

**MINUTES**  
**CHATHAM COUNTY BOARD OF COMMISSIONERS**  
**BUDGET SESSION**  
**MAY 23, 2013**

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The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Old Chatham County Library (Temporary Superior Courtroom), 158 West Street, Pittsboro, North Carolina, 9:00 AM on May 23, 2013.

Present: Brian Bock, Chair; Walter Petty, Vice Chair; Commissioners Mike Cross, Sally Kost, and Pamela Stewart

Staff Present: Charlie Horne, County Manager; Renee Paschal, Assistant County Manager; Vicki McConnell, Finance Officer; Lisa West, Budget Analyst; Sandra B. Sublett, Clerk to the Board; and Lindsay Ray, Deputy Clerk to the Board

**CALL TO ORDER**

The Chair welcomed everyone in attendance and called the meeting to order at 9:06 AM.

**BOARD PRIORITIES**

**Request by Tom Glendinning to approve a project to disinter and reinter the grave of Eliza Lutterloh:**

Commissioner Cross moved, Seconded by Commissioner Bock, to approve the project to disinter and reinter the grave of Eliza Lutterloh. The motion carried five (5) to zero (0).

**Approve Addendum to Wright Express Gas Card Contract:**

Commissioner Cross moved, seconded by Commissioner Stewart, to approve the addendum to Wright Express Gas Card Contract. The motion carried five (5) to zero (0).

**CHATHAM COUNTY SCHOOLS**

Robert Logan, Chatham County Schools Superintendent, expressed appreciation to the Board of Commissioners for the opportunity of sharing their budget request for the 2013/2014 school year. He introduced his senior leadership team members of the school system as follows: David Moody, Assistant Superintendent for Auxiliary Services and Athletics; Dr. Derrick Jordan, Assistant Superintendent for Academic Services and Instructional Support; Tony Messer, Chief Operations Officer; and Janice Frazier, Chief Personnel Officer.

Mr. Logan reviewed the budget summary worksheet, funding sources for Chatham County Schools current expenses, ranking by funding sources, discretionary reduction summary, 2013/2014 budgeting factors, sources of per pupil funding, local current fund revenues, K-8 class sizes, 2011-2012 regional LEA comparison of scores, recognitions in 2012/2013, and how Chatham County High Schools rank in a PowerPoint as follows:

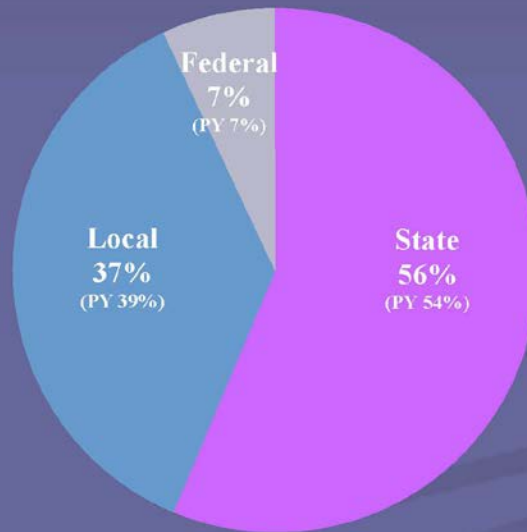
# Chatham County Schools

## 2013/2014 Budget Presentation

### CHATHAM COUNTY SCHOOLS BUDGET SUMMARY WORKSHEET

| <u>Fund</u>  | <u>FY 12 Actual</u> | <u>FY 13 Estimated</u> | <u>FY 14 Projected</u> | <u>% Inc./.(Dec.)</u> |
|--------------|---------------------|------------------------|------------------------|-----------------------|
| State        | 42,116,608          | 43,355,281             | 44,061,406             | 1.63%                 |
| Local        | 28,045,056          | 28,222,456             | 28,962,000             | 2.62%                 |
| <b>Total</b> | <b>70,161,664</b>   | <b>71,577,737</b>      | <b>73,023,406</b>      | <b>2.02%</b>          |
| Federal      | 5,569,202           | 5,364,656              | Not yet known          | N/A                   |

## Funding Sources for Chatham County Schools Current Expense 2013



## Chatham County Schools Rank by Funding Sources

Per DPI 2012 per pupil funding (115 LEAs):

- State funding = \$ 5,464.84, rank of 75
- Federal funding = \$879.02, ranking of 106
- County funding = \$ 3,008.54, ranking of 7
- Total funding = \$9,352.40, ranking of 42

| <b>Discretionary Reduction Summary for Chatham County Schools</b> |                       |                   |              |                     |
|---|-----------------------|-------------------|--------------|---------------------|
|   | <b>North Carolina</b> |                   |              | <b>Chatham</b>      |
| <b>FY</b>   | <b>Reduction</b>      | <b>\$ Per ADM</b> | <b>ADM</b>   | <b>Reduction</b>    |
| 2009/2010   | 225,000,000           | (153.60)          | 7691         | 1,181,337.60        |
| 2010/2011   | 304,774,366           | (206.53)          | 7795         | 1,609,901.35        |
| 2011/2012   | 428,991,908           | (289.67)          | 7952         | 2,303,455.84        |
| 2012/2013   | 359,738,508           | (240.98)          | 8109         | 1,954,135.00        |
|   |                       |                   | <b>Total</b> | <b>7,048,829.79</b> |
| Proposed 2013/2014  | 376,124,279           | (249.09)          | 8310         | 2,069,949.00        |

Commissioner Kost asked if the ADM's included the charter schools.

Mr. Logan stated that those numbers do not include the charter school figures.

Commissioner Kost cautioned that when we are looking at "per pupil", we need to make sure that the charter schools are accounted for. She stated that if we were to take the membership and divide it into the current expense appropriation and supplement to get a "per pupil", it needs to include the charter schools as that money will be going to the charters.

Mr. Logan stated they can start to do that in the future and show it that way stating that it will greatly impact that "per pupil" dollar.

The County Manager asked on the proposed year 2013, if it includes the proposals for vouchers. Mr. Logan replied that it did not.

## 13/14 Budgeting Factors

Known Factors:

- \$115,814 increase in the state discretionary reduction from \$1,954,135 to \$2,069,949 (increase of 5.9%)
- Increase in employer's share of retirement from 14.23% to 14.68%
- Increase in employer's hospitalization cost from \$5,192 to \$5,285 (increase of \$93 per employee)
- 8.2% (\$430,000) reduction in Federal Funding due to federal sequestration for 13/14.

Commissioner Kost asked how the school system could ask for the amount of money they did knowing that their costs were going up 4%. She stated she was actually looking for what they had to cut to get to this number.

Mr. Logan stated that they used their fund balance. He stated that you couldn't do that but for so long.

Commissioner Bock asked if Mr. Logan expected the health care costs to go down once the total care act is implemented.

Mr. Logan stated that they are anticipating an increase because they will have to start paying health and hospitalization for anyone who is working a minimum of four hours. He stated that they were concerned that they would be able to do everything that they have to do.

The County Manager stated that there is also an "upfront" payment to catch up for those people who can't pay.

