



Comprehensive Plan Steering Committee

Meeting Notes

January 13th, 2016

Attendees:

Jim Crawford, Interim Appointee for Affordable Housing

Andy Bailey, Board of Commissioner (BOC) At-large

Esta Cohen, Ag Advisory Alternate

James Fogleman, Parks and Recreation Advisory Board

Sharon Garbutt, BOC At-large

Kaylan Ghosh, Council on Aging Board

Linda Harris, Chatham Economic Development Corporation

Marcia Herman-Giddens, Board of Health

Tandy Jones, Ag Advisory Board

Casey Mann, Transportation Advisory Committee (TAC)

Jamie Nunnally, TAC Alternate

George Pauly, Parks and Recreation Advisory Board

Terry Schmidt, Environmental Review Advisory Committee

Caroline Siverson, Planning Board

BJ Copeland, Planning Board

Del Turner, BOC At-large

Jim Elza, BOC At-large

Staff:

Hillary Pace, Chatham County Planning Department

Jason Sullivan, Chatham County Planning Director

Cara Coppola, Chatham County Planning Department

Dylan Paul, Chatham County Planning Department

- Introduction
 - Chatham County Commissioner Chairman Jim Crawford welcomed the Committee to the kickoff meeting of the Comprehensive Plan Steering Committee.
 - The plan should conclude by April of 2017.

- The plan will be forward thinking, while preserving county character
 - Provides policy guidance for decisions.
 - The plan will incorporate many stakeholder meetings and other means of public engagement.
- Planning Director Jason Sullivan stated the county is at a critical juncture to evaluate growth and the plan will provide growth guidance.
- The attendees introduced themselves and stated which advisory group or organization they present.
- Purpose of a long range plan
 - Planner Hillary Pace informed the committee how to sign up for e-notifications on the website in order to stay up to date with comprehensive plan activities.
 - Hillary Pace explained the 25 year plan will assist in public service planning, provide guidance for economic development, protect natural resources, and enhance the citizens' quality of life.
 - The consultant for the project is LandDesign from Charlotte. Hillary Pace explained the process the county underwent to select a consultant for the plan, and explained that LandDesign will hire subconsultants for specific focus areas such as transportation.
- Steering Committee Protocols were explained to the group
 - Committee members must follow Open Meetings Law and Public Records Policies.
 - Procedure dealing with the media was explained.
- Upcoming stakeholder meetings in February were discussed.
 - Preferably to be attended by another member of the advisory board other than a Steering Committee member.
 - An ideal stakeholder group is no more than 6 attendees.
 - Topic groups are being formed for the environment, economic development, land use, agriculture, transportation, infrastructure, as well as community and health.
- The Committee was advised to come back to the February meeting with an answer to the question, "What is one thing you would like to have this plan address?" The Steering Committee meeting in February will double as a stakeholder meeting for the group.