



# Chatham County, NC

## Meeting Minutes Board of Commissioners

---

Friday, May 22, 2015

9:00 AM

DSS Main Conference Room

---

### Budget Work Session

#### CALL TO ORDER

*Called to Order at 9:02 AM*

**Present:** 5 - Chairman Jim Crawford, Vice Chair Mike Cross, Commissioner Diana Hales, Commissioner Karen Howard and Commissioner Walter Petty

#### BUDGET WORK SESSION

[15-1259](#)

9:00 AM - Presentation on and discussion of the Chatham County Fire Districts

**Attachments:** [Work Session Budget Summary 5-22](#)

*Renee Paschal, Assistant County Manager, reviewed the schedule for the day. Several items in the schedule are flexible and some items are scheduled at specific times.*

*Ms. Paschal began the review of the Fire Districts. Tom Bender, Fire Marshal, was present for any questions.*

*The Fire Districts were approved by consensus.*

[15-1256](#)

10:00 AM - Discussion of FY 2015-2016 Recommended Budget

**Attachments:** [Work Session Budget Summary 5-22](#)

*Ms. Paschal began reviewing the different departments.*

*Register of Deeds pg. 106*

*The Register of Deeds was approved by consensus.*

*Sheriff and Jail pg. 194*

*Commissioner Hales asked if there is a dedicated/trained staff person to handle mentally ill offenders. Staff emailed the Sheriff's Office and received a response stating that the department currently does not have a dedicated or trained staff member for mentally ill offenders. Their current procedures are for staff to observe any mental issues with inmates and document those issues prior to assigning inmate housing. The classification officer then reviews all preliminary classifications and assigns inmates based on sex, age, criminal convictions, current and prior behavior,*

*vulnerability, mental or physical illness, suicide risk, and drug or alcohol use. Additionally, they are required to observe inmates with a history of attempted suicide or mental illness four times an hour per 10A NCAC 14J.0601. They also provide mental health treatment through a contracted service with a licensed psychologist. They follow the recommendations for further treatment as instructed by the psychologist with minimal security risks. Inmates requiring special treatment will require to be transferred to another facility.*

*The Sheriff and Jail were approved by consensus*

*Enterprise Funds pgs. 201 213*

*The Commissioners asked what date the co-mingled recycling would be implemented. Ms. Paschal believes it will be July 1, 2016 but will get confirmation. Dan LaMontagne, Public Works and Environmental Quality Director, confirmed it will be July 1, 2016.*

*Commissioner Hales asked why the County is receiving notices of violations. Ms. Paschal stated the County has not received any in the past year. Commissioner Hales asked what the violation in 2014 was for. Staff emailed Mr. LaMontagne for an explanation. He responded that the County received one Notice of Violation on October 11, 2013 because the total suspended solids limit was exceeded on July 23, 2013 during maintenance activities for cleaning the lagoon at the Jordan Lake Water Treatment Plant. This was actually considered a wastewater violation instead of a water quality violation. No fines or penalties were assessed for this violation. He stated the estimate for the next work plan is only based on possible equipment failure or activities by others, such as contractors, that could affect our system which we try to minimize the best we can.*

*The Enterprise Funds were approved by consensus.*

*Special Revenue Funds pg. 229*

*Commissioner Hales asked where the Bynum Canoe Access money comes from. Vicki McConnell, Finance Officer, confirmed the funds come from the Triangle Land Conservancy and they can only be used for maintenance of the Bynum Canoe Access.*

*The Special Revenue funds were approved by consensus.*

*Council on Aging pg. 122*

*Commissioner Hales suggested the County form a Housing Committee that would look into Housing repair and rehabilitation. Commissioner Hales feels the Council on Aging is not the only resource to address this. Ms. Paschal stated the county also funds Rebuilding of the Triangle, an organization that also funds housing repair. Chairman Crawford stated JOCCA is also a resource. He suggested holding a work session in the late summer or early fall with these different groups to see who provides what services. Vice Chair Cross stated Habitat for Humanity needs to be included in that meeting as well. The Board agreed by consensus to hold the Work Session later in the year to look at housing repair and rehabilitation. (The Board later clarified that the work session would also include affordable housing.)*