## 13/14 Budgeting Factors

- 12/13 Projected ADM – 8,109
- 13/14 Projected ADM – 8,310 (increase of 201)
- Local funding per pupil anticipated decrease of \$95
- State funding per pupil anticipated decrease of \$45

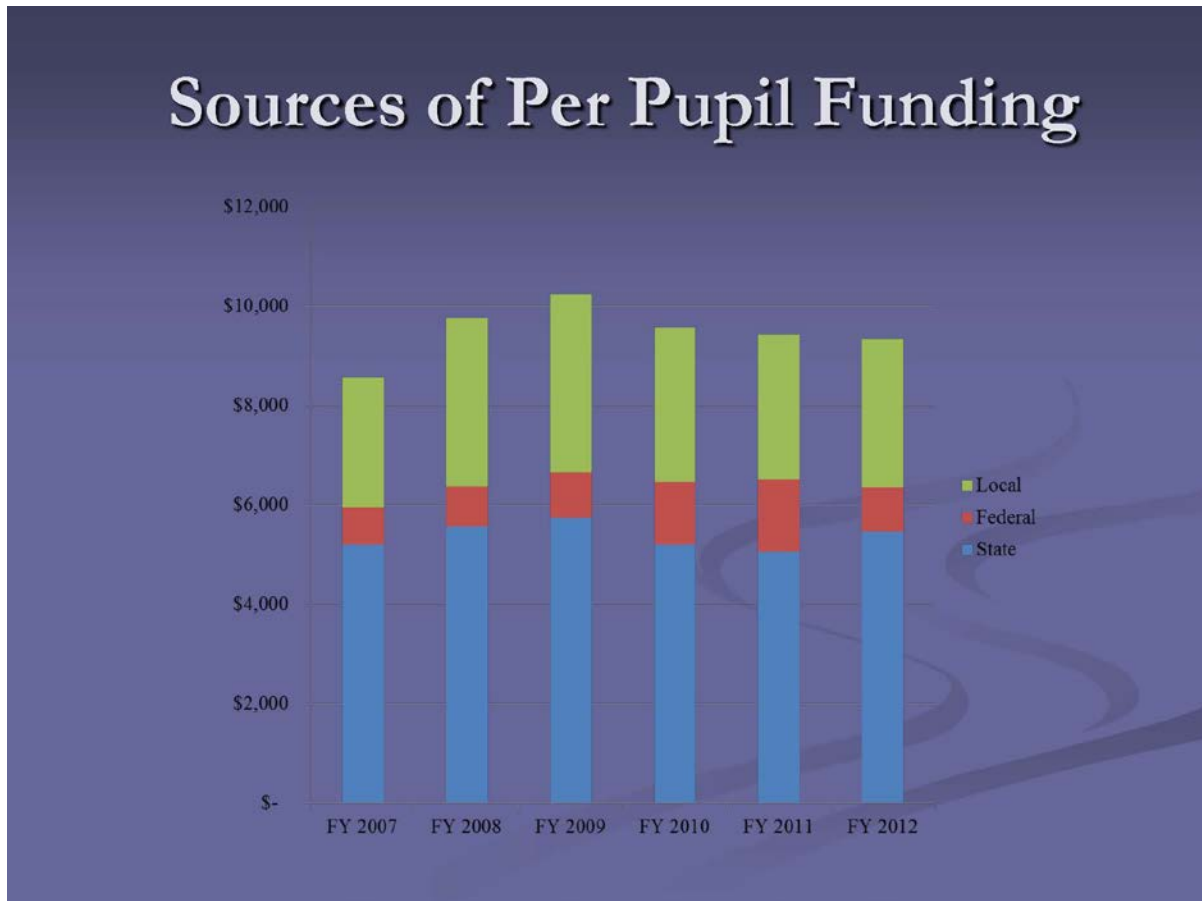
## 13/14 Budgeting Factors

### Unknown Factors:

- Total availability of unassigned fund balance
- Possibility of state mandated salary increases
- Actual Federal funding decreases
- Final approved state budget

### Summary

- Serving more students with less dollars



Mr. Logan stated that there were 590 children who are home-schooled and 680 in charter schools in the County.

Chairman Petty asked if those children were added in, if it would cloud it worse.

Mr. Logan stated that is why they do not include it. He stated that the County gives the schools an appropriation. A certain percentage of the appropriation, whatever it is per pupil expenditure per child in the school system, the same amount of money follows the charter schools.

Commissioner Kost stated that when they are funding current expense in the supplement, those dollars are going to follow the kids if they go to the charter schools. From the Board's viewpoint, they have to take total enrollment and divide it into that. That is what they are funding for public education. If you don't do that, the per pupil appropriation has been misstated. The supplement is considered current expense.

Mr. Logan stated that the supplement is received separately. That is why they were fighting to keep the Fund 8 so they wouldn't have to include those types of dollars.

Commissioner Stewart asked about the money allocated for home schooled children.

Mr. Logan stated that there was no money allocated for home schooled children. The state doesn't count them so no money is allocated and no local money allocated. He stated, in his opinion, that is why the senate is trying to push the voucher bills. Home schoolers would then have access to a piece of tax money to educate children. Home schoolers are not now included in any funding for education in the State of North Carolina.

Commissioner Kost asked if there is a fund balance policy for the schools like there is for the County.

Ms. Paschal replied, no, they do not have the same cash flow issues that the County does.

Commissioner Bock stated that there was an argument throughout the state that schools should not have a fund balance because they have their counties to make it up.

Commissioner Kost stated that she supports using the fund balance. She is surprised that it is up to five million dollars which is a pretty substantial fund balance for a school system.

Mr. Logan stated that they tried to do good things and be smart with how they spend their money. He stated that all of their teacher assistants in K-3 are state supported.

Mr. Logan explained what they would do if the state cut spending for teacher assistants.

Commissioner Stewart asked how far in advance they plan financially.

Mr. Logan stated that in looking at the forthcoming Chatham Park, they have taken two steps to address the potential growth. For the first time, they are in the process of contracting with an architect to do a ten-year facility utilization study for the school district. They will incorporate that study with the Chatham Park people and take a look over the next ten years what number of schools it will take to handle the projected potential growth as well as the renovations that need to occur to existing schools to get the full utilization out of them and what configuration should the schools have within our school district to get the maximum use of our schools for the least amount of cost. They are looking at new schools, repairing existing schools, reconfiguration of schools in order to serve as efficiently as possible the population of the County knowing it is going to change. They have the proposal, the plan of work, the cost, and it will be presented to their board on June 30<sup>th</sup>.

He stated that they look at a three-year span when dealing with the budget. They look at about three years out for current operating things. He stated that they had done well with the recession. They haven't been able to do a lot of extras but the student achievement hasn't suffered. They have done with less; however, there comes a time when they will have to ask for more money or their quality of services will not be sustainable.

Commissioner Stewart asked about adding two high schools and if it was in addition to the one about which they're already talking.

Mr. Logan stated that with 2,200 more homes, they are estimating 10,000 more children. They have talked about two to three high schools, two additional elementary schools, and two middle schools.

Commissioner Cross asked if Chatham Park would be contributing to the study that was being done.

Mr. Logan stated that they had not been asked and would ask them at their next point of contact. He stated that they had also been approached by Briar Chapel with additional acreage.

# 13/14 Budget Cont.

Chatham County Schools  
 Capital Outlay  
 Requests  
 2013-2014

Local Appropriation of Capital Outlay

Category I Projects

|   |          |
|---|----------|
| Replace Broken Floor Tile (CCHS)                                    | \$44,000 |
| Nursing Program Requirements (CCHS)                                 | \$12,000 |
| Repave & Expand Upper Parking Lot (CCHS)                            | \$80,000 |
| Carpet Replacement - 5th through 8th grade classrooms (JSW)         | \$27,250 |
| Pave Bus Lot Behind Cafeteria (JMHS)                                | \$25,000 |
| New Foods Lab (JMHS)  | \$30,000 |
| Carpet Replacement in Six (6) Classrooms (PES)                      | \$18,000 |
| Replacement Windows (SAGE)  | \$13,000 |
| Enclose Mobile Units (SCE)  | \$15,000 |
| Renovate Gym Restrooms (SH)   | \$30,000 |
| Additional Paved Parking - Six (6) Spaces (VCE)                     | \$8,000  |
| Fire Alarm Replacement at SH (Maintenance)                          | \$50,000 |
| Electrical Panel Replacement at CCHS, JSW, PES, & SCE (Maintenance) | \$40,000 |
| HVAC & Plumbing Improvements (Maintenance)                          | \$70,000 |
| Freezer System (Maintenance)  | \$35,000 |
| Carpentry/Welding Shop (Maintenance)                                | \$60,000 |

Mr. Logan reviewed Equipment and Category II Technology needs. He stated that they have three million dollars in technology needs. The \$500,000 will make a dent in it. The State of North Carolina has mandated a new comprehensive technology tool for all schools in the state. The Home Base/Powerschool tool will require a dependable level of technology in the hands of every teacher. A 2012-2013 inventory of lap tops revealed 8 and 10 year-old computers still in use. A minimum \$500,000 infusion of one-time funding is requested to refresh the outdated staff lap tops.

