



First Plat Submission Checklist

\$800 Fee

Subdivision Name: Hobby Farms

Submit the following with this application:

- CA **A** 20 paper copies (folded) of the Plat showing proposed subdivision (minimum size 18" x 24") **See Section 6.1 of Subdivision Regulation for information required to be on Plat**
- CA **B** 1 digital copy of all documents conforming to Digital Document Submission Guideline
- CA **C** 1 Reduced copy of plat (8.5" x 11")
- CA **D** List (1 copy) of all property owners names and mailing addresses **within 400 feet** of property boundaries. A Microsoft Excel spreadsheet listing the names and addresses shall be submitted with the digital submission. If more than 10 property owners, provide mailing labels.

Submit two (2) paper copies and one (1) digital copy of the following:

- CA **E** Utility Plan (proposed layouts for sewer and water where applicable, showing feasible connections to the existing utility system, or any proposed utility system).

Submit 20 packets of the following information:

- CA **F** Completed First Plat Review Application (2 Pages)
- CA **G** Location Map (with Aerial Photo) from County GIS System (8.5" x 11")
- CA **H** Topographic Map (contours at vertical intervals of not more than five [5] feet, at the same scale as the First Plat), if required by staff.
- CA **I** Comments from Chatham County Historical Association from Concept Review (If any)
- CA **J** Comments from Chatham County Schools from Concept Review (If any)
- CA **K** Copy of Environmental Documentation or Environmental Impact Assessment and report from Environmental Quality Department.
- CA **L** Community Meeting Report Form
- CA **M** Recommendation(s) from Technical Review Committee Meeting at Concept (If any)
- CA **N** Detailed Soil Scientist Report and Soils Map
- CA **O** Road name submittal form from Chatham County Emergency Operations office
- CA **P** Copy of Riparian Buffer Review
- NYA Not rec'd **Q** Army Corps of Engineers Permit, if required
- NYA Not Rec'd **R** NC Division of Water Quality Permit, if required

If submitting a Conservation Subdivision, must also submit the following documentation along with 15 paper copies and 1 digital copy:

- _____ Documentation (i.e. deed, easement document) of Ownership of Conservation Space
- _____ Conservation Space Management Plan (See Section 7.7 [G])
- _____ Legal Instrument for Permanent Protection (See Section 7.7 [H])
- _____ Fragmentation Map
- _____ Confirmation letter from Watershed Protection Department

Revised 4/30/2019