

**CHATHAM COUNTY BOARD OF ELECTIONS MEETING MINUTES**  
**REQUIRED ABSENTEE MEETING**  
**984-D Thompson St., Pittsboro, NC 27312**  
**September 24, 2019 – 5:00 P.M.**

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The Chatham County Board of Elections met at the Board of Elections office, 984-D Thompson Street, Pittsboro, NC 27312 for a Required Absentee Meeting. The following people were present, Laura Heise, Chair, Charles Ramos, Secretary, Brian Bock, Member, Mark Barroso, Member, Amy Meek, Member, Director, Pandora Paschal, and Deputy Director Steve Simos. There were no citizens present.

Chair, Laura Heise called the absentee meeting to order.

The board approved minutes from the September 17, 2019 meeting. Brian Bock made the motion. Charles Ramos, seconded the motion, and all were in favor.

Deputy Director, Steve Simos explained the process of absentee voting by mail and in person. He also gave the board their duties and responsibilities at absentee meetings.

The board decided to review each absentee by mail envelope, but will no longer initial each envelope. The staff will make a cover sheet for each board member to sign and attach to the absentee report for each specific meeting. Charles Ramos made the motion. Amy Meek seconded the motion, and all were in favor.

There were two absentee by mail ballots, and one overseas ballot for approval. The board verified there were no votes on the m100 and all slots were empty in the ballot box. The zero tape was signed by one member from each party.

The board approved the three ballots for this meeting (see attached report). Charles Ramos made the motion. Amy Meek seconded it, and they were all in favor. The board duplicated the OVR ballot and inserted it along with the two CIV's in the machine.

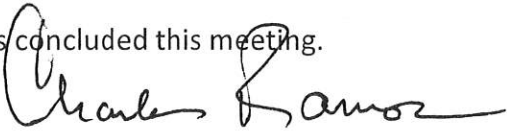
The m100 showed 3 votes on the machine at the end of processing the absentee ballots for this meeting.

Adjustments were made to the appointment of Democratic Judge for the West Siler City Precinct. Louis Giovenco sent an email letting the board know that he will be unable to serve. Rory Garcia will replace him as the Democratic Judge for West Siler City precinct. Susan Sigmon will serve as an assistant in the West Siler City precinct for the Municipal Election on November

5, 2019. She is replacing LenPonda Alston, who moved to Alamance County. Charles Ramos made the motion. Amy Meek seconded the motion. All were in favor.

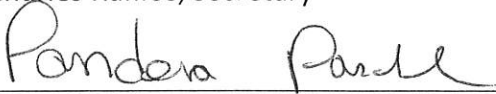
Deputy Director, Steve Simos explained the ballot reconciliation and audit process for the end of absentee by mail, absentee early voting and election night.

The board amended the Resolution to Preliminarily Recommend to the Chatham County Board of Commissioners the Adoption and Acquisition of the voting equipment to a version suggested by the SBOE. Laura Heise made the motion. Amy Meek seconded it. All were in favor.

This concluded this meeting.  


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Charles Ramos, Secretary



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Pandora Paschal, Attest