He stated that they have some Apple Computers in use in their school district that are up to ten years of age. They could go to other machines which are less expensive, but they will only last about three years.

He stated that they are now using tablets in pilot programs throughout the County to determine the level of instruction they can offer to the children.

Commissioner Cross asked why the school system did not buy the other equipment for one-third the cost and replace it every three years.

Mr. Logan stated that they could not then keep up the growth and their numbers. They would only be replacing at that same level each time. As they grow, they need more.

Commissioner Stewart asked if they were purchasing or leasing.

Mr. Logan replied purchasing and would seek to do a lease when the other one expires.



|   |                    |
|---|--------------------|
| Shelters for Bus Lifts & Bulk Fueling Station (Transportation)  | \$33,773           |
| Gym Floor Restoration at CCHS, HMS, & JMHS (Auxiliary Services)   | \$35,272           |
| Handicap Access to Athletic Fields at High Schools (Auxiliary Services)                                       | \$25,000           |
| Playground Upgrades to Meet Guidelines (Auxiliary Services)   | \$30,000           |
| <b>Category I Project Total</b>   | <b>\$681,295</b>   |
| <b>Category II Furniture &amp; Equipment</b>  |                    |
| Musical Instruments (CCHS)  | \$11,000           |
| Bleachers for Softball Field for NHS (Auxiliary Services)   | \$25,000           |
| Man/Scissor Lift (Maintenance)  | \$23,000           |
| Mini Excavator (Maintenance)  | \$18,000           |
| Furniture & Equipment Replacement as Needed for All Schools (Auxiliary Services)                              | \$60,000           |
| <b>Category II Furniture &amp; Equipment Total</b>  | <b>\$137,000</b>   |
| <b>Category II Technology</b>   |                    |
| Apple Lease - 3rd Instalment (Technology)   | \$634,096          |
| Computer Refresh for Non-Leased Instructional Computers (Technology)  | \$500,000          |
| Instructional, Administrative, & Network Infrastructure Needs per Board Approved Technology Plan (Technology) | \$122,000          |
| IP Security System at PES, SAGE, & Central Office (Technology)  | \$120,000          |
| Telephone System Upgrades at CCHS & CMS (Technology)  | \$85,000           |
| <b>Category II Technology Total</b>   | <b>\$1,461,096</b> |
| <b>Category II Furniture &amp; Equipment &amp; Technology Total</b>   | <b>\$1,598,096</b> |
| <b>Category III Vehicles</b>  |                    |
| None  | \$0                |
| <b>Category III Vehicles Total</b>  | <b>\$0</b>         |
| <b>Total Local Capital Outlay Budget Request</b>  | <b>\$2,279,391</b> |

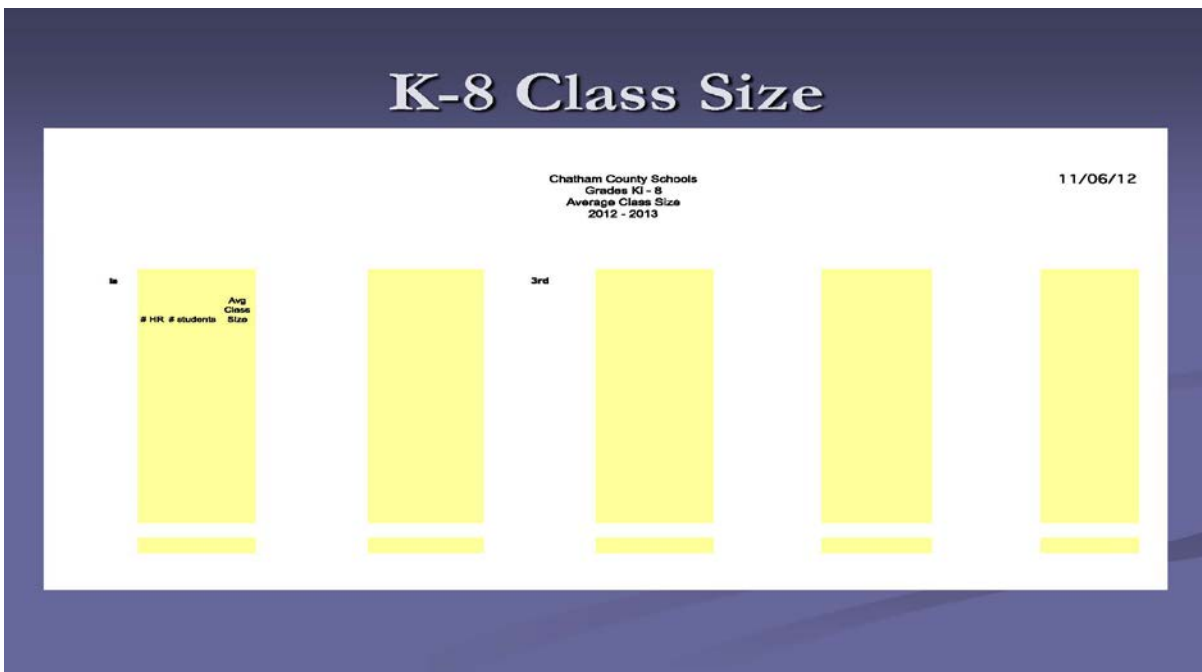
Commissioner Kost stated that when the decision to delay the high school was made, the Board talked about doing something with regard to transportation.

Mr. Logan stated that he would like to schedule a time for their transportation director to make a presentation.

Commissioner Kost asked that because it was part of budget deliberations, it should be done prior to the finalization of the budget.

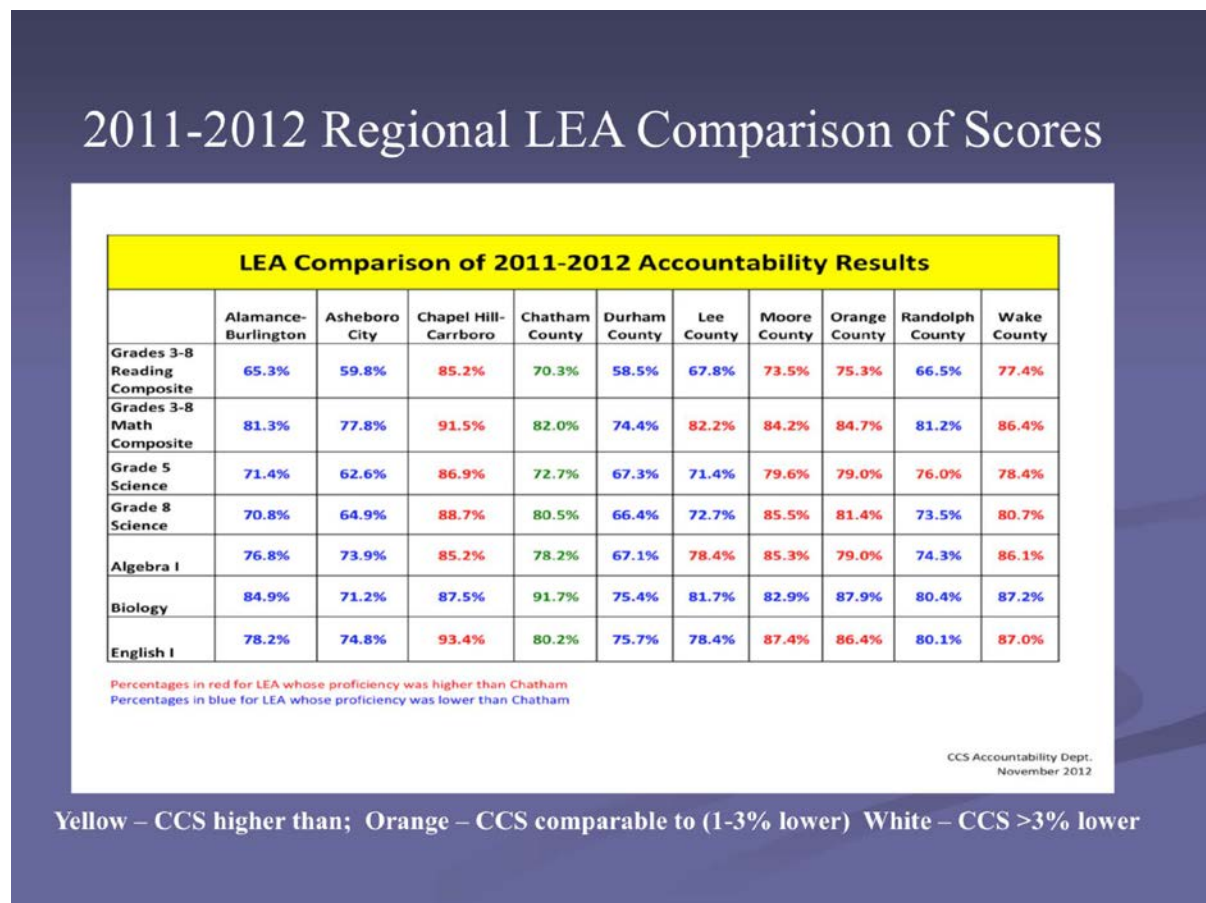
Commissioner Bock stated that he felt it would include some big numbers that would not work into this year's budget. He suggested that the Board receive the presentation and give the Board of Education direction for next year's budget.

