

**CHATHAM COUNTY BOARD OF ELECTIONS MEETING MINUTES**  
**ABSENTEE MEETING**  
**984-D Thompson St., Pittsboro, NC 27312**  
**October 29, 2019 – 5:00 P.M.**

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The Chatham County Board of Elections met at the Board of Elections office, 984-D Thompson Street, Pittsboro, NC 27312 for a Required Absentee Meeting. The following people were present, Chair, Laura Heise, Secretary, Charles Ramos, Member, Amy Meek, Member, Brian Bock, Member, Mark Barroso, Director, Pandora Paschal, and Deputy Director, Steve Simos.

Chair, Laura Heise called the meeting to order.

The board approved minutes from the October 22, 2019 meeting. Laura Heise made the motion. Charles Ramos, seconded the motion, and all were in favor.

The Director, Pandora Paschal presented the board with 213 one stop applications for approval. After the board randomly examined the applications Amy Meek made the motion to approve the 213 one stop applications for this meeting. Charles Ramos seconded the motion. All were in favor.

Deputy Director, Steve Simos presented the board with 16 Civilian ballots for approval. The board examined each returned envelope to ensure all signatures were applied. Amy Meek made the motion to approve all 16 ballots. The board fed the ballots into the m100 tabulator. There were five votes on the machine from the previous week. The ending count for this meeting on the tabulator showed a total of 21 ballots cast by mail.

Director, Pandora Paschal gave the board an update of SB 683. If signed by the governor the following changes will be in effect; rules for requesting an absentee ballot by mail, restore the last Saturday to early voting, and change the hours for early voting from 7:00 am -7:00 pm to 8:00 am – 7:30 pm, Monday through Friday, and 8:00 am – 3:00 pm on Saturdays.

Chair, Laura Heise reminded the board members how important it is to be in attendance at meetings, and encouraged them to arrive on time for meetings.

Charles Ramos, asked the Director about the process for staff to receive a raise. She stated, we have followed the counties process as long as I have been employed here. The law does allow the Board of Elections to set the Director's salary.

Secretary Charles Ramos made the motion to adjourn the meeting at 6:00 p.m. Amy Meek seconded the motion and all were in favor.

*Charles Ramos*

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Charles Ramos, Secretary

*Pandora Paschal*

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Pandora Paschal, Attest