*The Council on Aging was approved by consensus.*

*Public health pg. 127*

*Public Health was approved by consensus.*

*Social Services pg. 148*

*Commissioner Hales wanted to know what the one time imaging referred to. Staff emailed Jennie Kristiansen, Director of Social Services, and she responded that it is for the "bridge" between NCFAST and Laserfiche. They are supposed to be able to have the two systems "talk" to each other. They don't store all of the NCFAST documentation in NCFAST they put it in Laserfiche (as their document storage system). Right now they are totally separate systems. There is a pilot in Buncombe County with Northwoods (another document storage solution) and NCFAST. Laserfiche is what runs "behind" Northwoods and so they are hopeful that their two systems will be able to talk eventually. This has been in the works for several years and since they now have something in place for Northwoods she is hopeful that this will happen next year. They are anticipating having to contract for this to be built.*

*Social Services was approved by consensus.*

*Facilities & Fleet Pg. 81, 84*

*Facilities and Fleet were approved by consensus.*

*Non departmental pg. 79*

*Commissioner Howard asked what falls under Board Approved Miscellaneous. Ms. McConnell stated the \$181,000 is for the Goldston sewer project and the line item name has no significance.*

*Vice Chair Cross believes the Siler City Airport project was canceled. He asked Ms. Paschal to check on that project and on the Sanford project. He also asked her to update Dianne Reid, President of the EDC, because the outcome of both of those projects will affect the Siler City Megasite and the Moncure Superpark.*

*Non departmental was approved by consensus.*

*County Attorney pg. 62*

*The County Attorney was approved by consensus.*

*County Manager pg. 63*

*The County Manager was approved by consensus.*

*Governing Board pg. 105*

*The Governing Board was approved by consensus.*

*Court Facilities pg. 71*

*Court Facilities was approved by consensus.*

*Finance pg. 72*

*Finance was approved by consensus.*

*MIS pg. 76*

*MIS was approved by consensus.*

*Court Related Programs pg. 184*

*Court Related Programs was approved by consensus.*

*EDC pg. 162*

*Commissioner Howard asked what outcomes will measure the effectiveness of the small business coordinator and why they thought the pilot program was successful and wanted to continue.*

*Staff contacted Dianne Reid, President of the EDC, for a response and she responded that the outcome measurements will include:*

- total number of businesses assisted*
- total number of workshops and participants*
- geographic distribution of clients and workshops*
- number of new business plans written and businesses started*
- quality and quantity of relationships built with partner organizations (e.g. – SCORE, SBTDC, SCMA)*
- SBC community visibility*
- SBC outreach to Latino community*

*Ms. Reid stated before the EDC had the contract with CCCC's Small Business Center, the EDC had a staff person that worked with entrepreneurs and there was a half time Small Business Coordinator at CCCC. By collaborating with CCCC and eliminating the Entrepreneurship Specialist position, they were able to more efficiently meet the needs of their clients while using fewer resources (moving from 1.5 full time equivalents to 1). The agreement with CCCC began July 1, 2014 and the EDC President collaborated in writing the job description for the full time CCCC position and participated in the interviews and selection process. Jon Spoon began work on October 1 and submits regular reports to both CCCC SBC Director and the EDC.*

*Ms. Reid stated since Mr. Spoon began, they have noticed significant improvements in the public outreach, number and frequency of workshops, and cross referrals. For example, the Pittsboro SBC has introduced both Facebook and Twitter accounts and is now offering targeted workshops for tenants of the NC Arts Incubator and Pittsboro Merchants Association. Jon also attends, when appropriate, county pre application meetings. The first nine months of the collaboration give them confidence that the*

*needs of entrepreneurs in Chatham County are being met effectively and efficiently.*

*The Board asked that the measurement be included in the EDC's work plans.*

*The EDC was approved by consensus.*

*Land & Water Resources pg. 166*

*Land & Water Resources was approved by consensus.*

*Central Permitting pg. 156*

*Central Permitting was approved by consensus.*

*Planning pg. 172*

*Planning was approved by consensus.*

*Tax pg. 109*

*Tax was approved by consensus.*

*Elections pg. 102*

*Commissioner Hales asked what would happen if there is a special election in the fall for the estate bond referendum. Ms. Paschal stated that the recommended budget did not include funds for that special election and that the funds would come from contingency.*

*Elections was approved by consensus.*

### **12:00 PM - Lunch**

[15-1260](#)

1:00 PM - Presentation on and discussion of Chatham County Schools

**Attachments:**     [BOC, meeting 5.22.15](#)

*Schools pg. 88*

*Ms. Paschal reviewed the recommendation*

*Dr. Derek Jordan, Superintendent of Chatham County Schools, presented a PowerPoint presentation to the Board.*

*Chairman Crawford asked when the upgrade of Northwood would be done. Dr. Jordan stated it would be premature to give an estimate at this time. It depends on many factors.*

*Vice Chair Cross asked if Chatham Park stated whether or not they would donate land for schools or if the County would have to purchase the land. Dr. Jordan stated in their last meeting, Chatham Park stated the County would have to purchase the*

land unless it is part of a park project. Ms. Paschal doesn't think the park property could be a substitution for all the land needed for the schools, it could negotiate part of the land but would have to buy the rest.