Commissioner Kost stated that she was disappointed to see that it was not in the budget and laid out for public comment.



Mr. Logan explained class sizes. With the amount of local and state teachers, they have 32.5 kindergarten classes and a total of 646 children and a teacher/pupil ratio of 19.9 children per teacher; 31 first grade classes and a total 664 children with a class size average of 21.4; 33.5 second grade classes; 28.5 fourth grade classes and a total of 648 children with a class size average of 22.7 per class; 28 fifth grade classes and a total of 23.2 average; 27 sixth grade classes with an average of 23.4; 27 seventh grade classes with an average of 24.3; 24 eighth grade classes with an average of 26.0. He stated that with loss of personnel, reduction in funding, they still have great class sizes which is a priority that the Board of Education has directed him to maintain.

Each class has one teacher assistant per class. If the senate and governor cuts those teacher assistant positions per class, that is the total number of people they would lose which amounts to a \$1.6 million figure. If they come up with a formula and say they will give one teacher assistant for every twenty-six children, they wouldn't have enough teacher assistants to cover every class, but they wouldn't lose as many. They estimated on twenty-six children, it would cost approximately \$600,000 to be able to keep them all in place once they have cut them or cut the projected number.



Mr. Logan reviewed the 2011-2012 regional LEA comparison of scores and accountability results.

## Recognitions in 2012-2013 Alone...

UNC Morehead-Cain Scholar from Northwood

Bonlee: State Recycle Bowl winner

Northwood: State Quill competition winners

Bennett, J.S. Waters & Silk Hope: State Junior Beta competition winners



Silk Hope: State Science Fair winners

Chatham Central High School Men's Tennis Team: highest GPA in state of 3.84

Financial Reporting award: Certificate of Excellence in Financial Reporting  
"CAFR"

Kenan Fellows: 1 from Perry Harrison, 2 from NHS

Multiple Career and Technical Education state competition winners: FBLA (10),  
SKILLS (1), HOSA (5), DECA (19))

U.S. News & World Report N.C. Top 20 High School Recognitions

Mr. Logan stated that Chatham County Schools continues to have Morehead-Cain Scholars and other scholars within the County.

## How Do Chatham County High Schools Rank?

### 2013 National Top American High Schools Rankings (Jordan Matthews, Northwood, and Woods Charter)

| Schools         | Newsweek America's Best High Schools | North Carolina Ranking | National Ranking | US News and World Report Best High Schools | North Carolina Ranking | National Ranking | Washington Post America's Most Challenging High Schools | North Carolina Ranking | National Ranking |
|-----------------|--------------------------------------|------------------------|------------------|--|------------------------|------------------|---|------------------------|------------------|
| Jordan Matthews |                                      | Not Ranked             | Not Ranked       | Silver Medalist                            | 15                     | 1298             |   | Not Ranked             | Not Ranked       |
| Northwood       |                                      | 48                     | 1567             | Silver Medalist                            | 6                      | 899              |   | 53                     | 1828             |
| Woods Charter   |                                      | 6                      | 223              |  | Not Ranked             | Not Ranked       |   | 5                      | 197              |

Mr. Logan reviewed Chatham County High School rankings.

## QUESTIONS?

Chairman Petty commended Mr. Logan and his staff on a job well-done.

Commissioner Kost asked for a copy of Chatham County School's Budget Presentation PowerPoint used in the budget presentation. She stated that the one complaint she hears and is a huge mistake is not having a foreign language at young level. If we are not

teaching the kids when they are young and waiting until they get to high school, it is going to be a lot harder for them to learn it.

Mr. Logan explained that they included a breakdown of 2012-2013 and what Chatham County has received in lottery proceeds and how the money was used.

Commissioner Kost asked if the lottery money is still in the budget.

Ms. Paschal stated that ADM is gone in every proposal she has seen.

Commissioner Cross stated that Speaker Tillis said he is trying to restore lottery funding back to the full 40%.

Ms. Paschal stated that the Manager's recommendation basically matches the Superintendent's proposal.

**BREAK**

The Chairman called for a short break.

**Central Carolina Community College (CCCC):**

By consensus, the Board agreed with the proposed budget.

**Nonprofits:**

Commissioner Bock stated that he would like to see the FVRC funded as close to their request as possible; add to the Assistance to Latino Victims of Crime or Fraud to bring up to panel recommendation; and Chatham Literacy Council.

Commissioner Kost added to those: to slightly increase the Boys and Girls Club to \$20,000 and fund the Arts Council to benefit economic development.

Commissioner Cross suggested that each Board member pick a nonprofit and take the discussion to what percentage each of those five nonprofits will receive.

Chairman Petty asked about the Brick Capital CDC. Ms. West explained the specifics of their request in helping people stay out of foreclosure.

Commissioner Stewart asked about the "Raising a Reader" Program with the Partnership for Children.

Ms. West explained that the program was new to the Partnership this year. They focus on three-year olds and involve the family in helping the child to read.

Chairman Petty asked about "Chatham Cares Community Pharmacy".

Ms. West stated they are getting what they received last year.

Commissioner Cross stated that Habitat for Humanity is trying to open an office in Siler City with personal contributions. He asked if the Board to consider contributing a small amount and specify it for that effort.

The Board discussed the following recommendations:

|                               |            |
|-------------------------------|------------|
| Family Violence & Rape Crisis | \$ 7331.00 |
| Hispanic Liaison              | \$ 669.00  |
| Boys and Girls Club           | \$ 2000.00 |
| Habitat/Siler City            | \$ 1000.00 |

Commissioner Kost asked if any other Commissioner wanted to give funding to Chatham Arts.

Commissioner Bock stated that he had issues with that specific organization.

Commissioner Cross recommended that they accept the designated ones as getting something and move on to how much each is going to receive.

Commissioner Bock stated that he wouldn't vote for a package containing the arts. He stated that the issue of whether taxpayer dollars should go to a particular arts organization in the County really hit home when they were talking about the 9/11 memorial. There was more than one member of the Chatham Arts Council Board who spoke against that being public art because they felt that particular public art was offensive and trash which showed absolutely no sensitivity to the hundreds of other folks who thought that was a perfect thing to do. The fact that some people will see art as trash and some will see art as art, shows him that it needs to be a decision left out and not funded by the Board of Commissioners.

Commissioner Cross stated that art is subjective.

Commissioner Bock stated that it is which underscores why taxpayer dollars should not be used it.

Commissioner Kost stated that Cary will be putting art in a Chatham County parking lot when they build the Tobacco Trail because they value and understand art. When Cary made *Money Magazine* as a number one place to live in the 1990's, they skyrocketed making the list of desirable places to live. As long as we have this attitude toward art that she sees by some members of the Board, they will never see a *Money Magazine* ranking in this community because it is one of the things that people value and businesses look at when they come into community. It is economic development.

Commissioner Cross reminded everyone that they each have priorities. He suggested again that each Commissioner list their priority and get it taken care of.

Commissioner Stewart stated that her concerns were children and hunger.

Commissioner Cross suggested that each Commissioner take each nonprofit mentioned, vote on each one with regard to funding, and then decide how much they are going to give to each one.

Chairman Petty reviewed the list as follows:

- Boys & Girls Club
- Chatham Literacy
- Arts Council
- Family Violence & Rape Crisis
- Hispanic Liaison – Assistance to Latino Victims of Crime or Fraud
- Habitat – Siler City Office and that it not be used for administration

Commissioner Cross moved, seconded by Commissioner Kost, to fund the Arts Council at some level.

Commissioner Cross stated that this was discretionary money for the Board of Commissioners. He stated that if a Commissioner wanted a "piece of the pie, they should get it.

Chairman Petty called the question. The motion failed three (3) to two (2) with Commissioners Petty, Bock, and Stewart voting against and Commissioners Cross and Kost voting for the motion.

Commissioner Cross moved, seconded by Commissioner Stewart, to fund Habitat – Siler City in the amount of \$1,000.00.

After further discussion, Commissioner Cross withdrew his motion.

Commissioner Cross moved, seconded by Commissioner Kost, to fund for Habitat for Humanity an additional \$2,000.00 for the Siler City Office, with the stipulation that the funds must be used for program expense, not administration. The motion carried five (5) to zero (0).

Commissioner Kost moved, seconded by Commissioner Cross, to fund Hispanic Liaison an additional \$669.00 for the Assistance to Latino Victims of Crime or Fraud Program. The motion carried five (5) to zero (0).

Commissioner Kost moved, seconded by Commissioner Cross, to fund Boys and Girls Club an additional \$2,000.00. The motion carried five (5) to zero (0).

Commissioner Bock moved, seconded by Commissioner Stewart, to fund the Chatham Literacy Council an additional \$2,000.00. The motion carried five (5) to zero (0).

Commissioner Bock moved, seconded by Commissioner Cross, to fund Family Violence & Rape Crisis an additional \$8,331.00. The motion carried five (5) to zero (0).

#### **Capital Improvements Plan:**

Ms. Paschal reviewed the following changes with the recommended budget:

- Increasing the cost of the high school from \$44.5 to \$49 million which has been programmed through the debt model
- Ag Center has been programmed through the debt model
- Project Ordinance for Courthouse Annex was increased by \$84,000.00+
- Minor renovations proposed for 2014 for Northwest Park be put on hold until another round of funding in August is decided

#### **Revenue & Fund Balance:**

Ms. Paschal explained that the revenue is more favorable in 2014 as we are starting to see some development with building permits and other permits. She stated that sales tax is trending much more favorably. We are projecting an almost 2% growth in real property tax base, an approximate 5% growth in the personal property tax base; the utility tax base is going down substantially because of the closing of the coal fired plant in Moncure; Central Electric will not be listing any property in the County.

The County Manager stated that came up in the last couple of days.

Ms. Paschal stated that with the motor vehicles tax, they are suggesting the additional projected money be used for the Moncure and Sage Schools' roofs. All of the fund balance appropriation is earmarked for one-time items.

Commissioner Kost asked if we were spending any projected fund balance this year.

Ms. Paschal stated that a lot depends on the outcome of tax reform and whether we will collect the revenues.

Commissioner Stewart asked if staff was able to plan for the decrease in the amount from the federal government for the lake.

Ms. Paschal stated that they were able to plan for it because they had received notice of the reduction of the amount in-lieu.

The County Manager stated that at its height, payment-in-lieu was about \$95,000. One time it was down to about \$30-45,000. The value for the lake which Chatham County gets from the federal government is extremely low. We tried in the past to get it increased to no avail.

Commissioner Kost asked about the ABC profits. She asked if we negotiated this with them and if they are okay with it.

The Finance Officer stated that they were giving the County what they were legally required to give.

Commissioner Kost stated that the Central Carolina Community College staff revenue is going down by \$11,000.00.

Ms. Paschal stated that that was to be corrected. There was some misunderstanding that it was only the staff cost. It should include a prorated share of the operating and will be close to last year's funding.

### **BREAK**

The Chairman called for a short lunch break.

### **Sheriff's Office –Law Enforcement:**

Ms. Paschal explained that the workload of this division has steadily increased for the past seven years. The temporary support person who was hired to work thirty hours a week has been working forty hours to accommodate the increased workload at a net cost \$12,493.00 with the bulk of the cost covered by civil fees.

She explained that the Domestic Violence Investigator is funded with a federal grant that is set to expire December 30, 2013. The grant renewal application has been submitted and funding will only be necessary if the grant is not approved for the 2013-2014 fiscal year. Grant funding will cover this position through September 30, 2013. County funding will be provided to continue the position for the remainder of Environmental Resources Director 2013-2016. The position reviews all reports to identify those which have a higher risk of lethality, investigates the history of the relationship including criminal history and history of DSS involvement in cases that involve children, assists victims with safety planning, and coordinates with other agencies and organizations, such as DSS, Family Violence and Rape Crisis, and the District Attorney's Office. This position has improved the level of service provided by the Sheriff's Office by creating a Domestic Violence Unit that has been recognized by the Governor's Crime Commission and the NC Coalition Against Domestic Violence at a net cost of \$29,235.00.

The Electronic Monitoring Investigator is funded with a federal grant that will expire on June 30, 2013. The outcome of the grant renewal application will not be known until late June 2013.

Ms. Paschal stated that they were asking to reclassify the Supervising Sergeant After phase 1 of the pay study implementation, there was no grade difference between supervising and non-supervising sergeants. The supervising sergeants have significant responsibility to supervise staff. The reclassification will recognize the added responsibility of the supervising sergeant by putting one grade between them and the other sergeants at a net cost of \$17,803.00

The jail is expected to open next summer. Opening the new jail will require additional staff, supplies, and equipment for the expanded facility. Since there will be an overlap between opening the new jail and operation of the current one, the addition of staff will be staged throughout the year. A total of twenty-five new positions are needed to staff the new jail at a cost of \$620,555.00.

Commissioner Kost asked where the training would be done.



Mike Roberson stated that they were going to double-up on the space. Some training will be done in Sanford at detention schools and at some of the other jails that operate similar to how Chatham will operate, so all of the people will not be in the same building at one time. It will be spread out over a course of time.

Sheriff Webster thanked the County staff for their help in getting where they need to be with regard to the budget. A discussion ensued with regard to electronic monitoring of domestic violence.

By consensus, the Board agreed with the proposed budget.

**Sheriff's Office – Jail:**

By consensus, the Board agreed with the proposed budget.

**Employee Pay and Benefits:**

By consensus, the Board agreed with the proposed budget.

Commissioner Kost asked if employees were still developing work plans and if they were still being evaluated.

Ms. Paschal stated that the work has been started on developing a "Pay-for-performance" system this year. The goal is to have it in place for the year 2014 with the pay raise in 2015. We do not have a centralized system anymore. Most of the employees are being evaluated and doing a work plan. The Health Department, Sheriff, and the Department of Social Services have their own systems. She stated that they want to be able to tie the department's goals to the employees' goals.

Ms. Paschal explained workmen's compensation rates, and funding sources for salaries and new positions.

Ms. Paschal explained salaries for on-call employees.

**County Attorney:**

Commissioner Cross asked about the costs associated with having a staff attorney.

A discussion ensued regarding having a Board attorney and/or a staff attorney.

By consensus, the Board agreed with the proposed budget but asked staff to explore the possibility of an in-house attorney.

**County Manager's Office:**

Ms. Paschal explained that an Administrative Support Specialist has been recommended for the County Manager's Office which does not have a dedicated administrative support position. When the existing County Manager's Office is renovated and expanded, a full-time person will be needed to greet and direct visitors to meetings with the Commissioners and County staff at a net cost of \$14,014.00.

By consensus, the Board agreed with the proposed budget.

Commissioner Kost asked about live-streaming the Board of Commissioners' meeting.

The Deputy Clerk explained the problems that had arisen with the new Granicus system and the difficulty experienced in communicating with the company.

**Finance Office:**

The Finance Officer explained charge card charges, the on-line checkbook, and the outreach process of contracts with local, minority or women-owned businesses.

By consensus, the Board agreed with the proposed budget.

**Management Information Systems (MIS):**

By consensus, the Board agreed with the proposed budget.

**Non-Departmental/General Services:**

Commissioner Kost asked about the PSAP.

Ms. Paschal clarified that it was the Agricultural Processing Facility that we have in partnership with Orange, Durham, and Alamance Counties. It is operated in Hillsborough and managed by Orange County. The contract with Orange County requires that each county cover its share of any shortfall.

The County Manager explained that it was like a business incubator for small farms. The processing facility has stoves, refrigeration, places for folks who want to do some canning, and then put it up for sale, etc. It is ideally a place for small farmers to come and value-add their product.

Commissioner Kost stated that she thought it was supposed to break even and she was afraid it would grow.

The County Manager said he felt it would be hard for people to get from Pittsboro to Hillsborough with the product and make it work right.

Commissioner Kost asked if we were stuck with it. Ms. Paschal replied, for now.

Commissioner Kost asked if there were any significant increases for any dues.

Ms. Paschal stated that there were no significant increases for existing organizations; however, the increase was in the MPO dues.

Commissioner Kost stated that it was a federal requirement and she doesn't think it is right for Durham to have to pay Chatham's share. They have been doing it. She stated that she has issues with the staff being located in the City of Durham. She stated that she thought it was much more appropriate that it be housed in Triangle J. The way it is set up, it favors Durham. It is Durham's staff that is doing the work for the MPO. She stated that she felt that Chatham was on the hook for it. If we don't pay it, the chances of getting funding without being at the meetings is low.

Commissioner Bock stated he would be more in support of funding if the boundary lines of what the MPO covered were drawn back in.

Commissioner Kost stated that they fought them when the MPO voted to expand it to Highway 64. She stated that they had to write the governor and ask her to stop it.

Commissioner Bock stated they could keep the lines where they are and they will pay for the population within the original lines.

Commissioner Kost stated that she thought it was more for planning purposes as far as the roads are concerned, but she could support basing the fee on the population of what is required to be in the MPO.

Ms. Paschal stated that they didn't have a dollar amount, so they will leave the budgeted amount the same.

Commissioner Kost asked that someone get in touch with the MPO and let them know that is what they have decided.

By consensus, the Board agreed with the proposed budget.

**Public Works – Facilities Management:**

Ms. Paschal explained that the implementation of space needs study by renovating the old library/temporary superior court building for MIS. Funds budgeted in FY 2013 are being rolled over as they were unspent at a net cost of \$70,000.00; \$60,000.00 has been budgeted to repair the roof of the CORA building; and \$90,000.00 that is being rolled over from the current year to pave the Performance Building parking lot.

Commissioner Kost stated that she felt that it needed to be noted in the “Non-Departmental/General Services”, CORA budget that the County provides valuable office space for them.

Commissioner Kost asked about the energy audit.

The County Manager stated that it was in progress but nowhere near complete. He stated it was hard to get a comparison on the new facilities because the sustainable building also houses culinary, arts, and a number of other things which drive up the cost of electricity and other utilities. He stated that they are trying to find comparisons to make them as close to “apple-to-apple” comparisons as possible.

By consensus, the Board agreed with the proposed budget.

**Public Works – Fleet Management:**

Ms. Pascal stated that the FY 2013 budget includes one-time expenses of \$144,000.00. The FY 2014 budget includes one-time expenses of \$850.00. If one-time expenses are subtracted, the percent difference between the FY 2013 and 2014 budgets is 60.67%

Commissioner Kost asked if there was a lot of down time waiting for vehicles to be repaired because there are only one or two mechanics.

The County Manager explained that they are scheduled maintenance items. If there are extraordinary types of repairs that have to be made, they may be farmed out. As we grow, two may not be likely to keep up with the demand. We have also been having discussions with the school system about having a common garage.

By consensus, the Board agreed with the proposed budget.

**Cooperative Extension Service:**

Commissioner Kost asked if the Cooperative Extension Service employees get the same raise as County employees.

Ms. Paschal stated that the State bills the County of its share of their salary and benefits.

By consensus, the Board agreed with the proposed budget.

**Library:**

By consensus, the Board agreed with the proposed budget.

**Parks and Recreation:**

By consensus, the Board agreed with the proposed budget.

**BREAK**

The Chairman called for a short break.

**Non-Profits:**

Commissioner Bock stated that he didn't want to take taxpayer dollars to go to Chatham Arts; however, he stated that he would be willing to write a personal check.

Chairman Petty, Commissioner Stewart, Commissioner Cross, and Commissioner Kost also agreed to give personal contributions in the amount of \$200.00 each to Chatham Arts.

Commissioner Kost asked if the Board wanted to finish with the budget today as it might be important for them to see what happens at the state level. She stated that she wouldn't be comfortable giving staff direction to write the ordinance at this point.

Ms Paschal recommended that staff process what the state does, make a recommendation to the Board, and the Board reconvene in a special meeting to discuss the changes.

**Fire Departments:**

The Finance Officer explained that staff had looked into changing the administrative fees they are collecting for the fire districts, but they ran into complications. Next year, they will be looking at fees they are collecting as those for the cities.

Commissioner Kost asked about the time tables of the North Chatham fire stations.

Tom Bender, Chatham County Fire Marshall, explained that it was his understanding that actual construction on the Holland's Chapel Station has begun and is well underway. Approximately one week ago, he completed his final review of the plans that were submitted for the Seaforth Station which may not be as forthcoming as there are over 10-12,000 yards of soil that have to be removed from the site which may take longer. Updates on their progress are being made on their websites.

Chairman Petty asked if "side imaging" was available on any of the rescue boats.

Mr. Bender stated that they have a sonar device but may not operate efficiently depending on the clearness of the water and the algae in the water.

Ms. Paschal stated that none of the fire rates were increased.

Commissioner Kost asked about the Shambley Meadows area in Silk Hope's District and the possibility of building a substation to reduce fire insurance rates.

The Fire Marshal stated that one of the greatest concerns in the County is that of the Bobcat Point and Shambley Meadows which are both Class 10 areas and have people who cannot even get homeowners' insurance. He stated that Goldston recently had a meeting with their board about putting a station near Dewitt Smith Road and Highway 902. This would be for the people who live in Hart's Creek who are also Class 10. If the station was situated a little north of there, it would take in some of the Shambley Meadows through Goldston's insurance-rated district. The only concern was priority to the Goldston district.

Chairman Petty asked how difficult it would be to change a fire district.

The Fire Marshall stated that fire district boundary lines are extremely hard to change. It normally takes 2/3 vote of the freeholders of the district to want to be changed within the district. The two fire department boards must then meet and discuss it, give their approval or disapproval, and the next move would be to come before the Board of Commissioners for their approval.

Commissioner Cross asked if the fire tax was the same for the people in the Silk Hope District that are six and ten.

Mr. Bender replied, yes.

Commissioner Cross asked if the people should not go to the fire department with this and say they need a building.

The Fire Marshall stated that is what happened in Goldston. He stated that the County was very fortunate to go to six-mile districts. If they hadn't, they would be at five-mile districts and everyone past five miles would be a Class 10.

