



# Chatham County, NC

## Meeting Minutes

### Board of Commissioners

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Tuesday, January 10, 2017

1:00 PM

DSS Conference Room

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#### Board of Commissioner Retreat

#### **CALL TO ORDER**

*Chairman Crawford welcomed those in attendance and called the meeting to order at 1:11 P.M..*

**Present:** 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

[16-1977](#)

Ground Rules

**Attachments:** [Ground rules for elected boards](#)

*Debra Henzey, Community Relations Director, reviewed Suggested Group Ground Rules for Planning and Goal-Setting. (Ground Rules attached)*

*Commissioner Howard added that board members should be mindful of making points once instead of repeating the same thing over and over again.*

[16-1978](#)

Overview of budget process and policies

**Attachments:** [1--Financial and Budgetary Policies](#)

[2--BudgetProcess \(2\) Presentation](#)

[3--BudgetCalendar](#)

*Lisa West, Budget Manager, reviewed the Financial and Budgetary Policies. (Presentation attached)*

*Ms. West reviewed the budget process. (Presentation attached)*

*Ms. West reviewed the budget calendar. (Calendar attached)*

[16-1979](#)

Report on trends and indicators affecting next year's budget

**Attachments:** [4--Trends](#)

[5--Financial Indicators](#)

*Ms. West reviewed current trends. (Presentation attached)*

*Ms. West reviewed financial indicators. (Presentation attached)*

[16-1980](#)

Heads Up document from departments and schools

**Attachments:**    [6a--Heads Up Presentation](#)  
                              [6--Heads Up Document](#)

*Ms. West reviewed the Heads Up Document. (Presentation attached)*

[16-1986](#)

Non Profits

**Attachments:**    [Final Commissioner Feedback on Nonprofit Grant Process](#)

*This item was moved to Day Two of the Retreat, January 11, 2017.*

**CLOSED SESSION**

[17-1999](#)

Closed Session to discuss matters relating to attorney client privilege and property acquisition.

**A motion was made by Commissioner Howard, seconded by Commissioner Dasher, to approve going out of the Retreat and convening in Closed Session to discuss matters relating to property acquisition and attorney-client privilege. . The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**ADJOURNMENT**

**A motion was made by Commissioner Petty, seconded by Commissioner Howard, that this be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard