regarding operating a home-based business/home occupation, I understand I may also be required to comply with other local, state, or federal laws, rules, ordinances that pertain to the operation of this business/occupation BEFORE beginning said business/occupation.

I hereby certify that I am making application for the landowner or myself and that the statements given are true to the best of my knowledge. **Please return this permit to the Planning Department in person along with a \$100.00 fee.**

Signature of Applicant

Date

Signature of Landowner (if applicable)

Date

To be completed by the Planning Department.

Granted _____ Denied _____ PL _____

Comments: _____

Planning Department: _____

Date _____

NCDOT Approval Yes No

Rcv'd _____

Chatham County Environmental Health Approval Yes No

Rcv'd _____

Chatham County Building Inspections Approval Yes No

Rcv'd _____

Chatham County Fire Marshal Approval Yes No

Rcv'd _____

Chatham County Erosion Control Approval Yes No

Rcv'd _____

Chatham County Stormwater Approval Yes No

Rcv'd _____