By consensus, the Board agreed with the proposed budget.

**Central Permitting - Fire Marshal Division:**

The Fire Marshal thanked the Board of Commissioners for everything they do for him and his division.

By consensus, the Board agreed with the proposed budget.

**Elections:**

The Board of Commissioners approved a request by the Board of Education to hold a special election in November 2013 to fill the vacant seat. It was asked if the special election would be offset by the towns. They learned that they could legally only bill the towns for anything extra as in advertising for their elections. They would have to bear the cost of that. Since we were having a general, county-wide election, we would bear most of the cost for precinct positions, etc.

By consensus, the Board agreed with the proposed budget.

**Board of Commissioners:**

By consensus, the Board agreed with the proposed budget.

**Register of Deeds:**

By consensus, the Board agreed with the proposed budget.

**Tax Department (Administration, Assessment, Revaluation, & Land Records):**

By consensus, the Board agreed with the proposed budget.

**HUMAN SERVICES**

**Cardinal Innovations Healthcare Solutions - Mental Health:**

By consensus, the Board agreed with the proposed budget.

**Chatham Trades:**

Ms. Paschal explained that the FY 2014 budget includes one-time expenses of \$11,000.

By consensus, the Board agreed with the proposed budget.

**Chatham Transit Network:**

By consensus, the Board agreed with the proposed budget.

**Council on Aging:**

By consensus, the Board agreed with the proposed budget.

**Health – Administration:**

By consensus, the Board agreed with the proposed budget.

**Health – Animal Control:**

Ms. Paschal stated that the FY 2014 budget includes one-time expenses of \$79,217.00. Larger and more space is needed for office space at the animal shelter. This request will provide a 24x60 mobile building that has four offices and two bathrooms as well as a meeting area at a net cost of \$18,895.00.

Lisa West, Budget Analyst, explained that a chassis mount animal transport unit is needed for the replacement of the truck bed from two cage dog boxes to a chassis mount animal transport until and will provide more humane transport for the animals by providing shelter and adequate ventilation, improve the safety of officers when they must lift large animals into the truck, and also improve efficiency by allowing the transportation of up to six animals in one vehicle at a net cost of \$33,762.00.

A new Animal Control vehicle will be assigned to an Animal Control Officer who currently drives a truck with 209,000 miles on it. The old truck will be used for transporting to the landfill and as a back-up for officers when vehicles are out-of-commission for servicing and repair at a net cost of \$27,448.00

By consensus, the Board agreed with the proposed budget.

**Health – Community & Family Health:**

By consensus, the Board agreed with the proposed budget.

**Health – Community Health & Surveillance:**

By consensus, the Board agreed with the proposed budget.

**Health – Community Health Promotion & Advocacy:**

By consensus, the Board agreed with the proposed budget.

**Health – Environmental Health:**

By consensus, the Board agreed with the proposed budget.

**Health – Preventive Health Care:**

By consensus, the Board agreed with the proposed budget.

**Human Service Agencies:**

By consensus, the Board agreed with the proposed budget.

**Human Service Pass-Through Grants:**

By consensus, the Board agreed with the proposed budget.

**Social Services:**

Ms. Paschal explained that a three-fourths Adult Medicaid Caseworker be increased to full-time. The adult Medicaid caseload has grown without an increase in staff to manage

the cases. Additional growth in the Medicaid program is anticipated with the implementation of the Affordable Care Act.

She stated that they are proposing to hire an additional adult services social worker and to eliminate an in-home aide position to better serve the adult services population at a net cost of \$5,040.00.

By consensus, the Board agreed with the proposed budget.

**Central Permitting – Administration:**

By consensus, the Board agreed with the proposed budget.

**Central Permitting – Inspections Division:**

By consensus, the Board agreed with the proposed budget.

**Community Development/Ombudsman:**

By consensus, the Board agreed with the proposed budget.

**Economic Development Corporation:**

By consensus, the Board agreed with the proposed budget.

**Environmental Quality – Land & Water Resources:**

By consensus, the Board agreed with the proposed budget.

**Environmental Resources:**

By consensus, the Board agreed with the proposed budget.

**Pittsboro-Siler City Convention & Visitors Bureau:**

By consensus, the Board agreed with the proposed budget.

**Planning Transportation:**

By consensus, the Board agreed with the proposed budget.

**Planning Department:**

Ms. Pascal explained that one position has been transferred from the Planning Department to Central Permitting to provide better customer service.

By consensus, the Board agreed with the proposed budget.

**Soil & Water Conservation District:**

By consensus, the Board agreed with the proposed budget.

**Court-Related Programs:**

Ms. Paschal stated that the court has continued to provide pretrial services in-house through the staff of Chatham 360. Previously, pretrial services was provided by Orange-Chatham Pretrial and funding was provided through the nonprofit process. In FY 13, the agency did not receive the amount of funding requested and discontinued providing service midyear with little notice to the County. The Chatham 360 program staff agreed to pick up the program for the remainder of the FY 2013. Based on feedback from the district attorney, district court judge, and jail staff, Chatham 360 is doing an excellent job with the program.

The County can provide the program in-house at a much cheaper cost than that requested by Orange-Chatham Pretrial (\$49,000.00). Even with electronic monitoring added (which Orange Chatham declined to do), the program is still less expensive if run by the County at a net cost of \$20,732.00.

The district attorney's office has requested electronic monitoring be added as an option for pretrial release. In addition, several of the defendants on pretrial release have charges and/or criminal histories that may warrant a higher level of supervision. In a couple of cases, the pretrial staff has not recommended release, but release has been granted by the courts and pretrial staff is responsible for monitoring these clients at a new cost of \$14,000.00.

Commissioner Kost asked that staff follow up with the judges to make sure they are going to use this service.

By consensus, the Board agreed with the proposed budget.

**Emergency Management – Emergency Medical Services:**

By consensus, the Board agreed with the proposed budget.

**Emergency Management – Emergency Operations:**

By consensus, the Board agreed with the proposed budget.

**Emergency Management – Telecommunications:**

Ms. Paschal stated that the increase is due to the call volume. Communications is steadily rising with calls made to 911 up 77% between 2008 and 2012. New construction and the opening of stores and businesses will increase the number of calls received. Additional staffing is needed to ensure that calls are answered and dispatched in a timely manner at a net cost of \$93,201.00 starting in January, 2014.

Commissioner Kost stated that due to some costs having been removed from the budget so far, the telecommunicators could be hired sooner.

Ms. Paschal stated that they could figure out how to roll that back in to hire the telecommunicators sooner.

By consensus, the Board agreed to hire the telecommunicators in September 2013 and with the proposed budget.

**Environmental Quality – Solid Waste & Recycling Fund:**

By consensus, the Board agreed with the proposed budget.

**Southeast Water District:**

By consensus, the Board agreed with the proposed budget.

**Water Fund:**

By consensus, the Board agreed with the proposed budget.

**Water Fund Revenue:**

By consensus, the Board agreed with the proposed budget.

**Water – Distribution:**

By consensus, the Board agreed with the proposed budget.



**Water – Waste Water Treatment:**

By consensus, the Board agreed with the proposed budget.

**Special Revenue Funds:**

By consensus, the Board agreed with the proposed budget.

**Environmental Quality – Solid Waste & Recycling Fund:**

By consensus, the Board agreed with the proposed budget.

Commissioner Kost asked how much the attendants were making at the recycling centers. She stated that she would like to know that someone contracting with the County is being paid a fair wage.

Ms. Paschal stated that they had to be making minimum wage. She stated that staff would get an answer from Dan LaMontagne regarding this issue.

Commissioner Kost stated that when they met with Mr. LaMontagne regarding capital planning, the County was paying for the improvements for their office space from their fund balance. She stated that they talked about why delay it for a couple of years if they have the money on hand to do it now.

Ms. Paschal stated that she thought there was some concern about the cost of the building.

Commissioner Kost suggested that it might be something to look at doing sooner rather than later if possible. She stated that we have the funds to do it.

