

Transportation Advisory Committee

Minutes of Regular Meeting

4/23/13, 6:00 pm
Dunlap Classroom
80 East St, Pittsboro



Voting Members Present

Phil Bors
Scott Evenson
Keith Gerarden
Dale Chodorow
Matt Alexander
Dennis Geiser

Non-Voting Members Present

Others Present

Hillary Pace, Chatham Co
Matt Day, TARPO
Scott Walston, NCDOT
Brendan Merithew, NCDOT
Darius Sturdivant, NCDOT

- 1 1. Purpose and Agenda for today's meeting
- 2 Meeting was called to order by Scott Evenson; a quorum was reached.
- 3 2. Public Comment
- 4 No one from the general public provided comment.

5 Action Items

- 6 3. Approval of Minutes from the March 26th, 2013 Regular Meeting
- 7 Minutes were approved unanimously with no changes.

8 Information & Discussion

- 9 4. Chatham's Comprehensive Transportation Plan (CTP), by Brendan Merithew, NCDOT
- 10 Mr. Merithew has posted maps and heard no comment from us. DOT will next present to town and
- 11 county boards. Any changes recommended during those presentations will be incorporated, and
- 12 then the plan will be presented for public input, after which it will go back to the boards for hopeful
- 13 adoption. Mr. Merithew has meetings scheduled with each municipality and county board, on June
- 14 3rd, June 17th, and June 24th.
- 15 Matt Alexander asked whether or how newly announced DOT funding will impact Chatham Co.; no
- 16 definitive answer on this topic at this time.
- 17 TAC needs to decide how many public meetings we should hold and when and how to hold them.
- 18 Discussion of possible public input dates revealed the last two weeks of July as good options, on
- 19 days between Monday and Thursday of each week. Mr. Bors suggested having a Spanish translator
- 20 on hand during input meetings, possibly leveraging the Chatham Co. Hispanic Liaison. TAC agreed to
- 21 tentatively plan to hold three meetings, one in Pittsboro, one in Siler City, and one in Moncure. Mr.
- 22 Gerarden suggested meeting times spanning daytime and evening as well as using a URL shortener

23 like “Tiny URL” to provide an easy link to CTP maps on the Chatham Chatlist or other places
24 meetings will be listed.

25 Discussion of meeting format ensued. Mr. Merithew suggested an open house, perhaps with a short
26 presentation to be repeated periodically. TAC members will consider dates and choose a couple of
27 days to go with, tentatively planning to hold meetings from 4-7 PM on the chosen days. Each
28 meeting will have the same content, so people can attend whichever is most convenient for them.
29 Discussion of where to advertise meetings resulted in: DOT website, Chatham Chatlist, and possibly
30 the Chatham Co website and Pittsboro website. Additional suggestion was made that we write an
31 article ourselves for submission to Chatham Co. News and Record the week before the meeting- this
32 is a good way to get info out there for free rather than paying for advertising space.

33 5. 2012-2013 Secondary Road Improvement Program, NCDOT (presented by Hillary Pace)
34 The proposed resolution will be presented to the county commissioners for approval in May. Money
35 is being spent on projects at North Chatham Elementary, with the remainder held back for other
36 items; see details in program report distributed by Ms. Pace at the meeting.

37 6. Update from Bike/Ped Subcommittee
38 Bike/Ped subcommittee did not meet the week prior to the regular TAC meeting, so no update
39 available.

40 7. Updates from Staff and/or the Executive Committee
41 Matt Day updated us on the Locally Coordinated Human Transportation Plan, which is being
42 updated in the near future. There will be a workshop on Fri. 4/26 in Chapel Hill, open to the public
43 though primarily geared toward transit planners for the purpose of going through transit needs to
44 determine how to plan for improvements. Groups involved include Chatham Transit Network and
45 Orange Public Transportation. There is a survey available at tarpo.org, click on the LCP link to view.

46 Ms. Pace updated us on plug-in vehicle readiness plan, the NC PEV Readiness Plan hosted at
47 advancedenergy.org. Discussion ensued, outcome of which is that the TAC would like to consider
48 adding a note to the CTP suggesting that the PEV plan be considered in project planning going
49 forward.

50 Mr. Alexander asked whether the CTP information should be shared with the Chatham Co. Economic
51 Development Corp. so they can see what is planned from our end that could affect their plans.

52 8. TAC Committee Size Discussion
53 Question arose due to multiple vacant seats on TAC; would we like to reduce the committee size
54 from 11 to 8, cutting the current vacant seats that we’ve had trouble filling? Mr. Bors suggested we
55 stay at 11 and try to fill remaining seats with a focus on diversifying the committee. The majority of
56 the TAC members are in agreement to stay at 11. Mr. Bors suggested adding that focus as an agenda
57 item for the next regular meeting; Ms. Pace will check on the procedure for doing so.

58 9. Annual Report Discussion
59 Mr. Bors informed us that the TAC has presented to the commissioners twice in the past. It’s a
60 straightforward process: fill out the annual report document, circulate it among the TAC
61 membership, and the current chair attends the commissioners’ meeting to present to them. It’s
62 possible we could have this completed for presentation at the June 17th meeting along with Mr.

63 Merithew's CTP presentation. In order to make that deadline, annual report document needs to be
64 submitted to Ms. Pace by June 3rd.

65 10. Announcements and New Business

66 A number of TAC members will not be available for regularly scheduled May meeting, so motion was
67 proposed by Mr. Bors, seconded by Mr. Alexander, and the group voted in favor of canceling that
68 meeting. Next regular meeting will be held on June 25th.

69 Mr. Geiser mentioned the Raleigh Ironman race at Jordan Lake on June 1st as an informational note;
70 be aware of a large contingent of racers on the roads that day.

71 Mr. Bors brought up Safe Routes to School. There is still money available to improve biking and
72 walking to school in Pittsboro and Siler City. Mr. Bors has asked Darius Sturdivant to check to find
73 out the process for applying for this funding. Mr. Sturdivant plans to meet with the appropriate
74 people to find out how to move forward with this and how much money is available.

75 11. Adjourn

76 The meeting adjourned at 7:20 PM.

77 Next meeting: 6/25/13 at 6:00 pm in the Dunlap Classroom (across the parking lot from the
78 Agricultural Building Auditorium) in Pittsboro