



Chatham County Solid Waste & Recycling

PO Box 1550

Pittsboro, NC 27312

Phone: (919) 542-5516

Email: recycle@chathamcountync.gov

Website: www.chathamcountync.gov/recycle

Event Recycling Borrow-a-Bin Agreement

Please complete the information below and sign the agreement at the bottom. If you need help determining how many recycling bins you need then leave that section blank. Return the completed form to the Main Facility or email it to recycle@chathamcountync.gov

Solid Waste & Recycling has recycling bins that can be checked out for free to use at events in Chatham County. Anyone can borrow the bins: school groups, community groups, private businesses, churches, etc. The bins have a folding metal frame, a plastic lid with labels, and clear plastic bags.

The borrow-a-bins will need to be picked up and dropped off at the Chatham County Solid Waste & Recycling Main Facility. The Main Facility is located at 28 County Services Road Pittsboro and open from 7:00 am to 4:00 pm. We cannot offer pickup after hours or on the weekend. If you have any questions, please contact the Main Office Monday through Friday from 7:00 am to 4:00 pm at (919) 542-5516 or email us anytime at recycle@chathamcountync.gov.

Event Details

Event name:	
Event date(s):	
Event location (street and city):	
Anticipated number of attendees:	
Number of bins requested:	
Date bins will be picked up:	
Date bins will be returned:	

When you return the bins, we have free recycling at the Main Facility that is open to any person or business- no decal required. So simply bring the bins and recyclables back with you. Trash and recycling from an event CANNOT be taken to a Collection Center, even if you have a decal, as the Collection Centers are only for household trash. If your event has a larger recycling dumpster you will be putting this material in that is fine. Just remember to empty the bags. All recyclables should be loose.

Tell us how you will be disposing of the trash and recycling at your event.

How will the event trash be disposed of?

- Dumpster or carts on-site
- Private hauler will pick up
- Take to a transfer station or landfill

How will the event recycling be disposed of?

- Take to Main Facility
- Dumpster or carts on-site
- Private hauler will pick up
- Take to a transfer station that accepts recyclables

Contact Information

Person responsible (print):	
Email address:	
Phone number:	
Mailing address:	

By signing below, you are agreeing to the following:

I understand the event recycling bins are to be used for the collection of recycling at our event and are not to be used to collect trash. I will ensure the bins are cleaned and returned in good working order at the conclusion of our event. If any bins are lost or damaged, I agree to pay Chatham County a replacement cost of \$75 per bin.

The bins must be picked up and returned to the Solid Waste & Recycling Main Facility Monday through Friday from 7:00 am to 4:00 pm. I understand I am responsible for the disposal of all recyclables collected and that the recyclables and trash from our event cannot be taken to the Collection Centers.

Signature: _____ Date: _____