Ms. Paschal stated that he was asked to look at a prefab building, but didn't think that the prefab saved anything.

By consensus, the Board agreed with the proposed budget.

**Southeast Water District:**

By consensus, the Board agreed with the proposed budget.

**Water Fund:**

By consensus, the Board agreed with the proposed budget.

**Water Fund Revenue:**

By consensus, the Board agreed with the proposed budget.

**Water – Distribution:**

By consensus, the Board agreed with the proposed budget.

**Water – Waste Water Treatment:**

By consensus, the Board agreed with the proposed budget.

**Water – Water Treatment:**

By consensus, the Board agreed with the proposed budget.

**Special Revenue, Non-major Capital Project, & Other Funds:**

By consensus, the Board agreed with the proposed budget.

**Bynum Canoe Access:**

By consensus, the Board agreed with the proposed budget.

**Courthouse Clock Trust Fund:**

By consensus, the Board agreed with the proposed budget.

**Emergency Vehicle Replacement:**

By consensus, the Board agreed with the proposed budget.

**Enhanced 911 Fund:**

By consensus, the Board agreed with the proposed budget.

**Equipment Capital Reserve:**

By consensus, the Board agreed with the proposed budget.

**Facility Reserve:**

By consensus, the Board agreed with the proposed budget.

**Forfeited Property:**

By consensus, the Board agreed with the proposed budget.

**Health Internal Service:**

By consensus, the Board agreed with the proposed budget.

**Impact Fees:**

By consensus, the Board agreed with the proposed budget.

**Law Enforcement Pension Trust Fund:**

By consensus, the Board agreed with the proposed budget.

**Parks Foundation Trust Fund:**

By consensus, the Board agreed with the proposed budget.

**Personnel Savings Account:**

By consensus, the Board agreed with the proposed budget.

**Recreation Fees:**

By consensus, the Board agreed with the proposed budget.

**Utility Capital Reserve:**

By consensus, the Board agreed with the proposed budget.

**Utility Vehicle Replacement Reserve:**

By consensus, the Board agreed with the proposed budget.

**Waste Management Capital Reserve:**

By consensus, the Board agreed with the proposed budget.

**Increased or New Fees:**

**Sheriff – Law Enforcement:** The Sheriff wants to increase the fingerprinting fee to in-County residents to be more in-line with surrounding agencies from \$5.00 to \$10.00 and to charge out-of-county residents twice as much.

**Sheriff – Inmate Medical Visits:** The Sheriff would like to increase inmate medical visits from \$10.00 to \$20.00.

**Planning – Correct Duplication Fee:** In 2012, the Board approved revisions to the Zoning Ordinance to change the parallel conditional use district rezoning (CUD) and conditional use permitting (CUP) process to conditional zoning districts (CD). Projects with CUD/CUP approvals are vested; however, in situations where additional property is added to the project, the entire project boundary has to be converted to a conditional district. Under the old CUD/CUP process, the new property had to be rezoned and the existing permit revised at the fees established at that time. In 2012, the cost for a conditional rezoning (CD) was established at a slightly higher fee than the former CUD rezoning process to account for a reduction in fees from the former combined process. The fee for a revision to a conditional use permit was unchanged. For projects with existing CUD/CUP approvals that are required to convert to a conditional district (CD), there is an unintended increase in the calculation of the application fee. The proposed revision allows for the conversion of the existing CUD/CUP to be treated the same as a conditional use permit revision. The applicable fees to rezone new property to be added to a project will be charged at the current rezoning rate of \$750.00 plus \$50.00 per acre.

**Health – Preventive – T-dap:** \$7 to \$40 Recover cost of service and maximize reimbursement

**Health – Preventive – Rabies:** \$157 to \$218 Rezone cost of service and maximize reimbursement

**Health – Preventive – CK/CPK; Lab Test:** \$5 to \$16 Recover cost of service and maximize reimbursement; no units done last year; therefore, no financial impact

**Health – Preventive – Parathormone; Lab Test:** \$98 to \$103 Recover cost of service and maximize reimbursement

**Health – Preventive – Protein C Activity; Lab Test** \$87 to \$125 Recover cost of service and maximize reimbursement; no units done last year; therefore, no financial impact

**Health – Preventive Protein S Activity; Lab Test:** \$91 to \$125 Recover cost of service and maximize reimbursement; no units done last year; therefore, no financial impact

**Health – Animal Control – AC Special Event Adoption Fees:** \$0 to \$20  
There is currently an adoption fee, but the department would like to offer special event prices when the shelter starts to get overcrowded. The department wants to be able to place more animals in positive outcome situations instead of having to euthanize them based on space restraints.

**Health – Animal Control – Redemption Fee – 1<sup>st</sup> Offense:** \$25 to \$50 Requesting to remove fees from the Animal Control Ordinance and establish fees as part of the budget

process. It has been at least ten years since any fee increases; expenses to care for animals have increased throughout the years.

**Health – Animal Control – Redemption Fee – 2<sup>nd</sup> Offense:** \$50 to \$100  
Requesting to remove fees from the Animal Control Ordinance and establish fees as part of the budget process. It has been at least ten years since any fee increases; expenses to care for animals have increased throughout the years.

**Health – Animal Control – Redemption Fee – 3<sup>rd</sup> Offense:** \$75 to \$125  
Requesting to remove fees from the Animal Control Ordinance and establish fees as part of the budget process. It has been at least ten years since any fee increases; expenses to care for animals have increased throughout the years.

**Health – Animal Control – Boarding Fee:** \$8 to \$15  
Requesting to remove fees from the Animal Control Ordinance and establish fees as part of the budget process. It has been at least ten years since any fee increases; expenses to care for animals have increased throughout the years.

**Parks & Recreation – Youth Softball:** \$25 to \$30  
To correct omission of softball from increase in youth program registration fee in FY 2012.

**Waste Management Clarification:**

Ms. West explained that with regard to the facility, Mr. LaMontagne is working to get some cost reductions in his plan. He is going to bring those to Staff after the budget is finished. He then plans to come back to the Board of Commissioners in July.

She stated that the pay for the attendants at the collection centers is \$8.15 per hour. The contractor is paid \$11.55 per hour including benefits. We cannot control that amount. They were asked last year to increase that amount which they did by \$ .15 per hour.

Commissioner Kost suggested that they be asked again to raise the attendants pay when the contract is renewed. She stated that she would also like for Mr. LaMontagne to discuss recycling comingling and the potential savings.

**Sheriff, Register of Deeds, and County Manager Salaries:**

By consensus, the Board agreed with the proposed budget increase of 3% to be listed in the Budget Ordinance.

**Changes:**

Ms. Paschal reviewed the following changes:

- Moving the hiring date for four new telecommunicators from January 2014 to September 2013
- Remove special election in Board of Elections
- Increase CCCC reimbursement for reference librarians and operating expense
- Increase revenue for NCDOT reimbursement for North Chatham Traffic Improvements

**Next Steps:**

Ms. Paschal reviewed the next steps:

- Looking at options for the County Attorney
- Comingling of recyclables
- Looking at waste management contracts
- MPO
- Footnoting CORA in document

Ms. Paschal stated that the Budget Ordinance would be prepared for the June 17<sup>th</sup> Board of Commissioners' meeting. They will look at the State budget and if they feel they need a special meeting with the Board to deal with it, they will work through the Chairman.

By consensus, the Board agreed to move forward with that.

**FY 2013-2014 BUDGET APPROVAL**

Commissioner Cross moved, seconded by Commissioner Stewart, to approve the Fiscal Year 2013-2014 Budget. The motion carried five (5) to zero (0).

**ADJOURNMENT**

Commissioner Cross moved, seconded by Commissioner Stewart, to adjourn the meeting. The motion carried five (5) to zero (0), and the meeting adjourned at 3:10 PM.

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Walter Petty, Chairman

ATTEST:

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Sandra B. Sublett, CMC, NCCCC Clerk to the Board  
Chatham County Board of Commissioners