Dr. Jordan stated Chatham Park will be building a private high school and elementary school.

Dr. Amanada Hartness, Assistant Superintendent for Academic Services and Instructional Support, reviewed the World Language Program.

Commissioner Hales asked if there were any opportunities with virtual classrooms. Dr. Jordan stated they are already using Virtual Public School and it has proven useful with foreign languages.

Commissioner Howard asked if the Virtual Public School could be used to help students who are already bi lingual become tri lingual. Dr. Jordan said it will take some planning but they are working on it.

Dr. Hartness reviewed the E Rate Telecommunication Rule Change Impact.

Dr. Jordan introduced Penny Eason, Assistant Finance Officer.

The Schools were approved by consensus.

#### [15-1261](#)

2:00 PM - Presentation on and Discussion of Central Carolina Community College

**Attachments:** [Work Session Budget Summary 5-22](#)

CCCC pg. 86

Commissioner Hales asked if the increase in security would make the college more available for the public at nights and on weekends, for example the multipurpose room. Staff will research and bring the answers back to the Board.

CCCC was approved by consensus.

#### [15-1262](#)

2:30 PM - Presentation on and discussion of Nonprofits, Chatham Trades, and Chatham Transit

**Attachments:** [Work Session Budget Summary 5-22](#)

Nonprofits:

Chatham Trades pg 117

The Board asked for an update and report back on where Chatham Trades is with their building search.

Chatham Transit pg 120

The County Manager stated Chatham Transit would like to do a proposal to the Board to take on the Pittsboro Express route currently operated by Chapel Hill Transit. Chapel Hill Transit had presented a request to the Board to assist with funding the service. The Board agreed to have them come on Tuesday.

Nonprofit grants pg 142

*Chapel Hill Transit*

*Nonprofits and Chatham Trades were approved by consensus.*

15-1266

## Discussion of FY 2015-2016 Recommended Budget

**Attachments:**     [Work Session Budget Summary 5-22](#)

*Libraries pg 59*

*Commissioner Howard asked if there were any plans for the libraries to stay open on Sundays. Ms. Paschal stated there were no plans to extend hours to Sundays at this time. Commissioner Howard believes this is a problem for students who need access to the libraries on the weekends in order to complete their school work.*

*Commissioner Hales asked if Orange and Wake County libraries are open on Sundays. Lisa West, Budget Analyst, stated Orange County is open half days on Sunday and Cary is closed on Sunday. Ms. Paschal stated the Pittsboro branch of the library currently is open more hours than the other two branches. Chairman Crawford suggested the Library Advisory Committee pilot a program at the Pittsboro Library with extended hours and provide a report on it for the next fiscal year. Vice Chair Cross suggested the schools give a survey on whether or not the students would use the library. Commissioner Howard thinks the survey is a good idea but it would exclude students who are homeschooled and students who attend charter schools. Ms. Paschal stated staff could investigate adding that question to the County survey. She also suggested that the Library Advisory Committee and staff be prepared to come back to the Board with their findings at the Board's January retreat.*

*Libraries were approved by consensus.*

*Parks and Recreation pg 97*

*The Board agreed to give \$20,000 to the Town of Pittsboro for a park in 2016 and to come up with a per capita policy for the towns in a future year. (See discussion on Chatham Transit for change in decision in the 05.26.15 Budget Work Session Minutes)*

*Commissioner Hales asked what happens if the Deep River Park Association wants to give the Deep River Park to the County. The Board also discussed needing to approach Lee County for ownership of the park.*

*Parks and Recreation was approved by consensus.*

*Emergency Management pg 186*

*Emergency Management was approved by consensus.*

**ADJOURNMENT**

**A motion was made by Commissioner Howard, seconded by Vice Chair Cross, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Cross, Commissioner Hales, Commissioner Howard and Commissioner Petty